

THE H.R. RECORD

A publication of Human Resources, UM-St. Louis

September-October 2006

WELCOME! NEW EMPLOYEES

Rebecca Biglland, Radio Dispatcher, Police
Gina Bowders, Development Officer, Development Office
Laura Bolden, OSSII, Admissions
Jason Bornhop, Coord. Stud. Fin. Aid, Stud. Finc Aid
Fay Brody, Coord. Development, Development Office
Tyrone Coleman, Custodian, PAC
Nancy Cook, Accountant, Cashier's Office
Catherine Coyle, Social Worker, Psychology/CAS
John Creamer, Sr. Accountant, Accounting Services
Kenneth Dickerson, Floor Maint. Worker, Auxilliary Svcs
Eric Drennen, Ticket Seller, PAC
Lisa Farley, Ticket Seller, PAC
Patrick Flanigan, I-Net Admin-Spec, ITS-User Svcs
Elliott Foerst, Police Officer, Police
Jerry Gentry, Police Officer, Police
Linda Hearst, Library Asst. II, Library
Sheila Hering, Asst. Wom Basketball Coach, Athletics
Ari Holtz, Psychologist, Psychology/CAS
Suzanne Jaudes, Nurse Practitioner, Health Services
Theresa Keuss, Asst. to Registrar, Registration
Kelly Laura, Accountant, Research Admin.
Cheryl Lepkoske, Radio Dispatcher, Police
Samrita Lohani, Research Specialist, Public Policy
Jacqueline Madison, OSSII, Psychology/CAS
John Manahan, System Admin-Entry, ITS
David Mariott, Research Specialist, Public Policy Research
Karin May, System Supp Analy-Entry, ITS
Michelle Murphy, Ticket Seller, PAC
Murylou Partlow, Custodian, PAC
Ashley, Powell, Term Scv Preschool Aide, Univ. Child Dev Ctr
Tobias Shorts, Stud. Svcs Advisor, Student Activities
Mark Sisley, Custodian, PAC
Bryant Smith, Floor Maint. Worker, Custodial Services
Martin Stallings, Student Activities Coordinator
Sarah Thornton, Social Worker, Psychology/CAS
Mary Thurmond, Admin. Assistant, Development Office
Anu Vedagiri, Museum Curator, Art & Art History
Patricia Wallace, Preschool Aide, Univ. Child Devl Centr
Kyle Wilkinson, System Supp Analy-Entry, ITS
Corey Worth, Custodian, Custodial Services

New employees, if you need assistance, contact Human Resources (Peter Heithaus, Director). For help with orientation or new hire paperwork, contact John Tighe, ext. 5381. For questions about benefits, contact Joann Westbrook, ext. 5639. For help with payroll, contact Errol Benson, ext. 5803. For questions about policy, work relationships or environment, contact Peter Heithaus, ext. 5809 or John Tighe, ext. 5381. For exit interviews, contact Sylvie Poe, ext. 5258. For training schedule or enrollment, contact Nancy Draper, ext. 5805. For additional information, visit our website, www.umsl.edu/services/hrs

PROMOTIONS/TRANSFERS

Terry Alaniz, Dept. Assist. Res. Life to Admin. Assistant, Music
Jeri Abl, Dept. Asst CE to Admin Assoc I, Public Policy Admin.
Tiffany Anderson, OSSII to Coord. Spec Events, KWMU
Chirstina Clark, Recep, Health Svcs to OSSII, Auxilliary Services
Rick Gyllenborg, Asst to the Director to Assoc Director, Athletics
Mary Goetz, Women's Soccer Coach to Assist Director, Athletics
Kelly Halbert, Research Assoc to Coord, Instruct Lab, Biology
Dionne Lewis, Devel Officer, Trans from UMC
Shannon Nichols, Devel Off to Sr. Mgmt Analy, Research Admin
Jonathan Lidgus, Coord Stu Activities to Asst. Dir Student Life
Sylvia Poe, HR Spec. III to Mgr Recruitment & Org. Devel, HR
Michael Rankins, Stu Services Advisor to Asst. Dir, Student Life
Christie Rogan, Sr. Secy to Admin. Asst., Development Office
Joann Westbrook, HR Spec. II to HR Spec III, HR
Kiana Wilhite, Fiscal Analy, ASD to Mgr Bus/Fiscal Oper, Res Life
Allyson Wilson, Stu Svcs Coord, Student Life to Coord Univ Conf

EMPLOYEE OF THE MONTH WINNERS

The UMSL Riverstars Employee of the Month winner for July was Pam Steinmetz. Pam was chosen for the VIP (Versatile, Innovative, Productive) Performer. This award is given to an employee that has been nominated for more than one award between August 2005 and June 2006. Pam is an Assistant Coordinator in Recreational Sports. Comments made about Pam included; "Pam has been a team player for 25 years at UMSL". "Whenever asked to help out she has always responded with a positive attitude and excellent work". "Pam has been a contributor of new and innovative ideas. Her vision is based solely on her caring attitude towards the mission of the department".

The UMSL Riverstars Employee of the Month winner for August was Yolanda Weathersby. Yolanda is an Administrative Associate I in the Welcome Center. Yolanda was chosen for Positive Attitude. Comments made about Yolanda included, "When Yolanda was asked to head the Welcome Center, she enthusiastically proceeded to set the tone and raise the bar for customer service to faculty, staff, and students". "She took on a leadership role in helping to design the Student Success Workshops, showing the positive aspects of the campus off to thos who work here".

Pam and Yolanda received \$100 gift certificates, commemorative plaques and automatic nominations for the Chancellor's Award for Staff Excellence.



2007 BENEFITS CHANGE PERIOD

The annual enrollment change period is in effect from October 23rd thru November 10th. During the change period, you may make changes to your medical, dental, life, AD&D, flexible spending account (FSA), or long term disability insurance coverage for 2007. If you are eligible, you may also enroll in a benefit program in which you were not previously enrolled. If you are currently enrolled, no action is required on your part unless you wish to change or cancel coverage. However, employees enrolled in the FSA must re-enroll for 2007 in order to continue their participation in the program.

Watch for your annual enrollment package to arrive after October 15th. Changes will include the new VSP vision benefit, an increase in the FSA healthcare maximum to \$4500, bariatric surgery exclusions, and a significant decrease in LTD-B premiums. For more information, call Joann Westbrook at extension 5639.

Enrollment Change Period meetings will be scheduled as follows:

November 6th – 78 J. C. Penney Building

9:30 a.m. Active Employees
 11:00 a.m. Retirees
 1:30 p.m. Active Employees
 3:00 p.m. Active Employees

November 7th – 78 J.C. Penney Building

9:00 a.m. Retirees
 10:30 a.m. Active Employees
 1:30 p.m. Active Employee

UM-ST. LOUIS MENTOR PROGRAM LAUNCHED

Training was held on September 26 and October 4 with 36 new mentors in attendance. The presentations began with a condensed version of the New Employee Orientation followed by a discussion of the mentors' roles and responsibilities, including mentoring tips. Lastly, the group enjoyed a tour of the campus. Mentors left with their own embossed padfolios, laminated quick-reference cards, New Employee Orientation folders, and tour manuals. The sessions went so well that one new mentor commented that she wished the program had been available when she started seven years ago!

If you are interested in becoming a mentor, please visit our website at (http://www.umsl.edu/services/hrs/current/mentor_program.html) or call Karen Cedeck at extension 5238.

VOLUNTEER SERVICES ANNIVERSARY

The Volunteer Services Program just celebrated its second anniversary at UM-St. Louis! In the past two years, over 300 volunteers have given over 9300 hours of service to 50 campus departments/organizations. If you are interested in learning more about how volunteers can help your department achieve its goals, please visit www.umsl.edu/services/volunteer or contact the Volunteer Services office at extension 4106.

SIGNIFICANT SERVICE MILESTONES FOR SEPTEMBER AND OCTOBER 2006

<u>Name/Department</u>	<u>Years</u>	<u>Name/Department</u>	<u>Years</u>
Rachel Boehlow, Career Services	5	Karen Boyd, Office of Research Admin.	10
Carl Clayton, Custodial Services	5	Thomas Gantzert, Missouri Enterprise	10
Matthew Scott Gunn, Facilities Planning	5	Ruth Ann Perkins, Dean Arts & Sci	10
Brian Huxtable, Tech & Learning Center	5	Richard Reid, Missouri Enterprise	10
Holly Ingraham, Public Policy Research	5	Susan Schepker, Nursing	10
Dixie Kohn, Univ. Relations	5	Patrick Tansey, User Services	10
Jaime Lincoln, Admissions	5	Dena Martin, Coll of Bus Admin	15
Thomas Lochmoeller, User Services	5	Reinhard Schuster, VC Admin. Svcs	15
Margaret O'Connell, ITS Operations	5	Deborah Carey, Univ. Health Svcs	25
Mary Rebecca Pastor, Public Policy Research	5	Nancy Diley, Biology	30
Susana Torres, Custodial Services	5	Mary Ellen Heckel, Grad. School	30
Zansharee Blue, Coll of Optometry	10	Norman Windsor, Chemistry	35