Happy Holidays, Colleagues!

In November President Foresee visited the campus for a Town Hall meeting to discuss the current state of the budget and was joined by Governor Jay Nixon. The announcement was made that the University’s budget would only be cut by 5.2% for FY2011 if the University agrees to hold tuition flat. While this appears to be bad news, I think it is the best scenario we could have asked for in these difficult economic times. Public universities in other states are facing much higher cuts. The Governor has been very supportive of Higher Education and the work that we do. We will all need to be resourceful over the next couple of years to continue to provide a quality education to our students.

On December 3, 2009 the Staff Association held its 6th Annual Holiday Bazaar in support of the John Perry Scholarship Fund. There was quite a collection of items for purchase as well as some delicious goodies. I have not received the final numbers yet but there was a good turnout for the event including John Perry who provided a donation to the Fund. Thanks to all who helped, it was great to see the level of support this event has!

Save the date of February 27, 2010 for the annual Trivia Night. This event has been a tremendous success and is a great opportunity to join friends for a fun evening.

December 15, 2009 we will hold the fall semester General Staff Meeting at 11:00 a.m. in the Summit Lounge for all staff. There will be a presentation given on enrollment and admissions activity. Please plan on attending to hear the good news.

I wish each of you a safe and joyous holiday season!

Ken Voss
Riverstars of the Month

October 2009 Winner  
Effective Leadership

Teresa Balestreri  
Director  
Department of Career Services

November 2009 Winner  
Outstanding Customer Service

Rachel Moser  
Receptionist  
Department of Health, Wellness & Counseling

Volunteer of the Month

Susan Dorjpurev  
Continuing Education  
Executive Leadership Consortium

Susan has an MBA and is very interested in her work here at the UMSL Executive Leadership Consortium. As a volunteer, she receives no pay, but performs exceptionally well with a great attitude. She goes beyond the call of duty everyday. No job is too small and so far, none to large.

Campus Moves and Renovations

• The Faculty Senate Office moved last month from GSB to the 5th floor of the Tower.
• The Seton Lobby was renovated last month by the College of Nursing for student gatherings, etc.
• The new Studio Classroom on the S. Campus (155 Villa), will be ready for the start of classes in January, 2010.
• Woods Hall is getting a new roof.
Meet the Staff Council-Meg Naes

Meg Naes is the University Assembly Committee-Administrator Evaluation Representative. This Committee is responsible for preparing and distributing an evaluation of designated university administrators to the eligible faculty & staff of UMSL collecting evaluations, and tabulating results.

Meg says, “The Staff Association is important to me because we represent so many areas of the university. We are a community that works together to ensure UMSL is a great place to work and a positive environment for students. I enjoy serving on the Staff Council because I get to meet so many other staff whose voice I’ve heard on the phone or whose emails often pop up in my inbox. It is a fun way to learn more about the campus and ensure I am doing what I can to keep UMSL a great university.”

As the Administrative Associate for the Information Technology Services department, Meg assists faculty and staff with computer & other technology-related purchases. If you are a member of the Desktop System Plan, you have probably received an email from Meg when it is time to order a new computer.

Meg is a graduate of UMSL and met her husband here as well. They have a 7 month old daughter, who they call a Triton-in-Training!

Staff Association History

Lisa Hicks-First John P. Perry Scholarship Recipient

From the Fall issue of the Staff Association Pilot 1988

Lisa Hicks, a 1988 graduate of St. Thomas Aquinas-Mercy High school, was named as the first recipient of the John P. Perry scholarship award by the University of Missouri-St. Louis Staff Association. Lisa is the daughter of Judith Hicks of the Evening college.

Hicks is a freshman at UM-St. Louis and is an active volunteer at the St. Francis Xavier Cabrini Church and Mount Providence convent and School.

Lisa (Hicks) Layne attended the University of Missouri – St. Louis from 1988 – 1990. She completed her Bachelor of Science degree in Aviation Technology from Central Missouri State University in 1992 where she attained her private pilot’s license. Following graduation, she worked at Southwest Airlines as a customer service agent until having her first child in 1999. Lisa began working on her Master’s degree at the University of Missouri – Kansas City in 2004 and returned to the University of Missouri – St. Louis in 2005. She completed an MBA in Accounting in 2007. She was additionally awarded the Graduate Business and Accounting Alumni scholarships in 2007. Lisa currently works as an accountant for Edward Jones and is in the process of acquiring her CPA license.

John Perry Staff Association Scholarship

Applications for academic year 2010-2011 are now being accepted for the John Perry/Staff Association scholarship. The scholarship is awarded to a dependent of a UM-St. Louis staff member. (If there is no qualified candidate, then the award can be issued to a dependent of any University of Missouri employee based at the UM-St. Louis campus.) The student must be an entering freshman at UMSL, pursuing an undergraduate degree, and enrolling in at least 12 credit hours. Selection is based on merit and need; class rank and ACT, SAT, or SCAT scores are also considered. The deadline for submission each year is March 15.
New Employee ID Cards

As part of the UM System project to protect your Social Security number, all faculty and staff UMSL Identification Cards must be recoded utilizing the Employee ID number ("Emplid") in the HR Database.

Each employee will receive an additional email message detailing how updated ID cards will be obtained. For those with an existing photograph in the ID card system, an updated card coded to your "Emplid" number will be available for pick up in the Center for Student Success (225 MSC). These updated pre-made cards can be sent to you via campus mail per the instructions in the subsequent message you will receive in the coming weeks per the schedule below.

The subsequent email message you will receive will inform you if you have any existing photo in the ID card system or if you do not and will need to have your photo taken. For those employees without a photo in the ID card system, you will need to have your picture taken in the Center for Student Success (225 MSC). The dates to obtain your new ID are shown by the first letter of your last name in the schedule below.

The replacement timeline will be as follows: (Your current card will remain active only until January 12, 2010)

<table>
<thead>
<tr>
<th>Last Names beginning with:</th>
<th>Dates to obtain card:*</th>
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</thead>
<tbody>
<tr>
<td>T, U, V, W, X, Y, Z</td>
<td>Dec 14 – 18</td>
</tr>
</tbody>
</table>

*NOTE...these dates are the earliest that new cards will be available to you. If you do not have an immediate need for your card (Meal Plan, Door Access, Card Swiping) you may wait until a time of your convenience beginning January 5th and beyond.

Should you be unable to replace your ID card by the January 12, 2010 deadline, you will still be able to obtain materials from the Libraries with your current ID card—provided the circulation desk verifies your information. If you supervise or work with employees who do not have regular access to their email account, please post and share this message. They should visit 225 MSC per the timeline above. This process will involve the production of over 2000 ID cards so there may be waiting time to have your picture taken if needed. The Center for Student Success appreciate your cooperation and understanding in taking this important step in the increased security of the maintenance of your personal information. The new cards will also allow for additional user features in the future.
Campus Charity Campaign

With your help this year, the Campus Charity Campaign raised $53,379 for United Way of Greater St. Louis and Community Health Charities to help people in our community.

In spite of the current national and state budget crisis and this year’s system-wide salary freeze, members of the University of Missouri-St. Louis faculty and staff once again demonstrated their generosity and caring by contributing thousands of dollars to help our neighbors and strengthen our community.

United Way of Greater St. Louis has announced that, together, the community has raised $67,086,726, surpassing its goal of $66.5 million, which means that United Way will continue to help more than 1 million people by investing more than $1 million each week in local, quality agencies in 2010.

Hugh Grant, United Way campaign chair and president and chief executive officer of Monsanto Company, said, "Even during tough economic times, people understood the needs and stepped up to help those in our community who count on United Way and its member agencies for services and support. United Way plays a critical role in our region and your gifts enable its member agencies to continue to provide valuable assistance to our friends and neighbors, making our community even stronger."

Our donation to the United Way of $49,382 will provide services that help seniors have a place to call home, give parents a safe place for their children to go after school, and offer families a place to get food, and our donation of $3,997 made to Community Health Charities will help pay for medical services for those in need. Congratulations UMSL on raising $53,379 to help those less fortunate in our community!

The first payroll deduction for monthly paid employees will be on January 31, 2010, and the first deduction for biweekly employees will be on January 6, 2010.

Staff Bazaar Update

Thanks to everyone that helped out with and/or visited the Holiday Bazaar on 12/3/09. Thanks to your generosity, we raised about $1300 for the John Perry Scholarship fund. Congratulations to the winners of the raffle—Elizabeth Pawloski won the necklace/bracelet set, and Lana Vierdag won the neon sign.

If anyone has comments on this year’s bazaar, please email Faith Lucas. We are always looking for ways to improve, so if you have suggestions, let us know!
Healthy For Life

Please visit the Healthy For Life website to view the December newsletter.

Did you miss the Healthy 2010 Challenge meeting?
You are not too late to learn more about this Biggest Loser-type contest that will kick off on January 25, 2010 at 5:00 pm. Please email Jaime Capizzi any questions you have. I will forward the rules and general information to you.

Weight Watchers Open House
Please meet in 225 MSC on Tuesday, December 15th at 11:30 am. You can meet the instructor and have your questions answered. We plan to start the new session after the break in January. Cost $156 (25% rebate if only 1 meeting is missed.) You can go to Weight Watchers centers by your home if you cannot make a meeting on campus.

Register now for the Eat For Life Class
A mindfulness-based approach to eating instructed by Dr. Lynn Rossy, health psychologist. For more information on the class, please visit the Healthy For Life website. Orientation will be held on January 12, 2010 and the first class is January 19, 2010. Classes will meet on Tuesdays from 12:00 pm – 1:00 pm. Location: Clark Hall 314. Cost $60 ($20 rebate if only 1 class is missed.)

Mindfulness-Based Stress reduction Class
Learn techniques to reduce and manage the stress in your life. This class is also instructed by Dr. Lynn Rossy, health psychologist. For more information on the class, please visit the Healthy For Life website. Orientation will be held on January 19, 2010 and the first class is January 26, 2010. Classes will meet on Tuesdays from 5:15 pm – 7:15 pm. Location Clark Hall 417. Cost $40.

Ride To Wellness Odometer Program
Healthy for Life is eager to announce its newest program—Ride to Wellness, an odometer program that encourages movement for those riding bicycles (indoors or out) or those using wheelchairs. For $20 participants can enroll and receive an odometer and log book. When you reach 500 miles, turn in the booklet for a refund and prize. There will be prizes for each 500-mile marker up to 2,500 miles. Like the pedometer program, there is no time limit and immediate family members are urged to join. If you want to register, send a $20 check for the cost of the odometer (made payable to Healthy for Life) to Jaime Capizzi at 238 MT. Note: if you already have an odometer, you can still participate.

Holiday Gift Idea
Seasonal and simple: A guide for enjoying fresh fruits and vegetables has more than 100 pages of recipes using simple preparations and seasonings, so you can taste the goodness of a fruit or vegetable at the peak of its flavor. The guide explains how to select, store, and prepare Missouri produce. This manual was developed for the University of Missouri Extension Healthy Lifestyle Initiative and can be purchased for $15. For more information or to order the book, please visit the Extension website or call 573-882-7216.

Women’s Health Calendar
Please take a moment pre-order your free copy of the 2010 Women’s Health Calendar provided by the Department of Health and Human Services. It is a great calendar that provides you with health tips, timelines and reminders for tests and procedures based on age, and many other great things. Best of all, it is free! To order, click here or order by phone at 1-800-994-9662.

Breast Cancer Screening Recommendations
Susan G. Komen for the Cure®, the world’s leading breast cancer advocacy organization, has carefully reviewed the data and new recommendations from the U.S. Preventive Services Task Force (USPSTF) concerning mammography screening. Click here to learn more regarding Komen’s response to USPSTF’s recommendations. Komen’s current screening guidelines can be found at www.komen.org

Jaime Capizzi, RD, Wellness Program Manager: UMSL campus, Healthy For Life: T.E. Atkins UM Wellness Program, 238 Mark Twain
TRIP (Travel Reimbursement Implementation Project)

The university is implementing a new travel software (PeopleSoft Travel and Expense) to replace the current travel expense voucher process for employees. Use of this software is currently scheduled to begin in February 2010, with the entire campus converted to this new process within six months of the actual GO LIVE date. As an overview, travelers will prepare their travel expense reports online in PeopleSoft, and these reports will route electronically for approvals rather than the current paper process. Travelers will also be able to review the status of their reimbursements online. Look for future training opportunities when we get closer to February. If you have questions or comments, please email Faith Lucas at flucas@umsl.edu.

2010 IRS Mileage Rate

WASHINGTON — The Internal Revenue Service today issued the 2010 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes. Beginning on Jan. 1, 2010, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 50 cents per mile for business miles driven
- 16.5 cents per mile driven for medical or moving purposes
- 14 cents per mile driven in service of charitable organizations

The new rates for business, medical and moving purposes are slightly lower than last year’s. The mileage rates for 2010 reflect generally lower transportation costs compared to a year ago.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs as determined by the same study. Independent contractor Runzheimer International conducted the study. The University rate will be less than 50 cents per mile.

Need Help or Have Questions about Time and Labor?

If you have questions about or issues with filling out your timesheet in myHR, we are offering working sessions. You can come and go anytime during the session.

Time Reporters Working Sessions Schedule
Friday, December 11th, 9:00 a.m. – 11:00 a.m., Room 65 University Center
Friday, December 11th, 2:00 p.m. – 4:00 p.m., Room 65 University Center

Approvers and Keepers Working Sessions Schedule
Monday, December 14th, 9:00 a.m. – 11:00 a.m., Room 65 University Center
Monday, December 14th, 2:00 p.m. – 4:00 p.m., Room 65 University Center
Tuesday, December 15th, 9:00 a.m. – 11:00 a.m., Room 65 University Center
Tuesday, December 15th, 2:00 p.m. – 4:00 p.m., Room 65 University Center

Human Resources Payroll umslpayroll@umsl.edu
Upcoming Events

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>Staff Association General Meeting</td>
<td>December 15 11 am</td>
<td>Summit Lounge, JCP</td>
</tr>
<tr>
<td>Chancellor’s Holiday Reception</td>
<td>December 16</td>
<td>Century Rooms MSC</td>
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<tr>
<td>UMSL Dr. King Holiday Observance</td>
<td>January 18 10 am-12 pm</td>
<td>Touhill PAC</td>
</tr>
<tr>
<td>Pack the Stands</td>
<td>January 21 5:30 pm</td>
<td>Mark Twain Bldg</td>
</tr>
<tr>
<td>Trivia Night</td>
<td>February 27</td>
<td>St. Ann’s Church on Natural Bridge</td>
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<tr>
<td>Trailblazer Ceremony</td>
<td>March 18</td>
<td>MSC Century Rooms B&amp;C</td>
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Wanted: Staff History

If you have any old copies of the staff Association newsletter or other pieces of staff history? If so, please send to Linda Belford, Senior Manuscript Specialist, to be included in the campus Archives located in the Thomas Jefferson Library.

UMSL Holiday Schedules

The campus will be closed from Monday, December 28, 2009 through Friday, January 1, 2010 inclusive. The university paid holidays December 25 and January 1. Employees may use accrued vacation or personal days; or if no paid days are available, they may take unpaid time off.

Bottom Line

If you have questions or concerns about the Link or the staff association, please contact Cindy Wills, Communications Committee Chair and Link editor, at E-mail willsc@umsl.edu

Visit the Staff Association on the web http://www.umsl.edu/staff