

HOW WILL YOU BE EVALUATED?

After all course work or all units are completed, submit a teaching portfolio that includes the various texts developed during CUT which showcase your teaching experience and expertise. Contents include:

- Your philosophy of teaching
- All syllabi and handouts, active learning activities, writing or homework assignments, and rubrics
- The Teaching Resources Portfolio
- Relevant artifacts such as summaries of student evaluations, letters from students, or graded papers
- Other evidence of professional development—e.g.,
 - programs from CUT, CTL or TA&RA Professional Development Conferences
 - certificates of attendance
 - honors and awards

The portfolio may be hard copy or electronic; if you choose the former, also submit a copy on a flash drive. The portfolio is due August 1 of the year you complete the CUT program; submit to the TA Coordinator, Sally Barr Ebest, Center for Teaching & Learning, Lucas Hall 519.



UNIVERSITY OF MISSOURI-ST. LOUIS CERTIFICATE IN UNIVERSITY TEACHING

For further information, please contact:

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OR

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TEACHING FOR LEARNING IN THE UNIVERSITY

PLANNING A COURSE, DESIGNING A SYLLABUS

MOTIVATING STUDENTS TO LEARN

CREATING A TEACHING PORTFOLIO

CERTIFICATE IN UNIVERSITY TEACHING

ENGAGING STUDENTS IN LEARNING

WRITING-ACROSS-THE-CURRICULUM

GETTING FEEDBACK ON YOUR TEACHING

DEVELOPING YOUR VITA & APPLICATION LETTER


INTEGRATING TEACHING WITH TECHNOLOGY

ENSURING SOCIAL JUSTICE

WRITING GRANTS

PREPARING FOR INTERVIEWS

PRACTICING THE SCHOLARSHIP OF TEACHING & LEARNING

Sponsored by:
 the Center for
Teaching & Learning
and The Graduate School

WILL YOU MAKE THE CUT WHEN YOU INTERVIEW FOR JOBS?

Whether you plan to have a career in academia, industry, business, education, public service, or the health professions, UMSL's graduate Certificate in University Teaching (CUT) will be of value to you. This program, jointly sponsored by the Center for Teaching & Learning (CTL) and the Graduate School, is free and open to all UMSL graduate students—both Master's and PhD candidates—and may be taken for graduate credit by faculty and graduate students from other campuses.

CTL and CUT professionals will work with you every step of the way to challenge and support you. We strive to help you continue to improve as a teacher and increase both your confidence level and your marketability as you progress through the program. We are committed to your success.

HOW DO YOU PARTICIPATE?

Start by attending the two-day TA&RA Professional Development Conference in August. You may take the rest of CUT in two, three-credit hour graduate courses (with your advisor's approval), or as a series of workshops, or as a combination of seminar and workshops.

FOR-CREDIT OPTION

Teaching for Learning in the University (EdPsy 7647) – offered each Fall semester

This seminar examines current research in learning, instruction, motivation, and assessment as it pertains to teaching and learning in complex post-secondary settings. Graduate students will discover the current research on teaching and learning in their disciplines, use it to promote active and meaningful learning, and learn how to develop undergraduates' critical thinking skills. Throughout the semester, students will compile a Teaching Resources Portfolio. (3 credit hours; counts as Unit 1)

Scholarship of Teaching & Learning (Eng 5850) – starts Spring 2010; offered bi-annually

This seminar introduces theories of reading, writing, and thinking; engages students in the strategies and methodologies of qualitative classroom research; teaches students to analyze qualitative research data to refine and refresh pedagogical practice; and emphasizes research in effective pedagogical practices within students' disciplines. Graduate students will be responsible for finding, critiquing, and presenting pedagogical essays within their disciplines. The final project will be a collaborative classroom research project which students will design, critique, and conduct throughout the semester. (3 credit hours; counts as Units 2 and 3)

WORKSHOP OPTION

Meeting dates and registration links are on the CTL website at www.umsl.edu/ctl

Unit 1: Teaching for Learning in the University

For this unit, offered in Spring semesters, CUT participants attend seven (out of eight) two-hour workshops on alternate Friday mornings from 10-12 in SSB 449. Choose from the following topics:

- Applying theories of learning and motivation
- Analyzing the strategies of award-winning professors
- Developing a Teaching Resources Portfolio
- Integrating civic engagement into your courses
- Designing and assessing assignments
- Observing the strategies of award-winning professors
- Practicing learner-centered instruction
- Revising your teaching portfolio

Unit 2: Preparing for University Teaching

For this unit, offered in Fall semesters, CUT participants attend seven (out of eight) two-hour workshops on alternate Friday mornings from 10-12 in SSB 449. Choose from the following topics:

- Planning a course, designing a syllabus
- Writing-across-the-curriculum
- Motivating students to learn
- Ensuring social justice
- Engaging students in learning
- Grading
- Refining your writing skills
- Developing your teaching portfolio

Unit 3: Teaching Practicum

This practicum is offered in Fall, Spring, and Summer semesters and is arranged to fit your teaching schedule. Its purpose is to provide feedback on how you apply the teaching strategies learned in CUT, to help you meet the needs of all learners, and to provide the opportunity to reflect on your teaching. The practicum should be taken after a semester of CUT. This experience may include: teaching a three-hour, one semester university or community college course, running a laboratory, tutoring, teaching a continuing education or Student Success course, or fulfilling other relevant responsibilities. Requirements include:

- Complete weekly teaching logs. During Fall 2009, submit to Carolyn Brown at browncar@umsl.edu; in subsequent semesters, submit to Sally Ebest at sebest@umsl.edu. See guidelines for teaching logs on the CUT MyGateway site under Documents.
- Have your teaching observed three times, or once a month, and consult with the TA Coordinator or Assistant Coordinator after each observation. Prepare by looking at the observation check-list on the CUT MyGateway site under Documents.

Unit 4: Professional Development

This unit may be taken during Fall or Spring semesters. It is designed to prepare graduate students for the job market and career requirements. Complete A and two of the three other options (B, C, D).

- A. To get ready for the job market, complete three two-hour workshops (one Friday per month from 1-3 in SSB 449):
 - Drafting your vita and letter of application
 - Writing grants
 - Preparing and presenting your job talk
- B. To prepare for campus visits, attend the etiquette banquet (compliments of the Graduate School).
- C. To add to your skills, attend a colloquium or seminar offered by the CTL. Submit a one-page summary describing the program and reflecting on what you learned; submit with your teaching portfolio.
- D. To determine the type of campus where you want to work, participate in mentoring (we will help you arrange this visit). For at least one day, shadow a mentor in your discipline on a campus in the St. Louis area or the UM system. In your teaching portfolio, include a reflective, 2-3 page paper describing your experiences and how they did or did not meet your expectations. Shadowing includes attending classes and committee meetings to gain an understanding of differing environments and expectations at public and private, graduate and undergraduate, research and non-research, two-year and four-year colleges and universities.