The Chancellor’s Retiree of the Year Awards focus on the accomplishments of former UMSL employees, after their retirement. These accomplishments may involve volunteer service to the University, civic and welfare services, career and professional activities, or other noteworthy accomplishments. Accomplishments prior to retirement are not considered in the selection process.

Two awards will be given: one to a faculty member and one to a staff member. Each award includes a plaque and a check.

**Criteria for Candidates**

- Nominees must have retired from UMSL before January 1, 2015.
- Recipients are expected to attend the annual Chancellor’s State of the University Address to receive the award.
- Nominees must be fully retired from UMSL and not in any paid University position since January 1, 2015.

**Nomination Process**

To nominate (or re-nominate) a retiree, please complete the form below and:

1. Prepare a letter with the following information:
   a. Nominee’s extraordinary accomplishments since retiring.
   b. Personal and background information about the nominee.
   c. Summary—most important reason(s) why you believe the candidate should receive one of the awards.
2. Attach two (2) letters of support from others who know the nominee.
3. Please keep the nomination package to 10 pages or less, excluding this cover Nomination Form.
4. It is possible to nominate one’s self.

Candidate’s Name: ________________________________________________________________

☐ Faculty ☐ Staff Year of Retirement__________ UMSL Dept at time of Retirement__________

Mailing Address:____________________________________________________________________

Home Phone: (_____)_______________________ Email Address:_________________________

Nominator:_______________________________________ ☐ Faculty ☐ Staff ☐ Self ☐ Alum ☐ Retiree ☐ Community

Mailing Address:____________________________________________________________________

Home Phone: (_____)_______________________ Email Address:_________________________

Nominator’s Signature:______________________________________________________________

Please return form and nomination package by **June 30, 2020** to:

University of Missouri-St. Louis
Department of Human Resources
Ericka Webb/Retiree Awards
1 University Blvd.
St. Louis, MO 63121

or

Email: ewebb@umsl.edu

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**Checklist for Nomination Materials**

1. Completed Nomination Form
2. Letter of accomplishments, including:
   - Service to UMSL, volunteer civic and welfare service, professional and noteworthy achievements
   - Background and personal information
3. Two (2) letters of support from others who know the nominee.