Expectations

We are following a proven method of teaching to help you succeed in college algebra. The new method has helped more students pass the course. Instead of lecture alone, we are trying a tailored method for each student. Homework is online. Any resistance to the changes in the course will only put you behind. Please let us help you pass the course and prepare you for your future courses for which you use algebra. You are encouraged to visit MTLC from 8 a.m. – 5 p.m. Monday through Thursday to do homework or ask questions. MTLC is staffed with teaching assistants during hours.

Start of the semester

- Register with Coursecompass using the MyMathLab code and your course ID.
- Print the worksheet and lectures for the week.
- Prepare for the syllabus quiz.

Tuesday Lectures

- Bring your lecture outlines and your questions with you to class.
- Attendance is taken at the start, the end, or both times during the lecture. This is to prevent you from distracting other students by coming and going just to have your presence marked.
- Your instructor will go over the assigned problems and some worksheet problems.
- For penalties regarding missing lectures, refer to the paragraph in the syllabus.
- You need to turn off your cell phone during the lecture and labs. You can’t use your laptop during the lecture.
- Start the homework no later than the day of the lecture. The lab time is for taking care of your questions and there is not sufficient time for the majority of students to start and finish the homework in the lab. Budget your time since late homework is not allowed.

Thursday

- Each lab is 75 minutes. Coming late or leaving early is not accepted unless you have completed the homework for the week successfully. Finish homework and ask questions about the homework or the worksheet.
- Four of your quizzes (called pretest quizzes) are on Thursdays as shown on the calendar. You have to turn in your completed test reviews prior to taking the quizzes.
- Attendance is taken at the start, the end, or both times during the labs.
- For penalties regarding missing labs in which you don’t have a quiz or a test, refer to the paragraph regarding attendance in the syllabus.
- You need to turn off your cell phone during the lecture and labs.
**Friday**

- Make sure to compare your work on the worksheet with the posted solutions.
- You have a test or a quiz every Friday as shown on the calendar. You need to turn in your completed worksheets before taking the quizzes.
- The homework stays open until midnight Friday. Use this time to make last minute changes to your homework problems. Students who do the majority of their homework after the quiz for those sections generally do not do well in the course. We are not responsible if you left your homework for the last minute and Coursecompass goes down.
- The lecture outlines, worksheets, and test reviews for the upcoming week are posted on Friday. Please print them and start working on them as soon as you are done with your quiz or the test.
- You need to print the lecture outlines, read the suggested pages, and try the lecture problems prior to the lecture. Reading ahead and looking over the lecture notes will prepare you for a productive lecture. The lecture outlines have similar examples in your textbook. You can look over them and make a note of the ones that you have difficulty with.
- Homework for the upcoming week is open on Friday. You can start working on the problems that you can do on your own or with the help of the book and computer. Leave the ones that you have difficulty with for after the lecture.
- Start working on the worksheet.
- You need to turn off you cell phone during the lecture and labs.

**Weekend**

- Reading assignments and worksheets for the following week are posted by Friday.
- Homework for the following week is posted by Friday and you can start as soon as you have finished for you work for the prior week.
- Read the assigned sections of the book and write down questions. This is very critical since the lecture can only be useful if the assigned reading is done.
- View the worksheet and mark the ones with which you have difficulty. The worksheet is very similar to the problems presented in the lecture. The written part of the quizzes and the tests is also very similar.

**Quizzes and Tests**

- You have a quiz or a test each week. Use the course calendar to find out the material that is covered on the quiz or the test.
- The first quiz will be on the syllabus and these student expectations.
- Some of your quizzes and tests are online and some on paper. You don not need to know in advance about how many questions or the format of the quiz/test. What is important is studying the material for each.
- All tests will start at the beginning of the specific labs.
• You have to wait for the specific time during the lab that your instructor tells you that you can start a quiz unless you have completed your homework for the week, have finished the worksheet, and checked your work. You should wait until the students who have questions are taken care of before you are given the quiz. You can read or work on the next week’s worksheet or homework while you wait.

• To take an online quiz or a test in the designated time, take the appropriate papers from the exam monitor (your teacher or a TA). Login the computer and then to coursecompass. Click on “take a test”. The lab monitor will enter a password and then you can start. Do not hit the backspace key while you are working on coursecompass.

• You have to show your work completely whether the quiz/test is online or not.

• All papers must be turned in when you leave.

• You need to print your completed test or quiz during the following week. You should pick up your paper and attach it to you computerized printout. Please ask questions if you missed a problem on the quiz or test. The same problem from the quiz will most probably be in your test.

• Dates of the exams and the sections included in the tests are shown on the syllabus.

• The material in each test or quiz is included on the course calendar in the syllabus.

• You can’t use a calculator during the quizzes and the tests.

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<thead>
<tr>
<th>Friday - Tuesday</th>
<th>Print lecture outlines</th>
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<tbody>
<tr>
<td></td>
<td>Print worksheet</td>
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<tr>
<td></td>
<td>Start your reading</td>
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<tr>
<td></td>
<td>Start your homework</td>
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<tr>
<td></td>
<td>Print your expired on line quiz/test when available</td>
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<td></td>
<td>Print solutions to the expired quiz/test when available</td>
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<table>
<thead>
<tr>
<th>Tuesday</th>
<th>Lecture</th>
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<tbody>
<tr>
<td></td>
<td>Continue homework</td>
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<tr>
<td></td>
<td>Continue worksheet</td>
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<tr>
<td></td>
<td>There are take home quizzes due some Tuesdays.</td>
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<table>
<thead>
<tr>
<th>Thursday</th>
<th>Ask questions about lecture</th>
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<tbody>
<tr>
<td></td>
<td>Ask questions or complete the homework</td>
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<tr>
<td></td>
<td>Ask questions or complete the worksheet</td>
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<td></td>
<td>Take a quiz if there is one that day</td>
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<table>
<thead>
<tr>
<th>Friday</th>
<th>Turn in worksheets</th>
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<tbody>
<tr>
<td></td>
<td>Take a quiz or a test</td>
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