

## **Sample Statements for the Syllabus about Disability Access Services on Campus**

Suggested statements to include on class syllabi to inform students of the procedures for obtaining ADA disability accommodations are as follows:

1. Any student with a documented disability needing academic adjustments or accommodations is requested to speak with me during the first two weeks of class. All discussions will remain confidential. Students with disabilities should also contact Disability Access Services in 144 Millennium Student Center.
2. Any student with a disability requiring accommodations in this course is encouraged to contact me after class or during office hours. In addition, students should contact Disability Access Services in the 144 Student Center.
3. If you have a documented disability that will impact your work in this class, please contact me to discuss your needs. In addition, you will need to register with the Disability Access Services Office in 144 MSC.
4. Students requiring special accommodations should meet with me during office hours so that we can discuss how to meet your needs this semester. Prior to our meeting be sure you have met with someone in Disability Access Services (MSC 144).
5. A variety of suggestions from Disability Access Services are available for faculty use at: <http://www.umsl.edu/services/disabled/syllabus.htm>

A syllabus announcement can be individualized to the specifics of your course. Contact the Disability Access Services Office at 314.516.6554 should you have questions about wording of an ADA Syllabus Statement for your course(s).

### **ADA Syllabus Statement**

If a student has a disability that qualifies under the American with Disabilities Act (ADA) and requires accommodations, he/she should contact the Disability Access Services Office for information on appropriate policies and procedures. Disabilities covered by ADA may include learning, psychiatric, physical disabilities, or chronic health disorders. Students can contact DAS if they are not certain whether a medical condition/disability qualifies.

Address:

Voice Telephone: 314.516.6554

TTY: 314.516.5212