



Satisfactory Academic Progress (SAP) Appeal [Prior Suspension | AY 2020-2021]

Directions: In order to appeal a financial aid suspension due to failing Satisfactory Academic Progress criteria, you must complete this form and provide any supplemental documentation. At a minimum, a statement must be provided explaining why your academic performance did not meet the policy outlined on our website, and what will be done differently to achieve satisfactory academic progress with your program in the future. This appeal form, and all personal narrative letters have to be typed in order to be accepted. Other supplemental documentation includes photocopies of bills or official reports, or information from third-party sources which support your appeal. In order for your appeal to be processed, all supplemental documentation **MUST** be submitted together with this appeal form.

Please return this form to the Student Financial Aid office within 30 days of receipt, using the Secure Document Upload function in your MyView account.

Name _____ Student ID# _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

Degree Objective: _____ Hours needed to complete degree: _____

Anticipated Graduation Date: _____

Have you submitted a previous appeal? If yes, what year? _____

1) Check the semester you are requesting reinstatement of your financial aid eligibility (**Check only one. If you check more than one semester your appeal will be denied**):

- Fall 2020 Spring 2021 Summer 2021

2) Reasons of failing SAP / filing SAP Appeal (Check all that apply):

- Did not meet the GPA Requirement.
- Did not meet the Hours Completion Requirement
- Have exceeded the Maximum Timeframe Requirement. (Please include a copy of your [Graduation Study Plan](#) with this appeal form. Without the Graduation Study Plan, this appeal will be denied.)
- Withdrew from all courses after receiving financial aid for the most recent semester at UMSL
- Was placed on Academic Suspension after the most recent semester at UMSL

3) In the space below, please explain why you failed to meet the requirements of the University of Missouri in St. Louis (UMSL)'s [SAP Policy](#), according to one of the stated reasons, AND/ OR attach a separate supplemental document or letter of recommendation. If your lack of academic progress is due to COVID-19, please explain.

(Please continue in the Appendix provided on Page 3 if necessary)



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www.umsl.edu/services/finaid

4) In the space below, please explain what corrective measures you have taken to assure satisfactory academic progress in the future.

(Please continue in the Appendix provided on Page 3 if necessary)

I understand that decisions on appeals are processed on a case by case basis. If approved, I will be expected to make academic progress in the semester for which my appeal has been approved. I have read UMSL's SAP policy published on the Student Financial Aid website, and understand the completion of this form does not constitute an approval of my appeal. I will be notified of the committee's decision via my UMSL email within 7-14 working days after my appeal has been acknowledged by the office. Any fees I may owe the university are due on the date specified regardless of the status of my appeal.

STUDENT PRINT NAME

DATE



APPENDIX

(Please provide any additional/supplemental information if you wish to support your statement on why you failed to meet the requirements of the University of Missouri in St. Louis (UMSL)'s SAP Policy, and / or corrective measures you have taken to assure satisfactory academic progress in the future)