NEW STUDENT CHECKLIST

Just Admitted...

☐ **SSO ID and Temporary Password.** An SSO (Single Sign-On) ID is assigned by the University to all students who have applied for Admission. If you have not received your SSO ID and temporary password, contact the IT Help Desk at (314) 516-6034. Your SSO ID is used to log in to MyGateway, MyView, and your UMSL email account.

☐ **Log into MyView.** MyView is a web-based form of communication that allows you to access your student records at UMSL (i.e. application, registration, financial aid, billing info, etc.). Log into MyView.umsl.edu using your SSO ID and password. Be sure to click the button “I agree” on the e-consent page to gain full access.

☐ **You’ve got Mail.** UMSL uses Windows Live as the official campus communication tool. Go to the Technology Support Center email services page to activate your account. Most of your correspondence with the University will be via email, so please check your UMSL email account often. [http://mail.umsl.edu](http://mail.umsl.edu)

☐ **Complete the Financial Aid Process.** We encourage all students to apply for financial aid by submitting the Free Application for Federal Student Aid (FAFSA). The FAFSA will be available in January, and the priority deadline to apply is April. The FAFSA Code for UMSL is 002519. If you have questions, please contact the Financial Aid Office at 327 Millennium Student Center, 314-516-5526, financialaid@umsl.edu, umsl.edu/services/finaid/ or [fasfa.ed.gov](http://fasfa.ed.gov)

☐ **Contact your Academic Advisor.** All students new to UMSL must meet with an academic advisor prior to registering for courses. Please contact the advising office in your college or school to schedule an advising appointment. *Note: All new students must take the ALEKS math placement exam before meeting your academic advisor and before you can register for classes. *First time freshman will have the opportunity to meet with their academic advisor at New Student Orientation.

☐ **Honors College Application.** All students interested in the Pierre Laclede Honors College should apply and/or complete their Honors application. Please visit umsl.edu/divisions/honors/ to learn more about the Honors College.

Before Orientation...

☐ **Register for Orientation.** New freshman and transfer students are required to attend and complete an Orientation. To register, visit the New Student Programs website at umsl.edu/newstudentprograms.

☐ **Read the ‘Orientation Preview’ Booklet.** This booklet will be mailed to you with step by step directions on how to register and prepare for Orientation. Download the booklet on our website at umsl.edu/newstudentprograms.

☐ **Math Placement Test.** All students are required to take a Math Placement Test (also known as the "ALEKS") before they will be eligible to enroll in any math courses at UMSL. Information regarding the ALEKS can be found at umsl.edu/campustesting. A link for the assessment can be accessed from the same website. *If transferring college level math credit, please consult with your Academic Advisor. The ALEKS test may be taken online (from the convenience of your own home) up to 5 times within your initial 6-month subscription period, at no cost to you. If, after 5 attempts (or at the end of your 6 months), you are not satisfied with your score, there will be a $25 fee for you to re-subscribe in order to access the test. [www.aleks.com/umsl/ppl](http://www.aleks.com/umsl/ppl)

☐ **Transcripts.** Official transcripts for all coursework in progress must be sent to UMSL’s Office of Admissions. For Advanced Placement (AP) credit, you must contact College Board to have your official AP transcripts sent to UMSL. Electronic transcripts are accepted through Parchment, National Clearinghouse, or eScript-Safe. Failure to submit your final transcript(s) will prevent you from registering for future semesters at UMSL.

☐ **Visit with your Financial Aid Coordinator** for all inquiries on aid disbursement, scholarship information and questions on aid. 327 Millennium Student Center, 314-516-5526, financialaid@umsl.edu, umsl.edu/services/finaid/

☐ **Apply for On-Campus Housing.** Residential Life and Housing, umsl.edu/services/reslife/

☐ **Turn in Meningitis Immunization Forms to Health Services.** Living on campus, deadline is before July 1st. 131 Millennium Student Center, umsl.edu/services/health
**During Orientation...**

- Introduce yourself to a new student, Orientation Leader, and to your academic advisor.
- Obtain your TritonCard at the Orientation closing session.
- Turn in your Meningitis Immunization Forms to Health Services. Living on campus, the deadline is before July 1st. 131 Millennium Student Center, umsl.edu/services/health
- Turn in Disability Access Services Forms and Documentation. 144 Millennium Student Center, umsl.edu/services/disability
- Get your Parking Pass and/or Metro Pass. At Orientation, your metro pass (valid for both Metrobus and Metrolink) and parking permit will be in your check-in folder. If you plan to have a car on campus, you need a parking permit.
- During the Triton Technology Session in a computer lab:
  - Confirm your UMSL email account is working and setup correctly.
  - Sign up for the Emergency Notification System safety.umsl.edu/police/notification/
- Consider adding Dining Dollars or Meal Plan to your TritonCard to eat between classes. umsl.sodexomyway.com/
- Bookstore: The UMSL Triton Store is located in 209 Millennium Student Center. Bring a copy of your finalized class schedule and your UMSL TritonCard to get assistance in selecting your books and/or to submit an early bird reservation. You may also purchase your books online at www.umsltritonstore.com or at 314-516-5763.

**After Orientation...**

- Pay your educational fees. The Cashier's Office handles all payments and fees for your semester. umsl.edu/cashiers
- Finalize your housing arrangements and communicate with your roommates. umsl.edu/reslife
- Complete Title IV - Not Anymore Online Tutorial before first day of class; umsl.edu/studentlife/dsa/Not Anymore Program
- Look for a job on campus. UMSL.edu/depts/career/
- Visit the Office of Student Life (OSL) website to find a student group that fits your interests. umsl.edu/studentlife
- Visit the BeGreek website to learn about joining a fraternity or sorority. umsl.edu/studentlife

**The Weekend Before Classes Start...**

- Attend Triton Take-Off Weekend events hosted by Office of New Student Programs umsl.edu/wow
- Download the UMSL app to learn the routes of the Campus Shuttles and buildings around campus. umsl.edu/~umslmobile/
- Make sure you have all your books. umsltritonstore.com
- Review your class syllabi in MyGateway, and learn about academic support options on campus. mygateway.umsl.edu

**The First Two Weeks of Semester...**

- Weeks of Welcome. WOW is designed to introduce new and returning students to UMSL's vibrant campus life and will give you an opportunity to learn more about the campus and interact with fellow students, faculty and staff. UMSL holds its annual Weeks of Welcome during the first six weeks of the semester.
- Stop by a Help-A-Triton Table during the first two days of classes to pick up your WOW booklet, ask directions, maps, and much more. umsl.edu/WOW
- Attend the Fall or Spring Expo on the first Wednesday of classes each Fall and Spring semester with over 50 booths filled with student organizations and departments filled with ways on how to get involved. umsl.edu/studentlife
- Check-In at the Recreation and Wellness Center to use the new fitness facility.
- Participate in Athletic events and follow @louiethetriton for promotions and special events. www.umsltritons.com/