Graduate Certificate
Policy and Program Evaluation

**Degree Program Information**
A minimum of 18 credit hours

**Program Website**
http://www.umsl.edu/ppe

**Application Requirements**
1. Application
   a. [http://www.umsl.edu/gradschool/prospective/apply-now.html](http://www.umsl.edu/gradschool/prospective/apply-now.html)
2. Letter of recommendation
   a. Two letters of recommendation, preferably with at least one from a current or former college-level instructor
3. Personal statement
   a. Two-page personal statement explaining the applicant’s personal and professional goals
4. Transcripts and Entrance Examination(s)
   a. Transcript showing bachelor’s degree
   b. No entrance examination required. However, international applicants are required to document English proficiency by providing scores from an internationally accepted standardized examination before a decision is made on admission.
5. Grade Point average
   a. Minimum of 3.00 on 4.0 scale

**Application Deadlines**
Applications that are not received by the posted date may delay admission until the following semester.
- Fall term – July 1
- Spring term – December 1
- Summer term – May 1

**Application Fee**
$50 for domestic applicants; $40 for international applicants

**Program Director**
Dr. Deborah Balser (314) 516-5146 balserd@umsl.edu