News from Online in 9

Interested in teaching online in the future? Consider the CTL’s ‘Online in 9’ course development series to develop your online course alongside other UMSL faculty who bring a wealth of experiences to the design table. This spring, we have 30 faculty developing online courses for the College of Business Administration, Nursing, Arts & Sciences, Honors, Education, Fine Arts & Communication. Consider our summer series set to run May 27 – August 9. Deadline to register for the summer series is May 12. Curious about the course development process? Check out our website [http://www.umsl.edu/services/ctl/onlinelearning/online.html](http://www.umsl.edu/services/ctl/onlinelearning/online.html) or contact Dylan Herx, herxd@umsl.edu in the Center for Teaching and Learning.

iPad Teaching Circle

UMSL has a growing number of faculty who are exploring how the iPad can support their research and teaching. Our next meeting is Wednesday, April 16th in ESH-103 from 3:30 PM - 4:30 PM. This session is called Appy Hour. Come and join us for bubbly appiness and sparkling cider; come learn about recording video on your iPad and then use the Kaltura app to upload it to MyGateway.

Michael Porterfield
Instructional Designer
Center for Teaching and Learning
porterfieldm@umsl.edu

Want to create interesting and effective online study guides, tests and surveys for your students?

Log into MyGateway and click on Using MyGateway and the WWW — a Resource for Instructors and download them both!

**StudyMate** helps students “master the basics” of course material through learning activities, self-assessments, and games. A dozen activities – such as flash cards, crosswords and quizzes – engage students with course content in an individualized way.

Paul Wilmarth
Faculty Resource Center
wilmarth@umsl.edu

**Respondus** is a powerful tool for creating and managing tests, quizzes, surveys and exams that can be published directly to Blackboard. Exams are created offline using a familiar Windows environment and uploaded easily to single or multiple courses. Whether you are a veteran of online testing or relatively new to it, Respondus will save you hours on each project.

Paul Wilmarth
Faculty Resource Center
wilmarth@umsl.edu

is coming... (see last page)
## April 2014 Workshops and Working Sessions

Register for a workshop at [http://www.umsl.edu/training](http://www.umsl.edu/training) unless otherwise noted.

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Date</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>CoursEval Review &amp; Working Session</td>
<td>Tuesday, April 1st</td>
<td>10:00 a.m.—12:00 p.m.</td>
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<tr>
<td>Making MyGateway Work for You</td>
<td>Tuesday, April 1st</td>
<td>12:00 p.m.—1:15 p.m.</td>
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<tr>
<td>Tablets and Smartphones</td>
<td>Friday, April 4th</td>
<td>10:00 a.m. - 11:00 a.m.</td>
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<tr>
<td>Computer Basics &amp; MyGateway</td>
<td>Friday, April 4th</td>
<td>11:00 a.m.—12:00 p.m.</td>
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<tr>
<td>Using Cognos Student Reports</td>
<td>Tuesday, April 8th</td>
<td>9:00 a.m. - 10:30 a.m.</td>
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<tr>
<td>CoursEval Review &amp; Working Session</td>
<td>Tuesday, April 8th</td>
<td>1:00 p.m.—3:00 p.m.</td>
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<tr>
<td>Creating Calendar Events with Cascade</td>
<td>Thursday, April 10th</td>
<td>2:00 p.m.—3:00 p.m.</td>
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<tr>
<td>Cascade (CMS)</td>
<td>Tuesday, April 15th</td>
<td>9:00 a.m. - 10:30 a.m.</td>
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<tr>
<td>UMSL Technology (Part 1)</td>
<td>Friday, April 11th</td>
<td>10:00 a.m.—11:00 a.m.</td>
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<tr>
<td>UMSL Technology (Part 2)</td>
<td>Friday, April 11th</td>
<td>11:00 a.m. - 12:00 p.m.</td>
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<tr>
<td>Exploring MyGateway Tools</td>
<td>Thursday, April 17th</td>
<td>10:00 a.m.—11:15 a.m.</td>
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<tr>
<td>Web Page Building and HTML (Part 1)</td>
<td>Friday, April 18th</td>
<td>10:00 a.m. - 11:00 a.m.</td>
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<tr>
<td>Web Page Building and HTML (Part 2)</td>
<td>Friday, April 18th</td>
<td>11:00 a.m. - 12:00 p.m.</td>
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<tr>
<td>Cascade working session</td>
<td>Tuesday, April 22nd</td>
<td>9:00 a.m. - 11:00 a.m.</td>
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<tr>
<td>Excel &amp; Office Overview (Part 1)</td>
<td>Friday, April 25th</td>
<td>10:00 a.m. - 11:00 a.m.</td>
</tr>
<tr>
<td>Excel &amp; Office Overview (Part 2)</td>
<td>Friday, April 25th</td>
<td>11:00 a.m. - 12:00 p.m.</td>
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Mary Brown  
Project Manager  
IT Administrative Services  
brownma@umsl.edu
MyGateway Workshops in April

The Faculty Resource Center invites you to a series of MyGateway workshops to support teaching and learning at UMSL. These workshops are designed to introduce you to a variety of technology tools to enhance teaching and facilitate self-directed student learning. Come join FRC staff for these hands-on sessions and feel free to bring questions with you. We look forward to helping each of you succeed with technology.

For more information about session topics, times and locations or to register please visit: http://www.umsl.edu/training, enter your Single Sign On (SSO) ID, select the option to ‘Browse Course Calendar’ and select one or more of the following topics:

Making MyGateway Work for You
Exploring MyGateway Tools
— Panopto and Bb Collaborate
— Kaltura
— Campus Pack (wikis, blogs and journals)
Creating Online Tests
i>Clickers

Jennifer Simms
Manager – Faculty Resource Center
jsimms@umsl.edu

MyGateway Tip

Copying Online Tests from one course to another

If you wish to copy everything in your tests folder ("Tests, Surveys and Pools"), no matter how many are there, start in the course that currently has the test.

1. Go to the Control Panel area on the lower left-hand side of the screen.
2. Select "Packages and Utilities"
3. Select "Course Copy"
4. Under "Select Copy Type" change "Copy Course Materials into a New Course" to "Copy Course Materials into an Existing Course"
5. Select "Browse," which will give you a list all course which you are enrolled in
6. Select the course you want and hit "Submit"
7. In the list under "Select Course Materials" choose "Tests, Surveys and Pools" (if you want the test deployed in the same action, select one of the Content Areas at the top of the list)
8. Hit "Submit"

If you wish to copy only one test (but you have others you don't want copied) start in the course that currently has the test.

1. Go to the Control Panel area on the lower left-hand side of the screen.
2. Select "Course Tools"
3. Select "Tests, Surveys and Pools"
4. Select "Tests"
5. Hover mouse over desired test and click the drop-down menu arrow
6. Select "Export" -- this will package your test as a .zip file which the other course can then open

Go to the destination course.

1. Go to the Control Panel area on the lower left-hand side of the screen.
2. Select "Course Tools"
3. Select "Tests, Surveys and Pools"
4. Select "Tests"
5. Select "Import Test"
6. Go to a Content Area and select "Assessments" > "Tests" to deploy the test
UMSL to replace GradeFirst with MyConnect—(aka) Starfish

On June 9, the University is moving to MyConnect, also known as Starfish. This will replace GradesFirst for making appointments and keeping advising notes. Beginning with the Fall 2014 semester, faculty will use MyConnect in lieu of Academic Alert to report concerns about student performance. The purpose of Starfish is to help us Engage, Motivate, and Graduate students.

Support materials, workshops, and demonstrations for the EarlyAlert piece will be available when faculty return for the Fall 2014 semester.

We will have two phases of training for the advising transition. You will need to register through http://www.umsl.edu/training.

PHASE I
Completing profiles and setting up office hours
30 minute sessions are scheduled in the afternoon April 23, 24 and 25 and May 1 and 2.

PHASE II
Managing student folders, reporting appointments, and introducing the Success Network.
60 minute sessions are scheduled all day June 2 and June 3.
Other times will be added as needed and can be accommodated around other advisor activities. We will repeat this session in August for faculty on 9-month appointments.

If you have any questions about this training or the switchover to Starfish, please contact Betsy Sampson at sampson@umsl.edu.

Betsy Sampson
Coordinator, Program/Project Support
Academic Affairs
sampson@umsl.edu

New Technology Commons on South Campus!!

Due to the reconstruction of the E. Desmond Lee’s Jack Taylor computer lab, ITS felt it was necessary to maintain the current number of computers available to all students and therefore have relocated these 23 computers to the South Campus Computer Building (SCB 107). “Old timers” will remember this room as the South Campus Online Testing Center. Given the fact that the infrastructure was already in place for this move, it made for an easy decision. These computers will maintain the same software that was available before and we have added a printer to the room as well.

The lab will be open starting on Monday March 31, 2014 and the hours of operation will be 7 AM to 6 PM Monday through Thursday. These 23 stations will be Windows based with 1 being designated as an ADA accessible station as well.

Doug Williams
Manager—Instructional Support Services
williamsdou@umsl.edu

There are many changes coming to both sides of Natural Bridge on our campus so please continue to keep your eyes open! Ward E. Barnes Library is closing and plans are close to being finalized for that space. The closure is set for May 17, 2014. ITS is aware of the technology needs for students on South and this new lab is just one of many spaces that will help us maintain the level of technology for our students and faculty. ITS is committed in maintaining the same number of computers and printers that are currently available for students. If you have any questions please feel free to contact me at 516-6702 or by email to IC@umsl.edu.