Self-Study

Five Year Review

Department of Political Science

2007
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1. Overview

The Political Science Department at UMSL has long been recognized for its contributions in teaching, research, and service. In fact, the Board of Curators named the department a center of eminence in 1986 and authorized it to offer a doctoral degree in that same year. The Political Science Department offers four degrees: Bachelor of Arts in Political Science, Bachelor of Science in Public Policy Administration, Master of Arts in Political Science, and the Ph.D. in Political Science. In addition, department members make up the lion’s share of the faculty in Public Policy Administration, which offers the MPPA degree.

The department’s goals are several but they are clearly interrelated: to increase and enhance the understanding of politics and government in the United States and other nations; to convey this knowledge to students, peers, and the community; to help prepare students for careers related to the study of politics and government; and to be deeply involved in student programs, the life of the department, the college and the university, the activity of professional organizations, and public service.

The Department of Political Science has 17 regular faculty members (see Appendix 1). Its main office is on the 3rd floor of SSB. The faculty have offices on floors 7-9 in the Tower as well as several adjacent to the main office. There are two fulltime staff members, an administrative associate and an administrative aide. The faculty is diverse: There are six women, four African-Americans, and a Hispanic.

The department is prominent in the community and the profession. Almost all of the faculty members comment at one time or another on political events on local television and in newspapers throughout the country and even abroad. Many have served on the editorial boards of journals in the discipline, and in leadership positions in professional associations, and have participated in annual conferences. All referee articles for journals. As evidence of the department’s standing in the profession, two faculty members—Kimball and Robertson—received awards from the American Political Science Association in the past three years.
The department has improved its outreach to the campus and community. Thanks to the generosity of Gary Esayian, class of 1981, the department has hosted a Public Affairs Lecture for four years, bringing in noted scholars such as Graham Allison, the founder and former dean of the John F. Kennedy School of Government at Harvard University. Open to all, 150-250 people have attended each lecture. The visiting scholars also appeared on public and commercial radio, drawing attention to the department and university. On May 2, Jacob Hacker of Yale University will be giving the fifth annual lecture.

Esayian is one of our many distinguished graduates. Many have achieved high positions in government and a significant number have held elective office, including member of Congress.

As an example of campus service, several department members—Graham, Kimball, Robertson—have participated in the annual university wide forum on Constitution Day.

The department often questions how to enhance its mission. Unfortunately, it has 7 fewer faculty than it did ten years ago. In the past five years, two vacated positions were not reauthorized. The limits on hiring have inhibited the offering of a more comprehensive curriculum. The department is particularly proud of its doctoral program. Forty-two Ph. D. degrees have been awarded and the recipients have been very successful in obtaining academic, governmental or business employment but a doctoral program is labor intensive.

The department has an Undergraduate Committee, which awards scholarships and reviews curriculum and changes course requirements and descriptions as well as suggesting approval of new courses and any course cross listing. The Department’s Graduate Committee admits students, awards assistantships, and adjusts curriculum requirements based on student and faculty input. The faculty as a whole reviewed and adopted the goals, competences, expectations and outcomes for the department in September 2005.
2. Review and Assessment of Academic Programs

Each of the degree programs in Political Science is designed to show that the discipline is devoted to the scientific study of politics, the significance of cause-effect relationships, and the components of public policymaking. Political Science offers instruction in the following areas: International Relations, Comparative Politics, American Politics, Urban Politics, Public Law, Public Policy, Public Administration, Political Theory, and Methodology. The work of the faculty utilizes both quantitative and qualitative methods. Appendix 2 lists the faculty’s publications from 2002 to the present. It clearly demonstrates a tremendous breadth of research and placement in significant journals of the discipline as well as publication of books with highly regarded presses.

Over the years, the faculty has continued to exhibit significant diversity. Twenty-eight percent are members of minority groups and 35 percent are female. This degree of diversity compares favorably with almost all political science departments at American universities.

Assessment of Faculty

Each faculty member is assessed by the chair each year as part of the annual salary adjustment. Research, teaching and service are rated on a point basis. The members are able to comment on the evaluation in a meeting with the chair and offer additional information.

As part of its tenure process, each assistant professor undergoes a third year review by a three member committee selected by that professor and the chair. (Appendix 3 contains tenure and promotion procedures). The committee examines publications, teaching evaluations, and service. The committee’s report assesses progress toward tenure and advises of ways that strengthen the candidacy. The committee will inform the faculty if it feels the professor is unlikely to receive tenure. All new assistant professors receive informal mentoring from their senior colleagues and are encouraged to share their written work and also to discuss their teaching.

Each assistant professor is reviewed every year by the tenured faculty and each associate professor is similarly reviewed by the full professors. These reviews examine progress toward promotion and provide considerable feedback. At the end of an assistant
professor’s fifth year, the tenured faculty will review the record and decide whether to form an ad personam committee. When formed, the committee then solicits letters regarding research, teaching and service and will prepare a dossier for all the tenured faculty members to review. The tenured faculty then votes in the fall on whether to bring the candidacy forward. For those with joint appointments in PPA or IWGS, their faculty will select a member of the ad personam committee and will also vote on putting the candidacy forward. Promotions to full professor follow a very similar route with yearly review, the eventual formation of the ad personam committee, solicitation of letters and compilation of materials and a vote.

Along with the university system, the department began post-tenure review in May 2006. Each associate and full professor in rank for five years or more was reviewed. All were found to perform satisfactorily in teaching, research, and service.

Our university—a research institution—and our department—a research department—place strong emphasis on faculty scholarship. This emphasis is made clear to job candidates and new hires. Newcomers are encouraged to share their work with other faculty, to discuss publication strategies, and grant opportunities. New faculty members are also encouraged to apply for travel grants to assist with research and/or professional participation. The chair has provided research monies to new hires for over a decade. Limited travel money for conference attendance—generally for air fare—is available for all department members from the department’s E & E, if such funds are available. Everyone is encouraged to apply for research board and research grants through the system. Appendix 4 contains a list of recent grant recipients. Professor Kimball is an NSF recipient and Professor Thomas has received a Fulbright. Not all subfields in our discipline lend themselves well to major grant funding but Professors Mushaben and Silva have received small external grants to facilitate research abroad.

Faculty teaching is evaluated collectively as part of the annual review process and the review for tenure and promotion. More junior faculty members have utilized the Center for Research in Teaching, which provides orientations and instructional programs. They have also utilized the instruction in technology provided on campus. Over the past 20 years, six political
science faculty members have received the Chancellor’s Award for Excellence in Teaching; three teach currently. Several have also received the Governor’s Award and the Emerson Electric Award. Professor Rochester is a Curators Distinguished Teaching Professor.

Doctoral students who serve as teaching assistants work under the direction of a senior professor who monitors their work in discussion sections or in tutorial instruction (for methods classes). After students are ABD, they may be eligible to teach their own class. Teaching assistants all attend the orientation session for TAs each August. One of our advanced students has served as a lead TA for two years.

Everyone uses My Gateway to some extent. Syllabi and assignments are posted by everyone. The e-mail option is widely utilized. Some use it for interactive communication. A number of faculty use computer classrooms for instruction. Professor Kinney has taught classes partially on line with a good bit of success.

Service to department, college, university, profession, and community has been part of the department throughout its history. Junior faculty members are advised to limit their service before tenure but afterward they are encouraged to participate at the levels most suitable to them. Professionally, every faculty member has served as a manuscript reviewer and conference participant, while many have also served on editorial boards and governing boards.

All of our faculty has spoken with local, national or international journalists, commenting on their areas of expertise. Professor Robertson serves as the political analyst for KSDK-TV and, in the 2006 congressional elections, Professors Jones, Kimball, and Stein appeared on several other stations. Robertson was quoted in several national newspapers and Stein was cited in the New York Times. Last year, Professor Gros spoke to the national media about political developments in Haiti. Professor Iyob is an expert on Darfur and has appeared in United Nations symposia. In addition, some faculty members have interacted with local or state government and/or voluntary organizations in areas such as policy development, evaluation, and public opinion. Professor Jones has worked with the Leadership St. Louis program for two decades and also has played a significant role with many community organizations and local
governments. Professor Glassberg worked with the U.S. Department of Defense on military base closings.

In terms of governance, the department meets monthly. It approves curricular changes, scholarship awards, hiring and other personnel matters. The work of the department is divided between an undergraduate and a graduate committee. The latter approves admissions to the doctoral program and grants assistantships. It also evaluates students’ progress each year. The elected chair selects the graduate director, oversees scheduling, prepares reports, performs the annual faculty evaluations and addresses complaints. The undergraduate committee reviews and recommends students for scholarships, suggests revisions to course descriptions and recommends new courses, and changes to program requirements. The nature of the department both mandates and facilitates communication and consultation. Criteria regarding scholarship, research and the department’s outreach role are widely shared. The faculty discusses enrollments and requirements on a regular basis.

Bachelor of Arts in Political Science

Majors in the BA are expected to learn about power, conflict and cooperation in society, within and outside government. Students are to become familiar with scientific-based inquiry, the postulating of cause-effect relationships, the marshalling of evidence using quantitative or qualitative methods, and are to gain the ability to draw conclusions. The scope of study includes politics and governance in the U.S. and in other nations and the relations between nations. We try to train students to communicate information effectively.

Majors begin by taking two required courses, Introduction to American Politics and Introduction to Comparative Politics. The degree also requires that they take courses in at least 4 of the 7 subfields as well as 18 hours of upper division work. (See Appendix 5 for complete program requirements.) Several years ago, the department added a required class, Political Analysis (PS 2000), which covers research design and quantitative techniques. This class aids those in the job market and also those interested in graduate study. The department also adopted a capstone course featuring the preparation of a research papers as a completion to course work and as a means to evaluate the program.
A number of political science courses are included in general education and several fulfill the state requirement in American politics/history. Some of our general education courses include Introduction to Comparative Politics, Introduction to American Politics, and World Politics. Each course transfers information regarding political systems, institutions and behavior within a theoretical framework.

Graduate courses in political science are more rigorous than the undergraduate versions. They require considerably more reading and writing and may have students gather and analyze original data. On a rare occasion, an outstanding undergraduate may be permitted to take a graduate course. Graduate courses also examine cause-effect relationships in a scientific manner. The department has a 3-2 program, which permits a student to receive a BA and MA in five years. We have had just two students thus far in this program. (See Appendix 6 for a description of the program.)

Our undergraduate program does not formally assess the knowledge of incoming students. However, a good many of our students transfer from the campuses of St. Louis Community College and St. Charles Community College. In conjunction with the College of Arts and Sciences and the university as a whole, we have met with our counterparts at the community colleges to discuss their curriculum and think of ways to ease the transition between community college and UMSL. We have mentioned our desire to see greater preparation in writing in our transfer students. Our students also transfer from institutions within at least a five state area. Our majors are generally first generation college students who also have jobs. As tuition has risen, their hours at work have also increased, which sometimes adversely impacts their academic performance.

Appendix 7 shows enrollment patterns in recent years in Political Science. During the 1990s, enrollment fell in political science departments across the country due to among other factors a growing popular distaste for politics. The 2000 presidential election seems to have reawakened an interest in political study. In the recent 5 year period, enrollment has risen and then stabilized. In calendar year 2006, 1761 undergraduates and 224 graduate students took political science classes. If you include cross-listed classes and Honors College classes taught
by department members, that adds another 80 undergraduates and 86 graduate students to the total. Appendix 7 also contains the number of majors, which follows a similar pattern, and number of graduates. The figures for all political science programs are also arrayed, showing greater increase in the number of doctoral students.

To spur student interest, the department posts flyers about classes and sends them to other departments and Arts and Sciences. Course listings with descriptions are available at the departmental office. The department cross lists undergraduate courses with a number of departments, principally with IWGS and the Honors College. To draw attention to its faculty, the department held a forum on the 2004 election several weeks before election day.

In 1975, the department created the Political Science Academy, an official undergraduate organization. The Academy sponsors talks by office holders, media personalities, and academics at the homes of political science faculty a number of times during the school year. This has encouraged mentoring and helped increase interest in the department. Three mayors of St. Louis City, a U.S. congressman, columnists and reporters from the St. Louis Post-Dispatch, KMOX, and KSDK-TV as well as our own faculty have been featured at Academy meetings. The meetings are publicized in the Current, the list serve for majors, and flyers are handed out in every political science class and at the Honors College.

As indicated earlier, an alumnus of the Academy has donated monies that allowed us to invite distinguished scholars from around the around the country to speak to the Academy, all students and faculty, and the general public.

Money is strongly related to retention. Almost all our students work, often more than 20 hours per week, which can detract from scholarship. Majors with a 3.25 average or better are encouraged to apply yearly for 4-6 scholarships of $500-$1000. These scholarships are funded by donations, often from alumni. In 2006-7, an anonymous donor funded an additional $1000 scholarship each semester in honor of Professor Jones. Professor Jones is now working to establish an endowed scholarship in honor of Bruce Sommer, a longtime city official, and our first MA recipient.
Students in the BA program are actively encouraged to do internships. A professor serves as Internship Coordinator and assists in placing students in governmental agencies, nonprofits, or political campaigns and finding appropriate academic supervisors for each student. As the academic component, students do reading and prepare a paper. Study abroad is also encouraged. In the past five years, two of our faculty have headed our programs in London and Ghana.

As indicated earlier, the Department actively works with other departments, has several joint appointments, and frequently cross lists classes. This expands the department’s reach and has fostered cooperation with graduate learning as well. Since 1999, the department has offered a course, now required for secondary education majors in the social sciences, on the teaching of American government and politics in high school. Taught originally by Professors Jones and O’Rourke and an outstanding high school teacher, this class has been exceedingly popular, so that it is now taught twice a year.

When Governor Ashcroft required all undergraduate university degree programs to be evaluated, the department chose to create a capstone course, Senior Seminar (PS 3950). The professor teaching this class chooses an area on which to focus. Students choose research topics from this area and produce substantial papers. A professor at another university reviews the papers each year and comments on strengths and weaknesses. From this feedback, faculty input, and student comments, we decided to make our undergraduate methods course a required class so that all majors would be exposed to research design, literature reviews, and data analysis. All regular faculty include writing in their syllabi. This may not entail individual research however and we are beginning to discuss this situation.

The department’s advising system was revised last year. Previously, each major was assigned to a professor for advising although few students came to the department. They relied on the centralized advising. When advising at UMSL was decentralized to colleges and departments, the department voted to have a doctoral student function as undergraduate advisor for her assistantship. She is available to the students 20 hours a week on average, has become acquainted with all our undergraduate programs, and works well with undergraduates.
We also maintain frequent contact with the Associate Dean of Arts and Sciences and the College’s advisors.

Student performance is gauged by performance on exams and papers, attendance, and classroom participation. The university’s early warning system now presents a way to target underperformance early in the semester. Several faculty members have utilized midterm student evaluations for feedback. Students who have trouble writing are referred to the writing lab. The chair on occasion speaks with students who have problems in a particular class. Transfer students have usually done little writing at community colleges and preparation at secondary schools is not what it once was. At the same time, the department has had a number of outstanding students who have come to play important roles in the community and beyond. (See Appendix 8). Political science professors over the years have proved to be valuable mentors and have assisted a wide variety of students.

Outside evaluations of capstone research papers helped to create a required undergraduate methods class. At monthly meetings, the faculty has discussed certain difficulties with the capstone with the desire to improve student interest and performance. Certain professors have asked the department to modify course titles and/or descriptions in order to better address student needs. The department’s Undergraduate Committee renumbered courses as part of the system effort and, concomitantly, the level of the course in some cases.

Political science is not alone in questioning whether there are adequate resources. This department has gone from 24 to 17 faculty members. Some of the members lost were senior members with strong national reputations. This has hurt us and also made course coverage difficult when someone goes on leave or decides to leave. We have no back-up in areas such as methodology. In addition, in order to sustain itself, the department has established 5 joint appointments, four at .5FTE and one at .25. Four teach only 2 classes a year for the department; one teaches three. The department needs to fill positions in public administration, public policy, urban, judicial politics, and American politics. Although the department has used
adjuncts as supplements to regular faculty, that makes it more difficult to ensure standards and provide mentoring at all levels but particularly at the labor intensive doctoral level.

Salaries of faculty lag behind those at many institutions. There are funds available for research and development but that does not displace salary concerns.

For undergraduates, increased scholarship money could be of benefit. Too many take out huge sums in loans and work almost fulltime. More scholarships could aid recruitment and retention.

Generally, teaching facilities are adequate and computer classrooms are available to those who wish to use them. However, heat and cold in SSB and the Tower are sometimes inappropriate for climatic conditions and we have no way of adjusting thermostats. In addition, acoustics in some rooms are terrible. The department has been able to utilize the desktop program to furnish faculty with late model computers. Additional funds for research purposes and professional travel would improve productivity.

In 1987, many observers considered UMSL to have the best political science department in the state. Faculty losses have severely damaged our standing. However, all current faculty members have an active research agenda and participate widely in professional life. Salaries are not competitive and we are fortunate to maintain the high quality we have. We rank well compared to other urban public universities. It is fortunate that a number of faculty members enjoy living within the St. Louis area. We have been able to hire good junior people. The future seems to depend on whether the state can more adequately fund the university and whether the needs of this department, with its 4+ degree programs, are taken into account.

Bachelor of Science in Public Policy Administration (BSPPA)

This degree program is designed to prepare students for jobs in the public and nonprofit arenas. A decade ago, the department restructured this program to increase students’ flexibility and to allow a policy emphasis. Students in this program take a number of research tool classes as well as micro- and macroeconomics. (The program description is in Appendix 9.) There are two tracks: administration and policy. The administration track offers training in budgeting and personnel management as well as accounting. The policy track allows the
student to select 5 courses related to a particular area. BSPPA seeks to provide the
knowledge and skills needed in the real world within the context of American institutions and
structure. The students learn the fundamentals of administration and how policy is made in this
country. Internships are required for all BSPPA students unless they have employment relevant
to the degree. Several of the required courses are part of general education. Some of the
BSPPA courses are similar to those in the MPPA. BSPPA provides excellent preparation for
such graduate study. Undergraduates do not take graduate classes.

Assessment of prior knowledge is the same as for the BA. In the early 1990s, BSPPA
had twice the enrollment it has now because of a large contingent of Malaysian students. When
a degree program became available in Kuala Lumpur, this flow of students ceased. Today the
program has a small but stable enrollment. Information about the program is available at
university orientations, from our advisor, and from the faculty. The lack of a language
requirement, and especially the degree’s practical application, appeals to a certain group of
students. The department has a BSPPA advisor who helps in directing students and takes care
of curriculum changes.

Regarding internships, students work from 150-300 hours for 3 or 6 credit hours. Their
internship has an academic component with a faculty supervisor. Internships allow students to
weigh theory and reality and at times they lead to paid positions.

BSPPA students participate in the Political Science Academy meetings. They also take
the capstone course and prepare a research paper.

The department’s undergraduate advisor advises BSPPA and BA students and is very
familiar with the BSPPA program. In the past, university advisors often knew few of the details
of a small program and this led to difficulties. Having our own advisor has gone a long way
toward eliminating the difficulties.

Student progress is assessed in the same manner as for the BA. However, the need to
use adjunct faculty for core BSPPA classes has made feedback more difficult. The BSPPA
program has been adjusted or revised several times since its inception. The faculty as a whole
authorized the changes to make the program more flexible and accessible. In the case of
internships, employers submit written evaluation of interns’ performance and that can provide curriculum feedback too.

The BSPPA has been particularly hard hit by the decline in faculty. Given the other demands on the department, adjuncts have been teaching several of the core courses. To ensure continuity, mentoring, and retention, this is not the most desired pattern. We have proposed another joint position with PPA in order to have a faculty member teach basic administration, policy, and personnel management. This would help our situation considerably. As with the BA, increased scholarship monies would help students complete the program. Computer classrooms are used for instruction in budgeting and methods and have been available.

Our BSPPA program is comparable to those in similar institutions. Its strong research tools requirements are quite helpful in preparing students for employment.

Master of Arts in Political Science

Our M.A. degree is awarded to all doctoral students who successfully complete their comprehensive written and oral examinations. In addition, a small coterie chooses to seek the M.A. by itself. A number of these students have been international; a few have been secondary education teachers, and the remainder interested in studying the field beyond the B.A. Completion requires a class in quantitative methods, several proseminars and electives. A student can choose to do an exit project, expanded internship or a thesis. Students experience the scientific study of politics, power, conflict, and cooperation. They study how institutional design and economic and cultural factors shape the distribution of power in any society. They do significant amounts of writing and are expected to participate regularly in class discussions. The courses for the degree represent the major subfields in political science and require significantly more reading and writing.

Prospective students submit their undergraduate transcripts and GRE scores. The Director of Graduate Studies selects whom to admit. MA students are encouraged to attend colloquia and job talks as well as Academy meetings. They work with the Director to plan their
course loads. Professors evaluate each student in their classes. Many departments no longer offer a terminal M.A.

Ph.D. in Political Science

In 1986, the department formally admitted its first doctoral students. Our program has a policy emphasis with a number of core courses in methods, policy, and policy administration. Graduates of the program either select a career in academia or one in government, the private sector, or the voluntary sector that emphasizes research. (See Appendix 10 for a list of Ph.D. recipients and their placement.) Academic placements include Arizona State, Boise State, and SIU-Edwardsville and –Carbondale.

The department’s goal is to provide a well-balanced program with considerable research training, examination of the policy process at home and abroad, and a concentration in a subfield of the discipline, i.e., American institutions, American elections and political behavior, urban politics, judicial politics, comparative politics, and international relations. (Appendix 11 contains the program guidelines.) Although not unique to our department, we are fortunate to be able to offer classes in political economy and American political development. For students interested in comparative politics, they can study Latin American, African, European and Middle Eastern politics. Students take 54 hours of coursework and then prepare for the comprehensive exams in their subfields, methodology, and institutions and processes.

We have a Graduate Student Organization that helps to organize workshops (on such topics as finding a job, submitting a manuscript to a journal or preparing for exams) and brownbag talks on research in progress. The GSO also assists students in attending conferences where they are to deliver papers. There are also monthly social hours with the faculty. Doctoral students attend the Public Affairs Lecture, any job talks, and Academy meetings. Visiting scholars also have special seminars with the doctoral students.

The Graduate Committee evaluates applications for admission, looking at academic record, GREs, and letters of reference. The Committee also selects students for assistantships.
It considers the progress of each student yearly and whether the assistantship should be renewed.

In the program, students become familiar with the most significant literature in the field and the theories that have shaped research. The goal is to prepare the students to conduct individual research using the best of quantitative and/or qualitative techniques. Our program is structured; every student shares a common core of study. The student selects his or her examination and dissertation chair(s).

The doctoral program has been quite successful and interest in it by prospective applicants remains high. Enrollment has rise by 20 percent in the past decade. However, the number of faculty has fallen. Hence, the department is stretched thin. There is little back-up, particularly in methodology. Students have complained of insufficient course offerings, which happen when someone goes on leave, let alone leaves the university. Some of the faculty members are stretched thin; they lack additional capacity to direct dissertations or serve on dissertation committees, particularly in policy (the focus of our program.) Needless to say, if we had additional faculty members, we could offer a wider variety of courses and offer core courses more frequently. There is a constant tension between addressing graduate and undergraduate needs.

The department has dipped deep into its pockets to, as of this year, pay graduate assistants a $12,000 a year stipend. It is barely on par with other programs. UMSL now makes available group health insurance for the students but it is costly. Students are encouraged to apply for university and other fellowships, particularly for dissertation research. On several occasions, the department has assisted students in paying for surveys or travel related to dissertation research.

Many of our doctoral students come from the greater St. Louis area but a significant segment are foreign students—from Taiwan, China, Korea, Oman, Armenia, Venezuela, and Zambia. Our program compares well in size and success with some of the major urban state campuses and is also more successful than others. An additional plus is our reciprocity agreement with Washington University and Saint Louis University by which students may take
two classes at these campuses at no extra cost. On occasion, Washington University students have taken several of our courses.

MPPA Program

Six of the eight members of the MPPA faculty have their tenure home in political science. Three of these have joint appointments with PPA. All six participate in the governing structure and teach graduate classes in public policy administration. Some of the classes have students from both disciplines.

3. Five-Year Plan

a. To enrich course offerings for the graduate program
b. To enhance offerings for undergraduates
c. To evaluate writing requirements in the curriculum and the capstone course
d. To design an increased number of co-curricular activities to benefit retention
e. To utilize more workshops and materials from the American Political Science Association regarding teaching, technology, and career planning

Our department has strong programs and a very strong faculty—a faculty that we need to retain and augment. We need to be able to replace any faculty member we lose and we need to be able to replace our devastating losses. We cannot recruit or retain students if we don’t have enough to offer them. With the same resources, we will be lucky to remain in place. Ironically, administrators told the department when it achieved eminence status and began the Ph.D. program that any faculty member who left would be replaced.

Political science’s problems are not unique. Many UMSL departments have variations on the same theme. However, we could reiterate that we have lost key senior faculty who played critical roles in undergraduate and graduate education. We have established a solid doctoral program that should not lose any resources. We want to meet the challenges of years to come and continue to have well-regarded programs. But, we cannot do it by ourselves.
APPENDIX I

Department of Political Science Faculty

Professor
E. Terrence Jones
Joyce Mushaben
David Robertson
J. Martin Rochester
Eduardo Silva
Lana Stein

Associate Professor
Brady Baybeck*
Andrew Glassberg*
Barbara Graham
Jean-Germain Gros*
Ruth Iyob
David Kimball
Kenneth Thomas

Assistant Professor
Brian Fogarty
Farida Jalalzai**
Nancy Kinney*
Richard Middleton

*Joint appointment – PPA
**Joint appointment -IWGS
Appendix II
Faculty Publications
2002-date

Books


Lana Stein, St. Louis Politics: The Triumph of Tradition. (St. Louis: Missouri Historical Society Press, 2002).

Edited Volumes


Monographs

Jean Germain-Gros and Olga Prokopovych. When Reality Contradicts Rhetoric: World Bank Lending Practices in Developing Countries in Historical, Theoretical and Empirical Perspectives. (Dakar, Senegal: CODESRIA).
Articles


Jean-Germain Gros 2006 (in English) “Realism in Silk: China’s Africa Diplomacy,” *Ghana Social Science Journal*, vol. 24, no. 1 (refereed)


J. Martin Rochester, 2003 “Critical Pedagogues,” *Education Next* (Fall), 77-82.


**Book Chapters**


David B. Robertson 2003 “American Federalism and the Politics of Regulation,” in Evolving Federalisms: The Intergovernmental Balance of Power in American and Europe (Syracuse: Campbell Public Affairs Institute, the Maxwell School at Syracuse University ) pp. 63-86.


Appendix III

Department of Political Science

Standards and Procedures for Promotion and Tenure

The Department of Political Science follows the tenure and promotion policies of the College of Arts and Sciences, the “Policies and Operating Procedures” of the University of Missouri-St. Louis’ Senate Committee on Appointments, Tenure, and Promotion, and the promotion and tenure regulations set forth by the University’s Board of Curators.

Each year, a schedule of deadlines for tenure materials is distributed to all department members so that candidates and others can contribute relevant materials in time for consideration by the relevant committees. In a winter semester meeting, the appropriate faculty members (associates and fulls for tenure and promotion and fulls for promotion) will decide on whether to form an ad personam committee for candidates for tenure and/or promotion.

The ad personam committee (normally 3 departmental members selected jointly by the candidate and the chair and, for joint appointments, a representative from that department or center) will prepare an extensive dossier on each person eligible for consideration for promotion and/or tenure. The candidate is invited to contribute to his or her own dossier. The dossier will consist of the following material and any the candidate feels is relevant: all published material, all papers delivered at professional meetings, all teaching evaluations, and a complete vita which lists all activity and all service to the university, the professions and the community. The committee will also employ outside scholarly reviewers to assess the contributions of the candidate. Following its review, the ad personam committee will provide a report to the departmental Tenure, Promotion and Personnel Committee at a meeting the following fall.

Decisions concerning promotion and tenure of Assistant Professors are made by a majority vote of the department’s Tenure, Promotion, and Personnel Committee. This committee consists of all tenured faculty and is chaired by the department’s chairperson. Decisions concerning promotion of Associate Professors are made by the tenured full professors. In all cases, decisions are made by an open vote, after discussion. A majority vote favoring tenure and/or promotion determines whether the recommendation is transmitted to the dean’s office.

Promotion and Tenure of Assistant Professors

Any member of the Department of Political Science who is in the fourth year or beyond will be considered a candidate for promotion to associate professor and tenure, but only in exceptional cases will a recommendation be made before the sixth year. All faculty are reviewed annually and an additional major retention review is made in the third year.
Each candidate for tenure and promotion is evaluated as to the quality of teaching, research, and service. Individuals must be able to document significant achievements in research, which demonstrate mature, sustained and independent work, which has brought professional recognition according to national standards. The candidate will be assessed for teaching by his or her evaluations and letters from students solicited by the ad personam committee. Service at this level includes participation in departmental activity and professional participation (e.g., as a reviewer of manuscripts). Quality of research is evaluated by evidence of publication in peer-refereed journals of the discipline and subfield and/or publication of a book in a highly regarded press. In addition, other publications such as peer-reviewed book chapters will be considered as will papers delivered at professional conferences and other research-related materials as appropriate. Letters from recognized scholars at other institutions will provide evidence as to professional reputation as will citations of the candidate’s work. It is expected that the candidate will have published in leading political science journals and/or significant journals in his or her subfield.

Promotion of Associate Professors

Individuals who are currently tenured and hold the rank of associate professor are reviewed annually by those who hold the rank of professor. A recommendation will be made for those individuals who have made significant contributions to the field as attested by the professional activity and continuing research record. Their record since promotion to associate professor is what is considered. Promotion to the rank of professor depends on individuals having established national recognition as scholars through peer-reviewed publications recognized for quality in the discipline or subfield. They are also expected to be above average teachers and to contribute significant service.

Teaching will be judged by course evaluations, teaching materials supplied by the candidate, and letters from students.

Service is composed of departmental, university, professional, and community service. Departmental and university service can include committee membership and or chairing as well as symposia or other related activities. Professional service includes reviewing for journals, membership on editorial boards, holding office in professional associations or their subdivisions or related activities. Community service includes speaking to groups in the community, answering media queries, assisting local governments or nonprofits or other related activities.

Research is judged principally by publication in leading peer-reviewed journals of the discipline or of the candidate’s subfield, books published by quality presses, book chapters (preferably peer-reviewed), monographs, conference papers, reports, book reviews and successful grant applications as well as any awards proffered for papers or published material. Outside scholarly reviewers will examine these materials and provide their judgment. Scholarly reputation will also be assessed by examining citations of the candidate’s work.
Any individual may request that the department Tenure, Promotion and Personnel Committee may reconsider a negative decision. The committee will reconsider its decision after ensuring that all materials that the candidate considers relevant to the case are available to committee members.

Rev. 3/20/06
Appendix IV

Outside Grants
Andrew Glassberg, U.S. Department of Defense, $25,000.
Barbara Graham, American Bar Association, $17,500, $17,500
E. Terrence Jones, U.S. Department of Housing and Urban Development, $190,000
David Kimball, National Science Foundation, $76,999.
Nancy Kinney, U. S. Department of Housing and Urban Development, $55,000.
Kenneth Thomas, Fulbright Fellowship, $25,000

Research Board
David Kimball with Martha Kropf, $38,468, 2002

Research Award
Brady Baybeck, UMSL, $10,338
Farida Jalalzai, UMSL, $10,000

Small Grant
Brady Baybeck, UMSL, $1000, F02
Brian Fogarty, UMSL, F06
Farida Jalalzai, UMSL, F06
Farida Jalalzai, UMSL, $925, F05
David Kimball, UMSL, $1000, F05
David Kimball, UMSL, $800, F05
David Kimball, UMSL, F03
David Kimball, UMSL, F02
Nancy Kinney, UMSL, $800, W03
Richard Middleton, UMSL, SP05
Richard Middleton, UMSL, SP06
Joyce Mushaben, UMSL, $552, F04
Joyce Mushaben, UMSL, SP06

Development Grant
Nancy Kinney, IT, $1,200

Other Grants
Farida Jalazai, IWGS, $500
David Kimball, PPRC, $1000
David Kimball, PPRC, $700
Joyce Mushaben, European Union Studies Association, $630
Appendix V

BACHELOR OF ARTS IN POLITICAL SCIENCE
DEGREE REQUIREMENTS

♦ The total number of credits required for graduation is 120 hours. Majors in Political Science will be required to satisfy the University and College general education requirements; see the check sheet on the back of this page. The Political Science Department requirements for the BA in Political Science are specified below.

♦ Majors must take at least 36, but no more than 45 hours in Political Science. All candidates must complete the required courses in the core curriculum:

   PS 1100, Introduction to American Politics
   PS 1500, Introduction to Comparative Politics
   PS 2000, Political Analysis
   PS 3950, Senior Seminar in Political Science

   You should take PS 1100, PS 1500 and PS 2000 as early as possible in your program.

♦ In addition, students must also take at least one course in four of the following seven political science subfields:

   Public Law
   American Politics
   Public Policy and Administration
   Comparative Politics
   Political Theory
   International Relations
   Methodology

   Consult the University of Missouri – St. Louis Bulletin: Undergraduate and Graduate Catalog to determine which courses belong in which subfield.

♦ Students must take at least 18 hours of their political science course work in courses at the 2000 or above level, not including PS 2000. You may count up to three hours in Political Science taken on a satisfactory-unsatisfactory basis toward the major; this can include any course except the required courses in the core curriculum. Transfer students must complete at least 12 hours of graded work at UM-St. Louis at the 1000 level or above in Political Science.

♦ Students who are uncertain of their future career plans are urged to include in their 36-45 hours of political science a broad set of courses across the various subfields. In addition to this general course of study in political science, the department offers several specialized programs of study to B.A. majors geared to various student academic and career interests. These tracks include Graduate School Preparation, Legal Studies, American Politics, Public Policy and Administration, and International and Comparative Studies. For a detailed description of these tracks, consult the Political Science listing in the University of Missouri – St. Louis Bulletin: Undergraduate, and Graduate Catalog. Students should see a political science advisor to plan a program of study.
# ADVISOR'S CHECK SHEET

## BACHELOR OF ARTS IN POLITICAL SCIENCE

**Name** ___________________________  **Date** ___________________________

**Educational Objective** ___________________________  **Anticipated date of graduation** ___________________________

### GENERAL EDUCATION REQUIREMENTS

**SKILL GOALS:**
- **Communicating** (Eng 1100, 1110 or Honors 1200) and one other course taken from approved list in Bulletin  
  - Minimum of two courses or six hours of coursework □ □
- **Managing Information** Minimum of one course or three hours of coursework taken from approved list in Bulletin □
- **Valuing** Minimum of one course or three hours of coursework taken from approved list in Bulletin □

**KNOWLEDGE GOALS:**
- **Social and Behavioral Science** Minimum of three courses or nine hours from approved list in Bulletin □ □ □
- **Humanities and Fine Arts** Minimum of three courses or nine hours from approved list in Bulletin □ □ □
- **Mathematics and Life/Natural Science** Minimum of four courses or twelve hours/one Math course required and three other courses selected from approved list in Bulletin □ □ □ □
- **Eng 3100** □  **State Requirement (PS1100)** □  **Cultural Diversity** □

**Note:** Many courses satisfy more than one goal, are designated as such in Bulletin, and may be counted for more than one.

### REQUIREMENTS IN POLITICAL SCIENCE: MIN. 36 HRS., MAX. 45 HRS.

(A at least 18 hours of Political Science course work must be courses at the 2000 level or above, not including PS 2000)

<table>
<thead>
<tr>
<th>Political Science 1100</th>
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</tbody>
</table>

At least 1 course in 4 of the following 7 subfields:

- **Public Law** □  **American Politics** □
- **Public Policy and Administration** □  **Comparative Politics** □
- **Political Theory** □  **International Relations** □
- **Methodology** □

### MINOR – OPTIONAL

**Name of Department** ___________________________  **Name of Minor** ___________________________

**Minor Requirements:** see BULLETIN for specific number of hours.

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<tr>
<td>Optional Courses for Minor</td>
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*Note: This checklist can be used by both the student and faculty advisor to monitor progress toward the degree, recording in the appropriate boxes when specific course requirements have been satisfied. (10/03)*
Appendix VI

3 +2  B.A. and M.A. in Political Science Requirements

2+3 B.A. and M.A. in Political Science
The 2+3 Combined BA/MA program in Political Science provides an opportunity for students of recognized academic ability and educational maturity to complete the requirements for both degrees in 5 years of fulltime study.

The combined program requires a minimum of 140 credit hours of which at least 33 must be at the graduate level in political science. In qualifying for the BA, students must meet all University and College requirements. Students in the combined 2+3 who successfully complete the requirements for the MA degree will be awarded a BA degree simultaneously upon completion of at least 107 hours of undergraduate credit.

Student should apply to the Department for admission to the 2+3 combined degree program in Political Science during the semester they will complete 60 undergraduate credit hours. A cumulative grade point average of 3.0 or higher and three letters of recommendation from faculty are required. Students will be admitted to the 2+3 program under provisional status until they have completed 30 hours in that program with a grade point of 3.0 or higher. After completion of the provisional period, with the recommendation of the Graduate Director, students can be granted full admission into the 2+3 program.

Students must maintain a grade point average of 3.0 or higher throughout the combined program. Students who officially withdraw from the 2+3 combined degree program, who have successfully completed all the regular requirements for the BA degree (120 hours) will be awarded their BA degree.

Undergraduate Requirements for Student in the 2+3 Program

A. The following must be completed prior to enrolling in the 2+3 program

1. Students must take
   Pol Sci 1100, Introduction to American Politics
   Pol Sci 1500, Introduction to Comparative Politics

2. PLUS two of the following:
   Pol Sci 1600, Contemporary Political Theory
   Pol Sci 1800, World Politics
   Pol Sci 2300, State Politics
   Pol Sci 2350, Introduction to Urban Politics
   Pol Sci 2400, Introduction to Public Administration
   Pol Sci 2650, American Political Thought

B. Undergraduate Requirements Within the 2+3 Program

1. Two of the following:
   Pol Sci 2280, Judicial Politics and Policy
   Pol Sci 2620, Modern Political Thought
   Pol Sci 3200, Constitutional Law
   Pol Sci 3210, Civil Liberties
   Pol Sci 3300, The American Presidency
Pol Sci 3331, Congressional Politics
Pol Sci 3350, Political Parties and Elections
Pol Sci 3470, Gender, Race and Public Policy
Pol Sci 3480, Environmental Politics

2. PLUS two of the following:
Pol Sci 2510, Comparative Politics of Europe
Pol Sci 2520, Middle Eastern Politics
Pol Sci 2530, Political Systems of South America
Pol Sci 2540, Political Systems of Mexico, Central American & the Caribbean
Pol Sci 2580, African Politics
Pol Sci 3690, The Marxist Heritage (Phil 269; ID 269)
Pol Sci 3830, International Political Economy
Pol Sci 3850, International Organizations and Global Problem Solving
Pol Sci 4850, International Law

3. Plus one additional course from B-1 or B-2

C. Graduate Requirements

1. PS 6401, Introduction to Policy Research (3 credits)

2. PLUS 3 of the following (9 credits):
Pol Sci 6420, Proseminar in Public Law
Pol Sci 6430, Proseminar in American Politics
Pol Sci 6440, Proseminar in Public Policy Administration
Pol Sci 6450, Proseminar in Comparative Politics
Pol Sci 6460, Proseminar in Political Theory
Pol Sci 6470, Proseminar in Urban Politics
Pol Sci 6480, Proseminar in International Relations

3. PLUS 5 additional graduate Political Science classes (15 credits).
Students should select an emphasis in American Politics, Public Policy, Comparative Politics, Political Theory, or International Relations.

4. PLUS Exit Project or Internship or Thesis (6 credits)

Summary of Credits in Political Science:
BA: 27 hours (12 completed in lower division courses before admission to the 2+3 program)
MA: 33 hours at the graduate level

TOTAL: 60 hours in Political Science classes
APPENDIX VII

Political Science Enrollment by Level FY2001-2006

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<td>661</td>
<td>648</td>
<td>928</td>
<td>1,129</td>
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<td>922</td>
<td>904</td>
<td>614</td>
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<tr>
<td>Graduate</td>
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<td>191</td>
<td>212</td>
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Political Science Degrees Awarded by Level FY2001-2005

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<tr>
<td>Doctors</td>
<td>3</td>
<td>2</td>
<td>3</td>
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Political Science Majors for Fall Semesters

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<tbody>
<tr>
<td>Bachelors</td>
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<td>130</td>
<td>153</td>
<td>152</td>
<td>178</td>
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<tr>
<td>Masters</td>
<td>15</td>
<td>14</td>
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<td>Doctors</td>
<td>34</td>
<td>37</td>
<td>41</td>
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</table>
Appendix VIII

UM-ST. LOUIS POLITICAL SCIENCE ALUMNI

Community Leaders
Larry N. Arft   City Manager, City of Beloit, WI
Michelle Schiller-Baker   Executive Director, St. Martha’s Hall
Gordon N. Bardos   Assistant Director, the Harriman Institute, Columbia University
Tom Blaine   Director of Purchasing - State of Missouri
Michael Brewer   Director, Special Education, MO Dept. of Elem. and Sec. Ed.
Michael G. Brown   Chief Admin. Officer, City of Kirkwood
Chris Bussen   Assistant to the Director in Jackson County Detention Center, KC, MO
Jean Cavender   Director of Holocaust Museum
Donna Corno   Director, Community Relations, Ferguson/Florissant Schools
James Dzierwa   Contracts Officer with Chemonics International, Inc.
Rev. Tom Firasek   Pastor, Tabernacle Baptist Church
Beverly Harms   Director of Communications, Missouri Foundation for Health
Rhonnie Hemphill   Director, Financial Development St. Louis
Michelle Hillal-Merz   Director of Planning, City of Brentwood
William Hoffman   Executive Director, American Heart Association
Donald Holt   Executive Director St. Charles County Government
McKinley Johnson   Deputy Juvenile Officer, St. Louis City Juvenile Court
Rev. Jim O'Daniel   Senior Accounts Administrator, PDS Technical Services
Deborah Patterson   Director of Social Responsibility, Monsanto
Bill Potapchuk   President & Founder, Community Building Institute
Michael Potts   Social Worker, St. Louis City Juvenile Court
David Rothman   Associate Director of Development, American Lung Association

Ph.Ds - University Faculty
Richard Dagger   Arizona State University
LaVonne Downey   Roosevelt University
Nadar Entessar   Spring Hill College
Dennis Gleiber   University of New Orleans
David Hedge   University of Florida
Jennifer Horan   University of North Carolina, Wilmington
George Killenberg   University of South Florida
Joseph Kunkel, III   Mankato State University
Stephen Meinhold   University of North Carolina, Wilmington
Maria Perron   Webster University
Jeffrey Pickering   Kansas State University
James Rodgers   Temple University
Diane Schmidt   California State University-Chico
Lawrence Timpe   Dean, Oman Modern College of Business & Science
Bradley J.B. Toben   Dean, Baylor University School of Law
Tim White   Xavier University

Elected Officials
Paul Beckerle   Former Alderman, St. Louis City
Babatunde Deinbo   Councilman, City of Berkeley
John Hancock   Former State Rep. 86th Dist., 1988-1992
Joan Kelly Horn   Former U.S. Representative, 2nd Dist., 1990-1992
Sheila Lumpe   Former State Rep. 72nd Dist.
Jacqueline McGee  Former State Rep. 38th Dist.- KC  
Donna Morrow    Mayor, O’Fallon, Missouri  
Kurt Odenwald   Former St. Louis County Council  
Robert Quinn  Former State Rep. 90th Dist., Lobbyist, NEA  
John Shear     Former member, St. Louis County Council  
James Shrewsbury  President, St. Louis Board of Aldermen  
Patricia Sorensen Former Councilwoman, City of Ferguson  
Brian Wahby    Committeeman, St. Louis City, 7th Ward  
Anita Yeckel   Former Missouri State Senator, 1st District  
Charles “Clint” Zweifel  State Rep 78th Dist

**Business:**

Gordan N. Bardos  Asst. Dir., The Harriman Institute, Columbia University  
John G. Bathe, Jr.  Manager, Systems Development, Weber USA  
Lisa Bedian  Director, Community Relations, City of St. Peters  
Sandra Brock Beins  Web CT Site Manager, Webster University  
Joseph A. Bergfeld  President, Pittsburgh Pipe & Supply Company  
Beth C. Biggs  Vice President, F. Douglas Biggs, M.D., P.C.  
Joseph P. Bono  Laboratory Director, U.S. Secret Service Laboratory  
Dr. Tom Boyd  Manager, Marketing Research, Ralston Purina Co.  
Adriane R. Bradley  Independent Senior Sales Director, The Pampered Chef  
Robert A. Braun  Chief Operating Officer, Silynix Communication, Inc.  
Anthony G. Calandro  Public Affairs Specialist, Fleishman Hillard St. Louis  
Marie Casey  President, Casey Communications  
Kolburn W. Conway  Investment Representative, Edward Jones  
Peter A. Creticos  Creticos & Associates, Inc.  
James Dzierwa  Consultant, Chemonics International, Inc., Washington DC  
Paul DeGregorio  Vice Chairman, US Election Commission  
Gary Elmestad  President, Elmestad & Associates  
Don Flott  Dir. of International Services, Mayo Clinic, Rochester, MN  
Kimberly A. Funcik  President, Creative Quest LLC  
Elizabeth Grindstaff  Lobbyist, Flotron & McIntosh  
Joe Hafner  Vice President, Sales, Bene Patterson Company  
Steven Robert Heeley  Investment Representative, Edward Jones  
Barbara J. Hershenhorn  Associate, Sachnoff & Weaver, Ltd., Chicago, IL  
William J. Hill  Account Executive, Lesslie Consulting, Inc.  
Michael J. Horan  Production Manager, Flight Safety International  
Michael Kaplan  President, Consolidated Resorts, Inc.  
Barry D. Kaufman  Vice President, Real Estate, the Limited, Inc.  
Nodirjon Kirqizbayer  Consulor Officer, Embassy of Uzbekistan, Washington DC  
Antoinette M. Moellenhoff  Vice President, Southern Commercial Bank  
M. Benjamin Morris  Vice President, Woodson Development Company  
Phillip N. Page  Proprietor, Decorating Den Interiors  
Ralph D. Patterson, Sr.  Vice President, Sumitoma Bank  
Jerrold L. Rabushka  Director of Global Operations, Western Union Financial  
Services  
Antoinette M. Moellenhoff  Asistant Vice President, US Bank  
M. Benjamin Morris  Controller, Westminster Company  
Phillip N. Page  President-CEO, CAP America, Inc.  
Ralph D. Patterson, Sr.  President, Patterson Mold and Tool, Inc.  
Jerrold L. Rabushka  Vice President, A-1 Successful Resume Company
Annie Foncannon Schulte  Marketing & Public Relations, Crider Center for Mental Health
Thomas Sehnert    Proprietor, Smoke House Market
Connie A. Silverstein   Edward Jones & Co.
Thomas C. Sowash   Area Manager, AT&T
Angela Ruffin-Stacker   F.C. Recruiting Department, AG Edwards
Mark R. Stallmann   President, Capital Realty Co.
James D. Swinford   Director, Managed Care & Practice Affiliates
Ronald J. Thenhaus   Manager Compensation, Graybar Electric Company, Inc.
Phil Thoman    Global Director, Medical Communications & Key Accounts

Pharma Solutions Business Unit, Wolters Klumer

Health, Inc.
W. Keith Weldon    Project Manager, Computrol
Charles Young    Director for Budget & Finance, State Department, Bureau of

Scott Zajac    Senior Managing Director, Advantage Capital Management

Attorneys
Scott Bailey    Attorney
Eric Barnhart    Fischer, Byrne & Garvey
Caroline M.C. Bean    Office of the Attorney-General, State of Missouri
Jeffrey A. Brimer    Vice President & General Counsel, Medicine Shoppe Int’l, Inc.
Frederick R. Buckles, Esq.    U.S. Magistrate for the Eastern District Of Missouri
Arthur F. Clark    Attorney, Allstate Insurance Companies
Robert W. Cockerham    Attorney at Law, Brown & James, P.C.
Dorothy White-Coleman    Partner, Peoples, Hale & Coleman
Michael F. Coles    Attorney at Law, Bryan, Cave, McPheeters & McRoberts

Nathan F. Conley    Attorney at Law, The Smith Partnership
Richard E. Coughlin    Partner, Coughlin & Davidson
Gregory L. Cox    Attorney at Law, Stafford, Texas
Jeffery Cramer    Attorney, Brown, James & Rabbit, P.C.
Vernon R. Dawdy    Attorney at Law, Lofitus & Dawdy
Herbert Diekemper    Attorney at Law
Gabriel A. Domjan    Attorney at Law
John J. Duepner, Jr.    Chief Warrant Office, St. Louis County
Christopher W. Dysart    Attorney, U.S. Department of Justice, Washington, D.C.
Tanja Engelhardt    St. Louis City Assistant Prosecuting Attorney
Ted F. Frapolli    Attorney, Stern Frapolli & Steiger
F. Michael Gaffney    Sonnenschein, Nath & Rosenthal
David R. Gamache    Attorney at Law, Newman, Goldfarb, Freyman & Stevens

Richard A. Gartner    Partner, Copeland, Gartner & Thompson
William B. Haller    Attorney at Law
David Hares    Stokes, Schraeder & Wolk, P.C.
Norbert E. Hart    Attorney at Law, Hart & Hart
Joseph W. Larrew    Diekemper, Hammond, Shinners, Turcotte and Larrew, P.C.
Douglas L. Levine    St. Louis County Chief Deputy Public Administrator & Attorney
Gerard Mantese    Honigman, Miller, Schwartz & Cohn
Raymond L. Massey  Thompson & Mitchell
Christina Merritt  Brown & James
Cynthia Moseley  C. S. Moseley
J. Joseph Muller  Partner, Polster, Polster & Lucchesi
Stephen Novak  Novak & Macey, Chicago, IL
Howard Papener  Attorney at Law
Robert Pedroli,  Attorney at Law
Martin L. Perron  Carr, Korein, Tillery
Gail Renshaw, Esq.  The Lakin Law Firm
Stephan Ryals  Attorney
Jeffrey J. Shank  Attorney at Law, Petrolite Corp.
Kenneth A. Slavens  Attorney, Brown & James, P.C.
Allan F. Stewart  Partner, Braun, Stewart & Anderson, P.C.
Stephen A. Thompson  Attorney at Law, Copeland, Gartner & Thompson
Vu Duc Vuong  Attorney, Southeast Asian Refugee Resettlement Center
Carl M. Ward  Attorney at Law
Ellen F. Watkins  Partner, Schechter & Watkins
Grace E. Watson, Esq.  Counsel, May Department Stores Company
Stephanie Winter  Military Records Center, St. Louis

**UMSL Distinguished Alumni Awards: Political Science Recipients**

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<td>Deborah J. Patterson</td>
<td>MA 1976</td>
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<td>1989</td>
<td>Marie Casey*</td>
<td>BA 1978</td>
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<td>1990</td>
<td>Jacqueline T. McGee</td>
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<td>1991</td>
<td>John R. Hancock</td>
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<td>1992</td>
<td>Joan Kelly Horn*</td>
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<td>1993</td>
<td>Rev. Buck Jones*</td>
<td>MA 1987</td>
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<td>Sheila Lumpe</td>
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<td>Bradley Toben*</td>
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<td>1995</td>
<td>Mary V. Renick</td>
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<td>1996</td>
<td>Barry D. Kaufman*</td>
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<td>Raymond Massey*</td>
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<td>1997</td>
<td>Michelle Schiller-Baker*</td>
<td>BA 1981</td>
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*Also received Political Science Chapter Award

**Recent Political Science Chapter Distinguished Alumni Awards**

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<td>Jean Cavender</td>
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<tr>
<td>2006</td>
<td>John “Jack” Duepner, Jr.</td>
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<tr>
<td>2006</td>
<td>Angela Slacker-Ruffin</td>
</tr>
<tr>
<td>2006</td>
<td>Kenneth Slavens</td>
</tr>
<tr>
<td>2004</td>
<td>Leslie Leip</td>
</tr>
<tr>
<td>2004</td>
<td>Charles “Clint” Zweifel</td>
</tr>
<tr>
<td>2002</td>
<td>Gary Esayian</td>
</tr>
<tr>
<td>2002</td>
<td>John Hancock</td>
</tr>
<tr>
<td>2002</td>
<td>Michael Kelly</td>
</tr>
<tr>
<td>2001</td>
<td>Paul DeGregorio</td>
</tr>
<tr>
<td>2001</td>
<td>Donald Flott</td>
</tr>
<tr>
<td>2001</td>
<td>Becky Flotron Forristal</td>
</tr>
<tr>
<td>2001</td>
<td>Kurt Odenwald</td>
</tr>
<tr>
<td>Year</td>
<td>Name</td>
</tr>
<tr>
<td>------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>2000</td>
<td>Sterling Adams</td>
</tr>
<tr>
<td>2000</td>
<td>Lisa Bedian</td>
</tr>
<tr>
<td>2000</td>
<td>David Hedge</td>
</tr>
<tr>
<td>2000</td>
<td>Earl Swift</td>
</tr>
<tr>
<td>1999</td>
<td>Connie Silverstein</td>
</tr>
<tr>
<td>1999</td>
<td>Philip E. Thoman</td>
</tr>
<tr>
<td>1999</td>
<td>Anita T. Yeckel</td>
</tr>
<tr>
<td>1998</td>
<td>Larry N. Arft</td>
</tr>
<tr>
<td>1998</td>
<td>Tom Boyd</td>
</tr>
<tr>
<td>1998</td>
<td>Jeffrey Brimer</td>
</tr>
<tr>
<td>1998</td>
<td>Richard K. Dagger</td>
</tr>
<tr>
<td>1998</td>
<td>Philip N. Page</td>
</tr>
<tr>
<td>1998</td>
<td>Susan Sperry</td>
</tr>
</tbody>
</table>
Appendix IX

BACHELOR OF SCIENCE IN PUBLIC POLICY AND ADMINISTRATION (B.S.P.P.A.)

The Bachelor of Science degree in Public Policy and Administration (B.S.P.P.A.) has two emphasis areas. The first is a public administration track which emphasizes management in both the public and nonprofit sectors. The second is a public policy track in which a student may acquire specialized analytic training and research skills while focusing on a particular public policy area such as environmental, health, labor studies, nonprofit service delivery, or urban policy or devise a specialized track of his or her choosing with the B.S.P.P.A. advisor.

I. PUBLIC ADMINISTRATION EMPHASIS AREA

Required Courses:
- PS 1100, Introduction to American Politics
- PS 1500, Introduction to Comparative Politics
- PS 2900, Political Analysis
- PS 2400, Public Administration
- PS 3420, Introduction to Public Policy
- PS 3940, Public Affairs Internship
- PS 3950, Senior Seminar in Political Science

Statistics:
- CCJ 3220, Statistical Analysis in Criminology and Criminal Justice or
- SOC 2220, Sociological Statistics or
- ECON 3100, Economic Statistics

ECON 1001, Principles of Microeconomics
ECON 1002, Principles of Macroeconomics
PS 3420, Public Personnel Management
PS 3440, Public Budgeting
BUS 2400, Fundamentals of Financial Accounting

Two Political Science classes from Policy and Institutions courses below:

Two additional Political Science classes.

II. PUBLIC POLICY EMPHASIS AREA

Required Courses:
- PS 1100, Introduction to American Politics
- PS 1500, Introduction to Comparative Politics
- PS 2900, Political Analysis
- PS 2400, Public Administration
- PS 2420, Introduction to Public Policy
- PS 3940, Public Affairs Internship
- PS 3950, Senior Seminar in Political Science

Statistics:
- CCJ 3220, Statistical Analysis in Criminology and Criminal Justice or
- SOC 2220, Sociological Statistics or
- ECON 3100, Economic Statistics

ECON 1001, Principles of Microeconomics
ECON 1002, Principles of Macroeconomics

Four Political Science classes.

Five classes in a policy concentration area, two of which must be Political Science courses. Policy concentrations can include but are not limited to urban, labor studies, health, government and business, nonprofits, the legal system and human services.

POLICY AND INSTITUTIONS COURSES

Students in both the Public Administration and the Public Policy Emphasis areas will select courses from the following list. Two are required in the Public Administration emphasis area. Public Policy students are encouraged to choose up to 6 of these courses to fulfill their emphasis area requirements. This list contains a listing of institutional, policy, and nonprofit courses suitable to the B.S.P.P.A. curriculum.

- PS 1450 Intro. To Labor Studies
- PS 2228 Judicial Politics and Policy
- PS 2300 Intro. To State Politics
- PS 2330 Intro. To Urban Politics
- PS 2300 The American Presidency
- PS 3310 Congressional Politics
- PS 3400 Organizational Politics
- PS 3439 Studies in Policy Formation
- PS 3450 Urban Administration
- PS 3460 The Politics of Poverty and Welfare
- PS 3480 Environmental Politics
- PS 4460 Urban Planning and Politics
- PS 4510 Comparative Public Policy and Administration
- PS 4940 Leadership and Management in Nonprofit Organizations
# Bachelor of Science in Public Policy and Administration (B.S.P.P.A.)

## Advisor's Check Sheet

### General Education Requirements/Goals

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Faculty</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communicating (ENG 1100, 1110 or 1200 and 3100) and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One &quot;Communicating&quot; Course from Bulletin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math (satisfactory placement or pre-algebra)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Three &quot;Math/Life/Natural Science&quot; courses from Bulletin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Requirement (PS 1100)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cultural Diversity (1 course)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Managing Information (1 course)</td>
<td></td>
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<tr>
<td>Valuing (1 course)</td>
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</tr>
<tr>
<td>Humanities &amp; Fine Arts (3 courses)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Many courses satisfy more than one goal, and may be counted for all of the goals listed for each specific goal.

### Department Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Faculty</th>
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<tbody>
<tr>
<td>PS 1100 Introduction to American Politics</td>
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</tr>
<tr>
<td>PS 1500 Introduction to Comparative Politics</td>
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</tr>
<tr>
<td>PS 2000 Political Analysis</td>
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</tr>
<tr>
<td>PS 2400 Public Administration</td>
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<td>PS 2420 Introduction to Public Policy</td>
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<tr>
<td>PS 3940 Public Affairs Internship</td>
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<tr>
<td>PS 3950 Senior Seminar in Political Science</td>
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### Additional Requirements (12 Hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Faculty</th>
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<tr>
<td>Economics 1001 Microeconomics</td>
<td></td>
</tr>
<tr>
<td>Statistics Soc 3220 or CCJ 2220 or Econ 3100</td>
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</tr>
<tr>
<td>Economics 1002 Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>Computer Competency</td>
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</tr>
<tr>
<td>(Bus 1800 or other)</td>
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### Emphasis Areas

(Choose one area)

<table>
<thead>
<tr>
<th>Public Administration Emphasis</th>
<th>Public Policy Emphasis</th>
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<tbody>
<tr>
<td>PS 3420 Public Personnel Management</td>
<td>Name of Emphasis Area</td>
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<tr>
<td>PS 3440 Public Budgeting</td>
<td>4 Political Science courses (12 hours) may be selected from the POLICY &amp; INSTITUTION list below:</td>
</tr>
<tr>
<td>Business Administration 2400</td>
<td></td>
</tr>
<tr>
<td>Fundamentals of Financial Accounting</td>
<td>Area Specialization courses (15 hours), 2 must be Political Science courses:</td>
</tr>
<tr>
<td>2 classes from POLICY &amp; INSTITUTION list below:</td>
<td></td>
</tr>
<tr>
<td>2 additional Political Science courses</td>
<td></td>
</tr>
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### Policy & Institution Course List:

( applies to Public Administration or Public Policy Emphasis)

<table>
<thead>
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<th>Course</th>
<th>Faculty</th>
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<tbody>
<tr>
<td>PS 1450 Intro to Labor Studies</td>
<td></td>
</tr>
<tr>
<td>PS 2280 The Federal Judicial System</td>
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</tr>
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<td>PS 2300 State Politics</td>
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<td>PS 2350 Urban Politics</td>
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<td>PS 3300 The American Presidency</td>
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<td>PS 3310 Congressional Politics</td>
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<td>PS 3439 Studies in Policy Formation</td>
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<td>PS 3450 Urban Administration</td>
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<td>PS 3460 The Politics of Poverty Race and Welfare</td>
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<td>PS 3480 Environmental Politics</td>
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<td>PS 4460 Urban Planning and Politics</td>
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<td>PS 4510 Comparative Public Policy and Administration</td>
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</tr>
<tr>
<td>PS 4940 Leadership and Management in Non Profits</td>
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## Appendix X

### Ph.D. Placements

<table>
<thead>
<tr>
<th>Graduation Date</th>
<th>Student</th>
<th>Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 1992</td>
<td>Muneer Al-Maskery</td>
<td>Dean, Modern College of Business &amp; Science Muscat, Oman</td>
</tr>
<tr>
<td></td>
<td>Leslie Leip</td>
<td>Associate Professor School of Public Administration Florida Atlantic University</td>
</tr>
<tr>
<td>August 1994</td>
<td>Yu-Yuan Kuan</td>
<td>Associate Professor Department of Social Work Taiwan</td>
</tr>
<tr>
<td>January 1995</td>
<td>Don Linhorst</td>
<td>Associate Professor Department of Social Work St. Louis University</td>
</tr>
<tr>
<td>August 1995</td>
<td>Olivia Young</td>
<td>Consultant</td>
</tr>
<tr>
<td>January 1996</td>
<td>Charles Leonard</td>
<td>Assistant Professor Government and Politics Director of the Eugene McDermott Scholars</td>
</tr>
<tr>
<td></td>
<td>Michael Clark</td>
<td>Associate Professor Department of History &amp; Political Science Saint Xavier University</td>
</tr>
<tr>
<td>August 1996</td>
<td>Glenn Hachey</td>
<td>Independent Policy Consultant</td>
</tr>
<tr>
<td></td>
<td>Ira Edelman</td>
<td>Associate Director of Research, Development, and Evaluation for Missouri Reading Initiative</td>
</tr>
<tr>
<td>January 1997</td>
<td>Andrew Theising</td>
<td>Assistant Professor Department of Political Science University of IL-Edwardsville</td>
</tr>
<tr>
<td>August 1997</td>
<td>Lisa DeLorenzo</td>
<td>Assistant Professor School of Public Affairs Arizona State University</td>
</tr>
<tr>
<td></td>
<td>Diane Duffin</td>
<td>Associate Professor Department of Political Science University of Nebraska-Kearney</td>
</tr>
<tr>
<td></td>
<td>Steve Roberds</td>
<td>Assistant Professor Department of Political Science Avila University,</td>
</tr>
<tr>
<td>Date</td>
<td>Name</td>
<td>Title and Affiliation</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------</td>
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<tr>
<td>May 1998</td>
<td>Gregory Intoccia</td>
<td>Kansas City, Missouri</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Attorney at Law</td>
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<tr>
<td></td>
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<td>Howrey &amp; Simon</td>
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<tr>
<td></td>
<td></td>
<td>Washington, DC</td>
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<tr>
<td>August 1998</td>
<td>Chahine Ghais</td>
<td>Associate Professor and Chair</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Political Science</td>
</tr>
<tr>
<td></td>
<td></td>
<td>University of Notre Dame</td>
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<tr>
<td></td>
<td></td>
<td>Lebanon</td>
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<td></td>
<td>Michael Jordan</td>
<td>Assistant Professor</td>
</tr>
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<td></td>
<td></td>
<td>Sociology, Social Work, &amp; Criminal Justice</td>
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<td></td>
<td>Lamar University</td>
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<tr>
<td></td>
<td>Jeanie Thies</td>
<td>Consultant</td>
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<tr>
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<td>Office of the State Courts Administrator</td>
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<tr>
<td>January 1999</td>
<td>Margaret DeWeese-Boyd</td>
<td>Associate Professor</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Social Work</td>
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<tr>
<td></td>
<td></td>
<td>Gordon College</td>
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<td></td>
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<td>Wenham, MA 01984</td>
</tr>
<tr>
<td></td>
<td>Ted Powers</td>
<td>Government Relations Specialist</td>
</tr>
<tr>
<td></td>
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<td>Government Affairs</td>
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<tr>
<td></td>
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<td>Anheuser-Busch Companies, Inc.</td>
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<tr>
<td></td>
<td>Elizabeth Sale</td>
<td>Research Associate</td>
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<tr>
<td></td>
<td></td>
<td>Missouri Department of Mental Health</td>
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<tr>
<td>May 1999</td>
<td>David Laslo</td>
<td>Associate Director, Public Policy Research Center</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Manager, Metropolitan Information &amp; Data Analysis Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>University of MO-St. Louis</td>
</tr>
<tr>
<td>January 2000</td>
<td>Chrystalla Ellina</td>
<td>Assistant Professor</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Social Sciences</td>
</tr>
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<td>Cyprus College</td>
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<td>Nicosia, Cyprus</td>
</tr>
<tr>
<td></td>
<td>Carol Sholy</td>
<td>Institutional Research Associate</td>
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<td>Institutional Research</td>
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<td></td>
<td></td>
<td>University of MO-St. Louis</td>
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<tr>
<td>May 2000</td>
<td>Sandra Crews</td>
<td>Senior Associate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Academic Affairs Department</td>
</tr>
<tr>
<td></td>
<td></td>
<td>State of Missouri, Department of Higher Education</td>
</tr>
<tr>
<td></td>
<td>Natalie Thomas</td>
<td>Executive Director</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student Support Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Riverview Gardens School District</td>
</tr>
<tr>
<td>August 2000</td>
<td>Barry Pyle</td>
<td>Associate Professor</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Political Science</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Eastern Michigan University</td>
</tr>
</tbody>
</table>
January 2001  Chien-Hui Huang  Not Known
              Mark Schuler   Not Known
January 2002  Lisa Panczer  Reverend
              Director of Spirit and the Word Bible School
              House on the Rock Ministries
May 2002     Stephen Owen   Assistant Professor
              Department of Criminal Justice
              Radford University
August 2002  Susana Brugada Communications Coordinator
              Statoil, Norwegian Oil Company
              Venezuela
May 2003     Paul C. Clark  Disclosure Systems Analyst
              Systems Analysis and Design Branch
              Data Systems Development Division
              Federal Election Commission
              Susan K. Walker  Research Analyst
              J.D. Powers and Associates
May 2004     Susan Mason   Assistant Professor
              Political Science/SSPA
              Boise State University
December 2004 Krisdakorn Klinkesorn Police Captain
              Aide to the Commissioner of the First Provincial
              Police Region
              Royal Thailand Police
              Debra Moore   Assistant Professor
              Department of Political Science
              Southern Illinois University at Carbondale
May 2005     Claude Louishomme Associate Professor
              Department of Political Science
              University of Nebraska-Kearney
August 2005  Zinaida Karapetyan Senior Research Specialist
              Remuda Ranch Treatment Center
August 2006  David Fistein  Assistant Professor
              Culver-Stockton University
              William Winter  Research Analyst
              Public Policy Research Centers
              UMSL
August 2006  Julie Birkenmaier  Associate Professor and Director Of Field Education Dept. of Social Work St. Louis University

Dec. 2006  James Collard  City Manager Shawnee Oklahoma
THE DOCTORAL PROGRAM
in
POLITICAL SCIENCE

Policies and Procedures

The doctoral program in Political Science emphasizes policy studies, and in particular public policy making. The program fosters a thorough knowledge of diverse analytical skills, alternative approaches to the study of politics, and impartial analysis of political institutions and processes. The program is strong in the areas of urban politics, policy processes and institutions, American political behavior, political economy, comparative politics and international relations. Our public policy focus encourages students to adopt a multi-disciplinary perspective and training that cuts across traditional disciplinary boundaries. Besides advanced courses in political science, such training includes work in related disciplines such as economics, business administration, criminal justice, sociology, social work, history, biology, and others.

Our faculty provide unusually accessible, creative, and professional Ph.D. preparation. Their active research and publication records contributed significantly to UMSL's Ph.D. programs being ranked 11th of 65 among small research universities in the January 2007 Chronicle of Higher Education.

ADMISSION AND READMISSION

The faculty members of the department's Graduate Committee evaluate applications to the Ph.D. program. Students may apply for admission at any time of the year. The principal criteria used to judge applications are the likelihood that the student will successfully complete the Ph.D. degree and that the student will contribute positively to the scholarly or policy making community. Indications that the student meets these criteria include: (a) prior success in graduate and undergraduate studies, often indicated by a GPA of 3.5 or better, (b) above average performance on the Graduate Record Examination, (c) a statement of the applicant's reasons for seeking a Ph.D. at UMSL, (d) letters of recommendation from academics who specifically indicate the likely success of the applicant in our Ph.D. program, and (e) other appropriate evidence. The Graduate Committee may recommend unconditional admission or make admission conditional on the student's achievement of certain academic goals early in the program. While the Political Science Graduate Committee recommends admission, the Graduate Dean makes the final admission decision.

A student who drops out of the doctoral program must apply for readmission, and go through the regular admission process. A student may drop out either by formally resigning from the program or by failing to register for at least one of the regular semesters (Fall and Winter) of the academic year. The Department may recommend that the Dean of the Graduate School approve a leave of absence for a student for a specific period.

THE DOCTORAL CURRICULUM

The Ph.D. curriculum blends analytical rigor and practical knowledge. Accordingly, the doctoral curriculum includes (a) the development of a common core of analytical tools, (b) the survey of diverse areas of political inquiry, and (c) the mastery of an individually tailored program of specialized expertise in a subfield of political research.

Core

Eight one-semester courses (24 credit hours) provide a common core of training for Ph.D. students in our program. The courses provide an indispensable framework of research methods, normative and empirical theory, and policy processes and institutions.
Theory and Methods
PS 6401 Intro to Policy Research (or equivalent)
PS 6402 Intermediate Techniques in Policy Research
PS 6403 Advanced Techniques in Policy Research
PS 6410 Introduction to Policy Analysis*
PS 6462 Political theory and Public Policy*

*Pending system authorization these courses will not be required starting Fall 2007.

Processes and Institutions
PS 6430 Proseminar in American Politics
PS 6440 Proseminar in Public Administration
PS 6442 The Policy Process

Ordinarily, the student completes this portion of the curriculum in the first four semesters of full-time study.

Additional Skills: Each student will develop an individual program for achieving appropriate competence in their areas of specialization, for example in economics, foreign languages and other advanced analytic skills.

Disciplinary Scope
The student, in consultation with his or her advisor, constructs the remaining part of the curriculum around individual interests and career goals. One part of the curriculum introduces the student to the breadth of the political science discipline. This part of the curriculum requires a survey of diverse areas of political inquiry. To achieve this goal, the student selects four additional courses (12 credit hours) that survey important subfields of political study. In most cases the student will select from the following list.

PS 6404 Multi-Method Research Design
PS 6420 Proseminar in Public Law
PS 6422 Law, Courts, and Public Policy
PS 6431 American Political Development
PS 6432 Intergovernmental Relations
PS 6448 Political Economy of Public Policy
PS 6450 Proseminar in Comparative Politics
PS 6460 Proseminar in Political Theory
PS 6470 Proseminar in Urban Politics
PS 6480 Proseminar in International Relations
PS 6482 International Political Economy

Other courses may be used to satisfy this survey requirement if approved by the student's advisor and the Director of Graduate Studies. Note that students with a Master's degree in political science from another institution may meet a part of this requirement by transferring courses, subject to approval by the Director of Graduate Studies and the student's advisor.

Specialization
The student completes 6 courses (18 credit hours) in a subfield of political science and, within that subfield, an area of concentration. Subfields in political science include Public Policy (including Comparative Public Policy), Urban Politics, American Politics, Comparative Politics, International Relations, Political Economy, Public Law, and Public Administration. Areas of concentration within Public Policy might include Economic Policy or Health Policy, Social Welfare, Criminal Justice, Labor and Employment, Housing, Environmental Protection, Policy Analysis, Public PA Budgeting and Finance, or other areas not enumerated.

This list is not inclusive. Students should consult their advisor and the Director of Graduate Studies for additional options tailored to individual career goals. Students may need to acquire knowledge and skills more commonly taught by faculty in another discipline such as Economics, Public Policy Administration, Criminal
Justice, Gerontology, Sociology, History, or the sciences. These students should develop a suitable program in that discipline in consultation with the appropriate faculty and with the approval of the Director of Graduate Studies. The Department has explicit agreements for transferring credit to the Ph.D. in Political Science from the UMSL Master's in Public Policy Administration, the Master's in Economics, and the Gerontology certificate program.

Internship

Ph.D. Students seeking a career in public administration, but who have never been employed in that sector, may take an internship program (six credit hours) to gain first-hand experience in research and administrative positions. Those credit hours would apply to the "area of specialization" component of the curriculum. Consult the Graduate Director and Internship Coordinator for further information.

Grades

Individual course grades are not inherently important in this program, but the pattern of grades indicates the student's level of professional knowledge and skills. Final course grades indicate the student's preparation for Ph.D. examinations and the dissertation. Students are expected to have a Grade Point Average of at least 3.5 in courses taken at UMSL. Students with a GPA below 3.5 in these courses can take examinations only if approved by the Director of Graduate Studies and the Graduate Committee.

The Graduate School's regulations state that, "a department will place a graduate student on probation if the GPA falls below 3.0 or if it regards progress as unsatisfactory." Students placed on probation more than once or whose grade point averages fall below 2.0 will be dismissed. A Delayed Grade becomes an F grade after a one year period. See the UMSL Bulletin for details.

Coursework at Other Universities

Graduate work completed at other universities may be credited toward the Ph.D. requirements if these courses meet the curriculum objectives of the doctoral program. A student who has completed such graduate work, or taken a graduate degree at another institution, should request the Director of Graduate Studies to evaluate her or his record to determine the amount of credit that may be transferred to the UMSL Ph.D. in Political Science. Normally, no more than 12 hours of political science or public administration credit is transferable to the Ph.D. program.

The University requires that all credit hours for a Ph.D., including transfer credits and the dissertation, be completed during a continuous eight-year span. Exceptions to this rule require a written appeal to the Graduate School.

Students enrolled in the doctoral program may take advantage of course offerings at Washington University in St. Louis, St. Louis University, or other campuses of the University of Missouri system. For those who wish to concentrate in highly specialized areas, this cooperation expands the number and type of courses available to students in both programs. Students wishing to take courses that are not offered at UMSL must obtain the permission of their Graduate Director. In such cases, the fees charged are at the UMSL rates.

ADvising

To complete the Ph.D. successfully, students must carefully plan their curriculum, prepare for the Ph.D. examinations, and develop their doctoral dissertation. Deciding to pursue a doctoral degree requires long-term commitment, persistence, and effort. Unlike Bachelor's and Masters degrees, the Ph.D. requires much more than the accumulation of successfully completed coursework. To succeed, a student must write a doctoral dissertation - that is, she or he must design, conduct, write about, and defend a serious, objective, important, and theoretically informed monograph. Each student does most of this work alone. Unlike discrete coursework that is required for undergraduate and some graduate work, students must find the motivation to work under ambiguous and open-ended conditions. To qualify to write the dissertation, students must pass comprehensive examinations that test each candidate's capacity to understand - and to care about - political science.
Students should seek faculty advice about their dissertation early in their doctoral careers. The program faculty at UMSL has a firm commitment to working with individual doctoral students to ensure careful, and realistic, planning for the degree program. This commitment includes providing opportunities for individualized counseling to (a) help the student develop clear and realistic objectives in the program, and (b) provide clear and timely feedback concerning individual progress. To meet these commitments, the program incorporates organized mechanisms for advising students in the doctoral program.

In addition to these formal advising opportunities, each student must make a special effort to introduce herself or himself to a wide array of faculty and consult with them informally.

**Director of Graduate Studies**

Entering students must meet with the Director of Graduate Studies in Political Science for initial orientation and program planning. The Director keeps records on individual progress in the program and advises students in meeting the formal requirements for degree progress in the Graduate School. The Director is always available to respond to questions regarding program requirements and activities.

**The Advisor and Advisory Committee**

In the semester before they take their general examinations in consultation with the Graduate Director, each student selects an advisor and a two member advisory committee chaired by the advisor.

The advisor should be a Political Science faculty member in the student's major field of interest. The advisor and the student will select two additional members from the Department of Political Science. If the student's work requires additional expertise she or he may draw on faculty members from other departments or universities.

The advisor and the committee have the following responsibilities.

1. To help the student prepare for the General Examination, especially the subfield section.

2. Normally, this committee forms the nucleus of a student's dissertation committee, although that is by no means mandatory. Accordingly, the student should also consult it regarding dissertation topics, research questions, and appropriate methodology.

**Annual Review**

Once a year, usually in the Spring, the Graduate Committee will review the record of doctoral students. The Committee will solicit from the faculty written evaluations of (a) performance in specific courses and (b) overall potential for completing the Doctorate. The Committee will note particular strengths and as RAs and TAs if appropriate and areas for improvement and the Graduate Director will prepare a written evaluation. The Graduate Committee uses these evaluations when it makes decisions about assistantships and about continuing students in the program.

**THE PH.D. EXAMINATIONS**

The student must successfully complete the General Ph.D. Examinations before she or he advances to candidacy. The examinations have two parts: a week long written examination and an oral examination that includes the presentation of a dissertation plan. The written examination has three parts: (a) theory and methodology, (b) policy process and institutions, and (c) a subfield.

The Ph.D. examinations require students to demonstrate three kinds of knowledge:

- Students must show a comprehensive understanding of the literature in the core program fields and in their individual fields of study.
- Students must prove that their critical analytic skills and research capability are sufficient to
undertake original dissertation research.

- Students must display appropriate mastery of a political science or policy subfield and within that subfield an authoritative command of one area of specialization.

**Qualification for the Ph.D. Examination**

The student schedules General Examinations at or near the completion of course work. The student's advisor and advisory committee help the student schedule and prepare for the examinations. The student should apply for permission to take the General Examinations in the semester prior to the semester when the exams will be taken.

To qualify for examinations, the student must have completed all courses in the required core curriculum of the doctoral program. The student must, at a minimum, have completed at least 54 credit hours toward the degree by the scheduled examination date. Students are expected to have a Grade Point Average of at least 3.5 in courses taken at UMSL. Students with a GPA below 3.5 in these courses can take examinations only if approved by the Director of Graduate Studies and the Graduate Committee. Students are not permitted to take the doctoral examinations if they have delayed grades.

**Scheduling the Examination**

The Ph.D. examination is scheduled three times a year: in April, September, and December. When deemed appropriate by the Examining Committee and the Director of Graduate Studies, a student may take an examination at another date. The oral examination must occur within two weeks of the completion of the examination. During the oral exam, students will be expected to discuss a preliminary dissertation plan.

**Content and Preparation of the Ph.D. Examination**

The Ph.D. examination consists of three sections:

- **Theory and Methodology.** This section consists of a paper that addresses research design and methods applied to political science and policy analysis as well as analytic frameworks for formulating and analyzing public policy. Students should prepare this paper a few months in advance of the date set for the other two sections in close consultation with the faculty who specialize in quantitative research methods. The paper must be of satisfactory quality before a student may proceed with the rest of the Ph.D. examination.

- **Policy Process and Institutions.** These questions address political and administrative processes through which public policy is formulated and implemented. Answers should integrate knowledge from the core, subfield (and, where appropriate, specialization) courses. The student will have some choice in selecting questions to answer on this section of the examination. These questions are not provided in advance, but questions asked on previous examinations are available to all students and they are strongly encouraged to look over these questions.

  The Graduate Committee will appoint the faculty members who write and grade these two sections of the Ph.D. examination. One of the members will serve as Coordinating Chair to supervise the examination.

- **Subfield and Specialization.** These questions address the student's area of expertise, defined in consultation with his or her advisor and advisory committee and with the Director of Graduate Studies. Normally, the student will choose a subfield that includes, but is not limited to, the student's field of policy concentration (the 18 credit hour program of coursework). Subfields in political science include Public Policy (including Comparative Public Policy), Urban Politics, American Politics, International Relations, Public Law, Public Administration, Comparative Politics, or Political Economy. The student should be careful to designate the subfield in an area in which she or he has had extensive preparation. Students whose substantive work is heavily multidisciplinary should define their subfield appropriately.
Three faculty members write and grade the subfield section of the Ph.D. examinations. The Director of Graduate Studies, in consultation with the student, appoints these subfield examiners. Membership of the Examination Committee often is identical to the membership of the student's Advisory Committee, but it need not be. Students whose subfield lies in Political Science may nominate one member of the Committee from outside the Department of Political Science. Students whose subfield is essentially multi-disciplinary should nominate up to two faculty members from other departments when it seems appropriate. The student should be sure to include members from areas appropriate to her or his field of concentration.

The Subfield Committee is responsible for question content, number, and format. The student will have some choice in selecting questions to answer on the examination.

Writing the Examination

Students will have one week to write the Ph.D. examinations. The student will obtain the examination questions from the department and will turn in the answers one week later. Students are expected to prepare the Theory and Methodology answer well in advance of the examination period.

The "take home" format allows access to resource materials. Students turn in typed and professionally written answers. The faculty will not grade handwritten answers or carelessly written essays. Answers to any one of the three sections of the examination exceed 12 pages each, typed and double spaced.

Grading the Written Examination

The faculty members who wrote the examination will read and evaluate the answers. Each faculty member grades the written work as Satisfactory or Unsatisfactory. Occasionally, the written work may be judged Outstanding. Each member also writes an evaluation that provides the reasons for assigning the grade. The entire examination, taken as a whole, will then receive a formal grade. An overall Satisfactory grade must be unanimous. An overall Outstanding grade must receive an Outstanding mark from at least three-quarters of the readers. If judged helpful, the Coordinating Chair or the Advisor may convene the responsible faculty members for a thorough review of the examination. The Coordinating Chair then informs the Graduate Director of the examination grade within one week of completion of the examination when possible. The Director informs the student of the results.

If a student receives an Unsatisfactory grade, the student may retake the entire examination at a time no less than three months and no more than one year after the original examination date. Examiners may agree that only one or two sections of the Ph.D. examination are Satisfactory, and that the student must retake only one or two sections rather than the entire examination. Examiners also may agree that the student can revise sections of the exam, and in these cases the examiners must specify the revisions and the due date for them.

In any case the Ph.D. examination may be retaken only once. A second failure on the examination requires termination from the program.

Oral Examination

The oral examination will be conducted on campus within one week after the faculty grade the written examination. The examiners include the three members of the student's Subfield Examination Committee, plus one additional faculty member selected by the Chair of the Subfield Examination Committee. This additional member will be a faculty member who graded the Theory and Methodology or the Policy Process and Institutions questions on the written examination. The Coordinating Chair of the Ph.D. examination will chair the Oral Examination. Individual faculty members determine the questions, and these questions may address topics covered in the written examination, or new questions in the relevant fields.

The faculty will assess the student's performance on the oral examination immediately upon its completion, and they will use the same grading format described for the written examinations. If more than one member of the Oral Examination Committee assigns a failing grade, the student cannot pass the exam. The Coordinating Chair will inform the student of results, and prepare a written evaluation of the examination to be placed in the student's file.
Students will also be asked to discuss preliminary dissertation plans including (a) the central question, (b) possible alternative explanations or interpretations of the question, (c) appropriate evidence to evaluate these alternative answers, (d) appropriate methods that may be brought to bear on evaluating this evidence.

Masters Degree Awarded to Doctoral Candidates

Ordinarily, the doctoral student's Ph.D. coursework satisfies the requirements for a Masters degree in Political Science. With the successful completion of examinations, the Department can submit the student's application for a Masters degree to the Graduate School.

THE DISSERTATION

The doctoral dissertation provides the capstone for professional training in political science. The doctoral dissertation has five goals. First, it should establish the student's ability to formulate a substantial research question about politics or public policy. Second, it should demonstrate the student's ability to define and assess alternative answers to the central question based on a thorough knowledge of the literature relating to the area. Third, it should reveal the student's ability to use appropriate methods to analyze, interpret, and synthesize information bearing on the central question. Fourth, it should present results in a sequential and logical manner. Fifth, it should display the student's ability to discuss fully and coherently the meaning of the results.

The dissertation is the beginning of one's independent professional work, not its culmination. Dissertation research should provide students with hands-on, directed experience in the primary research methods of the discipline and prepare students for the types of research and scholarship that will be expected of them after they receive the Ph.D. degree.

Early Preparation

Students should seriously consider and discuss dissertation topics early in their program. From the first year on, both formal and informal advisory sessions should consider possible dissertation topics. By the midpoint of the second year of study, students should attempt to identify a dissertation topic (subject to revision), prepare a brief written description of their ideas, and discuss the work with potential dissertation committee members. The topic selected early in the program is understood to be preliminary and subject to change.

Under the supervision of the Dissertation Advisor and with the approval of the Committee, the candidate will then prepare the dissertation. The dissertation project represents a substantial piece of research, an original contribution to the discipline. It thus demands a sustained commitment of time, energy, and intellect. Students might ordinarily expect to spend from one to two years in the research for, and the writing of, the dissertation.

The Dissertation Director and Committee

At the time of written examinations, the Ph.D. student should meet with her or his advisor and the Director of Graduate Studies to select a Dissertation Director and a Dissertation Committee. Often, the members of the student's Advisory Committee also constitute the Dissertation Committee. The committee should consist of four members. Three, including the Dissertation Director, should be Graduate Faculty members from the Department of Political Science. The fourth member may be from our department, from Political Science at another university, or from another department at UMSL. The Dissertation Advisor provides the main guidance for the student's dissertation work, and the student should choose this advisor carefully. All committee members, including the Advisor, will serve on a voluntary basis. While the composition of the Committee is a matter of mutual agreement among the student, the Graduate Director, and the Committee members, the formal appointment lies in the hands of the Graduate Dean.

The Dissertation Prospectus

In consultation with the Dissertation Advisor and the committee members, the candidate should prepare a written prospectus. The prospectus should briefly outline the theoretical issues and the research design that will form the core of the dissertation. The prospectus should contain (a) a precise statement of the research question to be investigated and its theoretical significance; (b) a discussion of the research methods to be employed,
including a discussion of information sources, data collection methods, and analysis plans; (c) a preliminary outline of the dissertation; (d) a proposed time line for completing the research and writing tasks; and (e) a literature review or a selective annotated bibliography of the directly relevant literature.

The Dissertation Committee determines the details of the Prospectus preparation and review. The Committee's acceptance of the Prospectus provides approval for the candidate to continue with the proposed dissertation project. The student then should file the dissertation proposal with the Dean of the Graduate School, using the appropriate forms.

Maintaining Candidacy

University regulations require that when students advance to candidacy, they must remain in continuous enrollment until the degree is awarded. If they are away from campus, students must enroll for at least one credit hour each Fall and Winter semester. The University regulations also stipulate that the student must complete the dissertation within eight years after first enrolling in the doctoral program.

Approval and Defense of the Dissertation

The Dissertation Advisor will inform the candidate when the committee finds the dissertation complete, provisionally acceptable, and ready for oral defense. The student should then submit one copy of the dissertation (and of the abstract) to the Graduate School, at least three weeks before the expected oral defense and six weeks before the expected commencement. The Dean of the Graduate School may assign the dissertation to other readers, on or off campus, or seek such other advice as the dean feels pertinent.

Upon preliminary acceptance of the dissertation, the Graduate School Dean appoints the Defense of Dissertation Committee to conduct the final examination. The Dean appoints members of the Dissertation Committee and such other members of the Graduate faculty as seem appropriate. The defense occurs at a meeting held on campus. The Committee may invite other members of the faculty to participate. Acceptance of the Dissertation requires the signed approval of each Committee member after an evaluation of the written dissertation and the oral defense. The defense may be repeated if necessary. Students are eligible for graduation upon receipt of the appropriate Graduate School Form.

The Doctor of Philosophy in Political Science will be awarded to the candidate at the next graduation period following acceptance of the dissertation.

FINANCIAL ASSISTANCE

The Department makes available a limited number of Graduate Assistantships. The Department's Graduate Committee reviews the applicants' records during the winter semester and awards the financial assistance on a competitive basis. The primary criteria include the student's progress toward the doctorate, the quality of the student's academic work, the student's previous performance as a Graduate Assistant, and the student's overall career potential. The Committee also may consider diversity, the institutional needs of the Department, and other factors deemed necessary.

Subject to financial constraints, the Department funds the first four years of graduate study for full-time Ph.D. students who make excellent progress toward their degree. For fourth year students, funding is contingent upon passing General Examinations and making excellent progress on the dissertation, as determined by the appropriate faculty committee. Occasionally, when funds are available, other assistance may be awarded. All of this, of course, is subject to a resource constraint: the Department has limited funds and, occasionally, may not be able to meet its goals of full funding.

The Graduate Assistantships are intended for full-time Ph.D. students. These half-time appointments carry a serious professional work commitment. The GA aims to provide a wide range of professional training. Graduate Assistant duties may include (a) assisting in teaching or preparing a course, (b) collecting data or otherwise assisting in original research, (c) or assisting in the management of professional publications. The Director of Graduate Studies, in coordination with the Department Chair, assigns the Graduate Assistant to a specific faculty member. All assignments are made for one semester. Graduate Assistants and faculty should work out explicit agreements about expectations and schedules before the beginning of the term.
Normally, every effort will be made to match the interests of both the student and the faculty member. These Graduate Assistantships provide a stipend and tuition remission as well as some health care benefits.

In addition to specific tasks under the supervision of a particular faculty member, students are expected to attend research presentations by fellow students and faculty, attend a substantial number of the department sponsored seminars and talks given by visiting faculty and guests, help out occasionally when faculty need an exam proctor, attend department receptions and other functions, and assist in orienting new graduate students to the department and the profession.

Where possible, the department provides opportunities for Ph.D. candidates to teach sections of undergraduate courses on their own. Normally, these opportunities will be available only to students who are making excellent progress on their dissertations. The Department Chair will make these staffing decisions, balancing the needs of the individual graduate student against the teaching requirements of the Department.

For those for whom English is not the first language, a special English as a Second Language course is required prior to any teaching role.

The faculty strongly encourages students to seek external grants to support their dissertation research. Faculty help students prepare grant proposals and applications.

In addition, individual faculty members may make research employment opportunities available to graduate students. Typically, several members have graduate assistantships funded through external grants. The individual faculty member may award those positions on the basis of his or her own criteria in conjunction with the Graduate Committee.

The Graduate Student Association provides funding to help offset travel expenses for Ph.D. students who are presenting scholarly papers at professional conferences. The Department may support two Ph.D. students each summer to attend workshops provided by the Interuniversity Consortium on Political Science Research (ICPSR) each summer. The Political Science Department may support research expenses related to dissertation preparation.

The Graduate Committee will terminate funding for students who fail to make normal progress toward the Ph.D.

Delayed Grades

Normally, students whose record includes more than one (delayed grade) at the time of the decision will not receive funding for the next year. The Graduate Committee may, but need not, choose to make an award that is conditional on the student's having completed the unfinished work by the beginning of the next Fall Semester. More generally, the Graduate Committee will evaluate the student's overall record in comparison with the Department's standards and make decisions accordingly.