

Dear Student,

The Office of Student Financial Aid has recently added a new Service Indicator to your account (**HB390 Verification Required**). This item was applied to your account because we could not verify your legal status in accordance with [Missouri House Bill 390](#) (HB390).

When you first applied to the University, you were asked to indicate if you were a U.S. Citizen, Permanent Resident, or Non-U.S. Citizen. Following the passage of HB390, the University of Missouri System must now verify this status in order to disburse any financial assistance to your account. We are able to verify this information electronically for many students who submit a FAFSA, for students who hold a job on campus, or for students with a current U.S. visa. **However, you did not meet any of the electronic checks we have in place. You will need to provide one of the documents indicated below before we can release any aid for you.**

- A Missouri driver's or any state license
- An official Missouri Identification Card
- An official domestic State Identification Card
- U.S. Birth Certificate
- U.S. Passport (valid or expired)
- Certificate of Citizenship
- Certificate of Naturalization
- Certificate of Birth Abroad
- Resident Alien Card "I-551"
- Passport Stamped "Approved I-551"
- Passport stamped "Processed for I-551"
- Re-Entry Permit "I-337"
- I-94 stamped "Processed for I-551"
- Refugee Travel Document (Form I-571) with current valid expiration date
- US Military Identification

Please submit this documentation immediately through one of the following means.

- (1) Scan the document and attach it to an email. Send the email to the Office of Student Financial Aid at [financialaid@umsl.edu](mailto:financialaid@umsl.edu).
- (2) Fax the document to the Office of Student Financial Aid at (314) 516-5408.
- (3) Bring the document, or a copy, to any of the following offices during the hours indicated.
  - Monday through Thursday: 8:00 a.m. – 7:00 p.m. or Friday: 8:00 a.m. – 5:00 p.m.
    - a. Office of Student Financial Aid, 327 MSC
    - b. Admissions or Registrar's Office, 351 MSC
    - c. Center for Student Success, 225 MSC
  - Monday and Tuesday: 8:00 a.m. – 7:00 p.m. or Wednesday through Friday: 8:00 a.m. – 5:00 p.m.
    - d. Cashiers Office, 281 MSC
- (4) Mail it to the Office of Student Financial Aid; 327 MSC; One University Blvd.; St. Louis, MO. 63121

If you have further questions, please contact the Office of Student Financial Aid at (314) 516-5526. Thank you for your assistance in helping the University to comply with state law.

Office of Student Financial Aid  
University of Missouri- St. Louis