

Tasks for Subcommittee # 1

Meeting Date: 11-06-02

1. Subcommittee members in attendance:

Brooke Tafoya (facilitator), Rich Patton, Delrena Foster, Angela Peters, Patty McNamee and TC Waechter-Klepac

2. Identify Additional Stakeholders:

A list of stakeholders was identified during the previous meeting. The question was raised as to who is responsible for contacting the identified stakeholders. It is the responsibility of each subcommittee to contact those stakeholders.

3. Identify what is currently being done in the region (new or additional Information):

TC discussed that LIFT had done a study with the aid of the Department of Labor that identified organizations, populations served, and services provided. She will pursue getting the list from LIFT for the next meeting.

4. Identify any gaps for identified needs:

Action Plans developed during this session:

- a. Get list from LIFT (TC Waechter-Klepac)
- b. Review developmental skills chart (Rich Patton)
- c. Develop draft survey for review at next meeting (Brooke Tafoya.) The purpose of the survey is to identify service providers for purposes of referrals and service gap, needs, duplication that lead to collaboration.

5. Develop action plans to address needs:

Discussed the critical components of life skills training that were identified during the last meeting. There is some overlap. Rich Patton will refine the list for discussion purposes at the next meeting.

6. Identify resources or help you need from other Subcommittees

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7. Identify information and data needs:

Questions to ask about services and barriers:

- a. Who is served?
- b. Purpose of the organization.
- c. Where they serve - do they travel?
- d. Ages, eligibility, income, educational ability.
- e. The number of youth served (capacity of current service providers.)
- f. Is there overlapping services in certain zip codes?
- g. Specificity of services offered. Brooke will develop a listing of services for inclusion in the survey.
- h. Employment issues related to parenting.

8. Identify primary agenda items and assignments for next meeting:

- ✓ Bring copies of the LIFT list to the next meeting (TC Waechter-Klepac.)
- ✓ Bring copies of the developmental skills chart to the next meeting (Rich Patton.)
- ✓ Review list and chart at next meeting.
- ✓ Review and finalize survey.