

Student ID # _____ Student Name: _____

Term & Year: Fall _____ Summer _____ Spring _____ Other _____ Academic Unit _____

This form should be completed only to drop/add different courses or to change credit hours for a course. Dropping this course may affect your financial aid. Please contact the Student Financial Aid Office.

ACTION	DEPT/SUBJECT	CATALOG #	SECTION	CLASS	COURSE TITLE	CR. HRS	AUDIT?

Number of Credit Hours after Completing Form _____

Student Signature: _____ Date: _____

Advisor/Instructor Signature: _____ Date: _____
(When required)

Deans Signature _____ Date: _____
(When required)

DEAN'S SIGNATURE MAY BE REQUIRED FOR CHANGES SUBMITTED AFTER THE START OF THE SEMESTER, AND MAY ALSO BE REQUIRED FOR COURSE OVERLOADS (UNDERGRADUATES OVER 18 HOURS, GRADUATES OVER 12 HOURS)