



Office of International Student Services
 Center for International Studies
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Extension of Stay (for Students in F-1 Status)

Your permission to stay in the US ends on the date listed on item 5 on your I-20. If you need to stay beyond the date listed on your I-20 and you meet the conditions outlined above, you will need to complete the extension application. You are eligible for an extension of stay if:

- You are currently and will continue to be a full-time student;
- You can demonstrate funding for the period of your extension; and,
- You are making satisfactory progress towards the completion of your educational program

An extension can be granted for only up to one year at a time. If you will require more than one year to complete your program, you will need to request additional extension(s) in subsequent semester(s).

Please note: we cannot process your request if any of the following points apply to you:

- 1) You have a hold on your student account
- 2) You are currently not enrolled as full-time student (unless our office has given you written authorization to drop below full-time status)
- 3) You have ever failed to complete a full-time load of courses in any previous semester (this includes delayed (DL), excused (EX), and withdrawn (Y) grades, none of which count towards full-time enrollment)

Approximately four weeks before your I-20 expires, you need to submit the following documents to ISS:

1. I-20 request form (attached);
2. “Academic Advisor’s Recommendation for Extension” completed and signed by your academic advisor (attached); and
3. Financial documents: e.g., bank statement or letter from a bank. Please use the guide below to determine how much funding will need to be shown. If your remaining courseload will not necessitate your enrollment as a full-time student, please see our office for updated financial figures. If you have any dependents in the United States, you will also have to provide evidence of additional support as shown on the I-20 request form for those dependents.

	Full Year	One Semester Only
Undergraduate, full fees	\$24,750	\$12,455
Undergraduate, sponsored	\$16,550	\$8355
Graduate, full fees	\$23,750	\$11,955
Graduate, sponsored	\$15,900	\$8030
Graduate, PLN	-no documentation needed-	-no documentation needed-
Graduate, assistantship	-letter from department- (minimum stipend: \$10,700)	-letter from department- (minimum stipend: \$5350)

Please note: these fees are an estimate of your expenses only; actual fees may vary. These fees include tuition fees plus living/housing expenses and health insurance. Fees are likely to rise approximately 6% to 10% annually.

Request for an extension of an I-20 document

Your Name: _____ , _____
Family/Last Name Given/First Name(s)

Student Number: _____ Today's Date: _____

Email Address: _____ Your Visa Status: _____
please print clearly select one

Your Degree Program/Major: _____

Current Level:
select one

Country of Birth: _____ Citizenship: _____

Will you be traveling outside of the United States soon?
select one

If yes, where? _____

If yes, when does your visa expire? _____

If you have dependents in the US, please list their names and relationships to you below:

_____	_____
_____	_____
_____	_____
_____	_____

Note: If you have dependents in the US, additional annual funds of \$4000 for a spouse and \$3500 per child must be shown (halve these figures if you need an extension of only one semester).

For use by OISSS staff only

Hold(s)? _____ Current enrollment: _____

Periods of RCL? _____

Date completed: _____ Signature: _____

