

Faculty-Led Program Application Instructions

Be sure to check your program's specific information at www.umsl.edu/studyabroad. The specific program sites list payment deadlines and other application requirements that are unique to each program. Space is limited and awarded on a first-come basis. Apply early to secure your spot on the program.

Please return all application and acceptance materials to:

**Study Abroad Office, 261 MSC
Attn: (Program Name)
One University Blvd.
St. Louis, MO 63121**

APPLICATION REQUIREMENTS:

- ❑ 1. Complete the **Faculty-Led Program Application Form** in its entirety.
- ❑ 2. Complete the optional **scholarship application form and essay**. The Office of International Studies and Programs provides merit-based scholarships to qualified UMSL students who study abroad for credit. The scholarship application deadline is the same date as the study abroad application deadline. Students should not base their participation in study abroad on the assumption of receiving a scholarship.
- ❑ 3. **Non-Refundable Deposit**. Please include check or money order made payable to 'UMSL' for the program fee deposit (please refer to your program's specific fee information at www.umsl.edu/studyabroad). Neither credit cards nor cash is accepted. The deposit will be refunded *only* if you are not selected to participate in the program. If you are accepted, no deposit money will be returned. The deposit is part of the total program fee.
- ❑ 4. **Photo**. Submit one ID-sized photo with your study abroad application. Passport photos or informal photos are both acceptable. Please check with your individual program page to see whether or not your program may require additional official passport photos. Print your name on the back of the photo.
- ❑ 5. All **non-UMSL students** must include an official **transcript** from their home university. If you cannot have an official transcript issued directly to you, please have it sent to the Study Abroad Office (see above address). Additionally, all non-UMSL students must include a **letter of recommendation** from a faculty member.
- ❑ 6. **Interview**. Some programs may require an interview prior to acceptance. After all application materials are received, you will be notified if an interview is required.

After the application deadline, the Director of the Office of International Studies and Programs and the faculty program director will consider your application. You will be notified of acceptance/denial via e-mail.

Contact the Study Abroad Office at studyabroad@umsl.edu or 516-5229 with any questions.
www.umsl.edu/studyabroad

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