New Employee Mentor Program

Who is a MENTOR?

A MENTOR is any full-time staff member who has a direct interest in helping new employees acclimate to the university environment. To qualify, a MENTOR must:

1. Have one (1) year of service.
2. Have his or her supervisor’s permission to participate in the program.
3. Attend a brief training program provided by Human Resources.
4. Be an employee in good standing with no disciplinary actions in the last two years.

Mentors will be matched with a new employee outside their immediate work unit, but in their same job classification.

Who is a Protege?

A protege is any newly employed full-time staff member who is interested in developing a mentor/protege relationship.

MENTOR’s Role

A MENTOR’s role is to be a “friend” on campus. You may be an advisor, positive role model, or an advocate. No matter what role the MENTOR is playing, it is important that he or she maintains the commitment and responsibility that is required including:

1. Encourage growth and success of the protege.
2. Help the protege develop confidence and motivation.
3. Let the protege know about development, social, or recreational opportunities on campus.
4. Support and actively listen to the protege, providing guidance and referrals to campus resources when requested.
5. Be available to the protege to talk about their successes and challenges.

A MENTOR is:

1. Able to encourage and motivate others.
2. Respectful of others in the University community.
3. Committed to maintaining a positive attitude.
4. Willing to share knowledge and experiences.
5. Patient and a good listener.
6. Dedicated to participating in the Mentor program.

For additional information on the employee MENTOR program, please contact a member of the Training, Employee Learning, and Organizational Development staff (staff list available here).

To be a part of this awesome opportunity and life changing experience click here to apply as a MENTOR.