Graduate Council
Minutes of the Meeting
September 22, 2017

Associate Dean Wesley Harris and Dean Christopher Spilling began the meeting at 1:30p.m. Members in attendance: Wendy Olivas, Jeanne Zarucchi, Chung Wong, Beth Huebner, Andrew Hurley, Jerome Morris

I.   **Graduate Faculty Policy**

A proposal will be created to edit the current Graduate Faculty policy.   We propose to add a section to the policy that permits chairing gradfaculty who are retiring to finish up with their students, if the instructor, department chair and student are all in agreement. This would also apply to gradfaculty who are transferring to another institution. We would also like to add language permitting regular graduate faculty members to chair dissertation committees, while not permitting term graduate faculty members to chair committees. The graduate faculty types (GF, GF term, GFE) currently being used would also be added to the policy.

II.   **Students Teaching Courses**

Active doctoral students may not be approved for gradfaculty; although, there may be an exception every now and then. Some exceptions for specialized courses or for masters holding instructors having licensure or certification may be made.

III.   **Grad Exam Fee**

Students are required to be enrolled in the term in which they are graduating. The grad exam fee is charged to students who are not enrolled in the term. Because the fee is equal to 1cr hr of graduate tuition, students often argue the charge. The gradschool would like to reduce the fee amount, but will need consensus from Graduate Council before beginning the process.

IV.   **NOW - Night, Online and Weekend Programs**

Justin Roberts - robertsju@umsl.edu from the web office is currently working on the webpage for the Night, Online and Weekend Programs: http://www.umsl.edu/~webdev/now/. What is needed in particular are the timeframes for degree completion as students frequently ask about this.

V.   **SLATE admissions programs**

Before a new academic program will be added to the SLATE admissions application, it will first need to be activated by the Registrar's Office as a degree program in MyView.   A program can be removed at the point in which a proposal to remove has been received at the Graduate C&I level.

VI.   **Non-academic qualifications on course & program proposals**

Course criteria should be for measurable UMSL credentials. Criteria that the campus does not know, or cannot police should not be in the bulletin.

VII.   Curriculum Proposals

There were not enough council members present to review curriculum proposals.

Per request from Jeanne Zarucchi, added 'Graduate Standing' to the prerequisite on the following courses. The original prerequisite was listed as 'Consent of the Instructor'.

ART HS 5593	ART HS 5593: Museum Management Curatorial Practice	Added	gillettema	9/14/2017
HIST 6139	HIST 6139: Practicum in Exhibit and Program Development	Added	zarucchij	9/14/2017

Returned the following proposals due to no perquisite being listed:

NURSE 6934	NURSE 6934: Leadership in Population Health and Healthcare Systems Residency I	Edited	anthonyma	6/6/2017
NURSE 6935	NURSE 6935: Leadership in Population Health and Healthcare Systems Residency II	Edited	anthonyma	6/6/2017

Returned the following proposals due to the prerequisite.   'Must be practicing teacher' is a non-academic characteristic and 'Teach for America' is not an official degree program:

MID ED 5989	MID ED 5989: Practicum I: Middle Education Site Based Experience	Added	finkk	4/25/2017
SPEC ED 5989	SPEC ED 5989: Practicum I: Special Education Site Based Experience	Added	finkk	4/25/2017

Returned the following nursing proposals due to 'consent of program director' prerequisite being listed. 'Consent of the program director' should not be used as a prerequisite. Consent should be provided by the instructor. An acceptable prerequisite would be 'Consent of the instructor and graduate standing'

NURSE 7934	NURSE 7934: Leadership in Population Health and Healthcare Systems Residency III	Edited	anthonyma	6/6/2017
NURSE 7870	NURSE 7870: Special Topics in Scientific Foundations of Research	Added	anthonyma	6/5/2017

NURSE 7530	NURSE 7530: Community Health and Infrastructure Assessment	Edited	anthonyma	6/5/2017
NURSE 7291	NURSE 7291: DNP Capstone I	Edited	anthonyma	6/6/2017
NURSE 7292	NURSE 7292: DNP Capstone II	Edited	anthonyma	6/6/2017
NURSE 6954	NURSE 6954: Advanced Practice Nursing: Residency I	Edited	anthonyma	6/6/2017
NURSE 6955	NURSE 6955: Advanced Practice Nursing: Residency II	Edited	anthonyma	6/6/2017

The meeting ended at 2:30pm