

University of Missouri-St. Louis

Annual Report of Dean

May 1, 2007- April 30, 2008

Name: Amy Arnott

Unit: University Libraries

Date of Appointment to Deanship: July 2001

Section 1- Goals for 2007/08

Implement serials cancellation project

The Libraries prepared for a cancellation of serials to be implemented with the 2008 subscription year. The amount needed to be cut was \$439K or about one third of the journal subscriptions. As the faculty liaisons completed the cut lists for each department, it became increasingly evident that a cut of that magnitude would seriously compromise the Libraries' ability to provide the resources necessary for students and faculty. In May of 2007 the Budget and Planning Committee approved new rate dollars for library serials and the chancellor and the provost were able to commit a 240K annual rate increase for serial subscriptions for each of the next five fiscal years. These funds will be used to keep up with inflation and hopefully forestall a serials cut for several years to come.

Continue to work with the Advancement Office to raise funds for the Mercantile Library addition

The architectural firm of Mackey Mitchell created a PowerPoint presentation of the programming proposal for the Mercantile Library addition and presented it to the chancellor and the provost in May of 2007. A new development officer for the Libraries, Laura Peterson, was hired in the summer of 2007. Laura has demonstrated a great deal of initiative and knowledge about the process of fund raising. Laura worked with the Libraries on prospect review and a 5-6 year plan for raising the necessary capital for the building. At this point we are most optimistic that the plan will be successful and are anxious to work on the plan with the new Vice Chancellor for Advancement.

Continue to enhance online resources

The Libraries continue to add online resources when it is practical and possible. Some of these additions include: Abstracts in Social Gerontology; Anthrosource; CQ Global Researcher; Kraus Curriculum Development Library Online; Mediamark; Mental Measurements Yearbook / Tests in Print; Morningstar; Standard & Poors; Value Line Research Center. We have over 28,000 unique online titles and statistics show they were accessed over 600,000 times in the past year.

Host the St. Louis Print Fair

In May of 2007 the Mercantile Library hosted the first annual St. Louis Print Fair. More than 20 vendors from across the country purchased booth space in the Mercantile Library for the two-day event which raised over \$50,000 for the Mercantile Library collections funds. All of the vendors agreed to return in 2008 and the Mercantile plans to expand the Fair to host an additional 10 vendors. In 2008 the Print Fair will be held in the JC Penney Conference Center.

Market library services to faculty and students

The campus C & I Committee approved the Libraries' one-hour credit course on using library resources. Although this was a system-wide initiative, there is no money from the system to support the course. A group of UMSL librarians are planning to see if it is possible to offer the course using current staffing in the coming academic year. In 2006 the Libraries formed an outreach committee to develop new ways to serve students and to increase our students' awareness of our resources. This year members of the committee arranged for staff from the Libraries to participate in faculty and student orientations, Mirthday, the Express Scripts event, the "Connect" event with the community colleges on our campus, and arranged to post information about the Libraries on the sign on the MSC walkway during the final exam periods. The Libraries also formed a survey committee to create an assessment tool to be used to evaluate the Libraries' bibliographic instruction sessions. A report will be included with the Libraries self-study for the accreditation review team. In addition to the publication of a faculty newsletter each semester, the Libraries created an informational listserv to inform the faculty of new products and services; the listserv now has over 150 participants. The Libraries also produce a brochure each semester. Both the newsletter and the brochure are available on the web.

Hire a Head of Access Services

Tony Garrett began as the Head of Access Services in January 2008. Filling this position was one of the campus review team's recommendations from the site visit in October 2006.

Section 2 – Goals for 2008/09

- **Continue to work with the Advancement Office to raise funds for a library addition to house the Mercantile Library**
- **Host the 2nd Annual St. Louis Print Fair**
- **Market library services to students and faculty**
- **Work with Faculty Senate Library Committee and faculty liaisons to restore core monographs**
- **Complete the BRE cataloging project**
- **Assess bibliographic instruction**
- **Increase bibliographic instruction sessions**

Section 3-Service to the university

- MOBIUS Council
- MIRACL Library Directors Group
- UM Library Directors Group
- Chancellor's Art Review Committee
- Faculty Senate Library Committee (ex officio)
- MU School of Information Science and Learning Technologies Advisory Committee

Section 4- Response to site visit recommendations

Update on the Libraries response to the 5 Year Review recommendations. June 2008

The reviewers' reports listed several recommendations. The following is a progress report on those recommendations:

Improve informational outreach to faculty through e-distribution of informational flyers and regular meetings with faculty liaisons

The Libraries established an informational listserv for the faculty. Over 150 faculty members have joined thus far. The listserv is used to inform faculty of new services and products and to make announcements. We plan to increase our contact with faculty liaisons through face-to-face meetings as well as the new listserv.

All units and faculty could be urged to include exposure to and guidance on research in every class they teach

In the 2007/08 academic year, the Libraries taught 143 BI sessions to 2,807 students in 13 departments; this represents an 11% increase in the number of sessions taught in 06/07. We hope to further increase these numbers by soliciting faculty through the new listserv and enlisting the help of the departmental liaisons. The Libraries also provide a walking tour and online tutorials.

Fill the vacant Head of Access Services position by the fall of 2007

A new Head of Access Services was hired in January 2008.

Make sure all library areas are set for wireless...create areas with computers where groups of students can work on projects

Wireless Internet access is available in all three campus Libraries. There is a Library Research Commons in both Thomas Jefferson and Barnes with state-of-the-art computers where students can work in groups if there are enough open computers. There are plans underway to raise funds for a library addition to house the Mercantile Library. When this project is complete we can return space on levels one and two of the Thomas Jefferson

Library to student study space and we can expand the Thomas Jefferson Library Research Commons.

Make better use of faculty liaisons and the Faculty Senate Library Committee

In the 2006/07 academic year the Faculty Senate Library Committee sent a request to the chancellor to include the Libraries in the campus Action Plan and a request to the chancellor to support the Libraries' Form 5 requests to reduce or eliminate the impending serials cuts. As a result, the campus committed additional rate monies to the Libraries to cover serials inflation for FY 08-FY 2012 and this commitment is included in the new strategic plan. During the 2007/08 academic year the committee discussed with the Libraries a means to establish a process by which the faculty liaisons can assist the Libraries in restoring core monographs.

Increase weekend service hours by overlapping the Thomas Jefferson and Barnes Libraries schedules

The Libraries will explore the feasibility of implementing this recommendation.

Evaluate the adequacy of resources for doctoral programs and give these areas budget priority

The Head of Collection Development plans to do an analysis in FY 09 of how funding is allocated among campus academic programs.

Ask the Senate Library Committee and faculty liaisons to assist the librarians in an assessment and restoration of core monographs

The Libraries identified funds in the FY 08 budget that can be applied to the restoration of core monographs in FY 09. Both the Faculty Senate Library Committee and the faculty liaisons will be invited to participate in the process.

Increase annual library budget by 10-15%

The campus committed an annual rate increase for the Libraries in each of five fiscal years (2008-2012) which will result in an overall increase of 25% by 2012.

Offer a tutorial in cooperation with the Center for Teaching and Learning on Fair Use of copyrighted materials on MyGateway

The Libraries will explore this recommendation with the Center for Teaching and Learning.

Restore the equipment budget to the 2002 level

There are no funds currently identified to increase the equipment budget.

