

Graduate Council  
Minutes of the Meeting  
January 19, 2018

Associate Dean Wesley Harris and Dean Christopher Spilling began the meeting at 1:30p.m. Members in attendance: Wilma Calvert, Beth Huebner, Jerome Morris, Yiuman Tse, William Kyle Jr., Adrian Clinger, Matt Vogel, Jeanne Zarucchi.

**I. Minutes**

The minutes for the November 17, 2017 meeting were approved.

**II. Enrollment**

The SP2018 graduate student headcount is currently 1.5% lower than at this point in SP2017.  
The SP2018 graduate student credit hours are currently 0.5% higher than at this point in SP2017.

**III. Late Registration Fee**

Both new and continuing students are being assessed the 250.00 late registration fee this spring.

**IV. Curriculum Proposals**

Council recommended that the following program change request be rolled back. The sign-off from the department affected by this proposal is missing.

<a href="#">HIST-GC3</a>	<a href="#">HIST-GC3: Graduate Certificate in History Education</a>	westhoffl	11/28/2017
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Council recommended that the following course change request be rolled back. This course is cross-listed with TCH ED 6115. Cross-listed courses should have the same title and course description. Also, the sign-off from the department affected by this proposal is missing.

<a href="#">HIST 6115</a>	<a href="#">HIST 6115: Historical Thinking in Research and Practice</a>	westhoffl	11/28/2017
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Council recommended that the following course drop proposal be rolled back. There should be a sign-off from the College of Education, since this course is cross listed with TCH ED 6116. There are no individuals listed under the sign-offs from other departments affected section.

<a href="#">HIST 6116</a>	<a href="#">HIST 6116: Historical Thinking in Theory and Practice II</a>	westhoffl	11/28/2017
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Council recommended approval for the following program change requests:

<a href="#">NURSE-DNP</a>	<a href="#">NURSE-DNP: Doctor of Nursing Practice</a>	lavinr	11/30/2017
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Council recommended approval for the following course change requests:

<a href="#">ENGL 4520</a>	<a href="#">ENGL 4520: Romantic Poetry and Prose</a>	seelys	12/18/2017
<a href="#">ENGL 4939</a>	<a href="#">ENGL 4939: The Bible for Students of Literature</a>	seelys	12/18/2017
<a href="#">GERON 5400</a>	<a href="#">GERON 5400: Aging and Environmental Change</a>	meusert	12/13/2017
<a href="#">HIST 6004</a>	<a href="#">HIST 6004: Writing for Museums</a>	zarucchij	11/28/2017
<a href="#">HIST 6153</a>	<a href="#">HIST 6153: Directed Readings in World History</a>	westhoffl	12/20/2017
<a href="#">SPANISH 5173</a>	<a href="#">SPANISH 5173: Special Topics in Creative Writing</a>	yoders	12/4/2017
<a href="#">SPANISH 5329</a>	<a href="#">SPANISH 5329: Advanced History of the Spanish Language</a>	yoders	12/4/2017

#### V. Graduate Faculty

Graduate Faculty members are qualified based on credentials – having a terminal degree in your area. There are currently several instructors (below) assigned to teach SP18 graduate courses who lack the credentials needed to be Graduate Faculty members. The CV's for these instructors were presented to council for gradfaculty approval. Council rejected gradfaculty appointments for all instructors. Council recommended that a gradfaculty member be assigned as primary instructor on these courses, and that the departments provide an appointment rationale.

Term	Acad Group	Subject	Catalog	Session	Section	ID	Name	Role	Job Title
SP18	SNRSG	NURSE	6747	1	G01	12120087	Bell,Nealya L	PI	ADJUNCT
SP18	SNRSG	NURSE	6955	1	G02	08273938	Burk,Michelle Erin	PI	PROF, AST TEACH
SP18	SNRSG	NURSE	7954	1	G07	08273938	Burk,Michelle Erin	PI	PROF, AST TEACH
SP18	SNRSG	NURSE	6524	1	G02	16130220	Scaglione,Karen Louise	PI	PROF, AST TEACH
SP18	SNRSG	NURSE	6955	1	G03	16130220	Scaglione,Karen Louise	PI	PROF, AST TEACH
SP18	SNRSG	NURSE	6520	1	G02	04625464	Sinks,Janet S	PI	ADJUNCT
SP18	SBUSN	INFSYS	6807	1	G01	01047812	Lovelace,Robert Donald	PI	LECTURER
SP18	SA_S	ART ED	5260	1	G01	18055719	Miller,Andrea Meszaros	PI	INSTRUCTOR, ADJUNCT
SP18	SGRAD	P P ADM	6400	1	G01	10284787	Denton,Walter	PI	INSTRUCTOR, ADJUNCT
SP18	SA_S	POL SCI	6440	1	G01	10284787	Denton,Walter	PI	INSTRUCTOR, ADJUNCT

#### VI. Masters Thesis Equivalency Hours

Council agreed, in Fall 2017, to allow equivalency hours for thesis masters students. Council also agreed to update the language for doctoral equivalency hours, as these are defined by both terms and years under the current policy.

The Graduate School has proposed the below language addition/change to the 5.4 Graduate Equivalent Hour policy. Council has agreed to this addition/change.

#### 5.4. Graduate Equivalent Hours

In calculating credit hours for full-time enrollment, students may seek approval for the following semester hour equivalents:

1) Three equivalency hours for holding a 0.5 FTE Graduate Teaching Assistantship or Graduate Research Assistantship; up to two equivalency hours for appointments between 0.25 and 0.49 FTE.

2) Three equivalency hours in the semester the student is preparing for comprehensive examinations. This semester hour equivalency is allowed for a maximum of two semesters.

3) Up to eight equivalency hours for thesis master's students in their final term if (a) all required coursework is either completed or in progress and (b) they are enrolled in at least one hour of thesis research. Should the student fail to graduate, they may receive equivalency credits for one additional term with the approval of their thesis advisor, the Graduate Program Director and the Dean. No master's student may receive thesis equivalency credits for more than two terms, including summer.

4) Eight equivalency hours after achieving candidacy. This semester-hour equivalency is allowed for a maximum of two fall and two spring semesters.

~~4) Eight equivalency hours for dissertation work. Once the dean has approved a dissertation proposal, students may request equivalency hours until the eight-year time limit has expired.~~

5) Participation in approved required out-of-class experiences in specific programs. Please see Procedures for a current list.

## VII. 2+3 Programs

Council approved to add the below language to the Graduate School admissions policy. This language explains admission into the 2+3 Programs.

### 3.1. Admissions

The University of Missouri-St. Louis admits qualified individuals to study for graduate degrees and certificates. Students with a bachelor's degree or the equivalent from an accredited college or university may apply for admission to the Graduate School. Applicants may be denied admission if (a) they do not meet admission standards, (b) there are no available openings, or (c) applications are incomplete at the time of the decision.

Admission to 2+3 programs occurs in two stages. Students are first provisionally admitted as undergraduates. When they are ready to begin graduate courses, they request formal admission. Students who are formally admitted to a 2+3 program will be admitted to the Graduate School prior to their receiving their UMSL Bachelor's degree. Once admitted to the Graduate School, 2+3 students must maintain graduate status until the completion of the program.

To receive graduate credit at the University of Missouri-St. Louis, students must have been admitted to the Graduate School as a a) Degree-seeking, b) Graduate Certificate-seeking, or c) Non-Degree-seeking student.

New section under Section 8.0 Master's degrees

### 8.7 2+3 Programs

Students who are granted Formal Admission to a recognized 2+3 program at UMSL are admitted to the Graduate School prior to the completion of their UMSL undergraduate program. These students must complete all the normal requirements for their Master's degree. All the coursework used to satisfy the requirements for the Master's degree must be taken while in graduate status.

Provisional 2+3 students who are still undergraduates can petition to take up to 6 hrs of 4000/5000/6000 level courses for graduate credit, and these credits may be used to satisfy Master's degree requirements. The petition must be filed at the beginning of the term. Students may not petition retroactively to use courses already completed as an undergraduate to meet the requirements of the Master's degree.

The number of graduate credit hours that may be applied to the undergraduate degree of a 2+3 student shall be determined by the undergraduate department.

The bachelors and master's degrees must be awarded simultaneously at the end of the 2+3 program. Graduate students who formally withdraw from the 2+3 program may apply for their Bachelor's degree. However, the advantage of dual credit is forfeited. No course applied to the Bachelor's degree may be included in any future graduate degree program.

### VIII. Restricted Admission

The gradschool has proposed to modify the current process for restricted admission. The proposed process involves using service indicators to identify the two types of restricted students and to manage their restrictions according to how they are satisfied. The gpa restricted students who will not need confirmation/approval once their restriction has been satisfied will be managed differently than the other restricted students who will need confirmation/approval once their restriction has been satisfied.

The G5-Petition to Transfer from Restricted to Regular Status form will not be required for either of the two types of restricted admits. This form will no longer be needed, as the restricted service indicator placement/release dates, the specific restriction itself, and the course/gpa/etc. that satisfied the restriction will all be recorded in MyView.

Students with specific restrictions like 'must earn B or better in course ###' will now have a restricted enrollment hold, that their program director will be responsible for releasing. This should help to ensure that these restrictions are being satisfied.

GPA restrictions are simplified. There are currently several different types of gpa restrictions being placed on students (3.5 gpa in first semester, 3.0 gpa in 12cr hrs, 3.5 gpa in 9cr hrs, etc.). Going forward, there will be only one '3.0 gpa in first semester' type of GPA restriction and the removal of that restriction will be automatic.

The meeting ended at 3:00pm