

GRADUATE COUNCIL
Minutes of the Meeting
September 16, 2005

The meeting was called to order at 1:30 p.m. Members in attendance were: Ta Pei Cheng, Sally Ebest, Michael Griffin, Ruth Iyob, Karl Kottemann (for Tom Eyssell), Carole Murphy, Zuleyma Tang-Martinez, Yan Tian. Members absent: David Curry, Bill Kyle, Janet Lauritsen, Stephen Moehrle, Patricia Parker. Optometry and Nursing have not yet filled their vacancies.

I. Approval of the Minutes

The minutes of the March 18, 2005, April 2005, and August 26, 2005 were approved.

II. Committee Assignments

The dean distributed the most recent list of subcommittee membership and asked Council members for additional names.

Current membership is:

Admissions and Scholarship

Mary Troy, Humanities
Patricia Parker, Math/Natural Sciences
Michael Griffin, Social Sciences, CHAIR
Kathleen Brown, Education
Yan Tian, Fine Arts
Steve Moehrle, Business
Jean Bachman, Nursing
Larry Davis, Optometry

Curriculum and Instruction

_____, Humanities
_____, Math/Natural Sciences
Ruth Iyob, Political Science
Victor Battistich, Education
Jina Yoo, Fine Arts
Timothy Farmer, Business, CHAIR
_____, Nursing
_____, Optometry

Program Development

Sally Ebest, Humanities

Ta Pei Cheng, Math/Natural Sciences

Jayne Stake, Psychology

Carole Murphy, Education

_____, Fine Arts

Tom Eyssell, Business, CHAIR

_____, Nursing

_____, Optometry

Rules and Regulations

_____, Humanities

Zuleyma Tang-Martinez, Math/Natural Sciences, Co-Chair

_____, Social Sciences

Bill Kyle, Education, Co-Chair

_____, Fine Arts

_____, Business

_____, Nursing

_____, Optometry

The dean distributed committee charges for the year along with background information. Items for this year are:

Admissions and Scholarship

1. Review rules for scholarships from last year and revise, if necessary.
2. Determine criteria then review applications submitted for WS 06.
3. Ease University-wide rules for students to move from ND to degree-seeking.
4. Recommend actions based on the Grad School's implementation of the review of admissions processes.

Curriculum

1. Review issues concerning 4000-level courses and recommend a resolution for the Council to present to the Senate's C & I committee.
2. Recommend to the Senate a procedure to speed the review of graduate courses.
3. Review curricular issues in the accreditation requirements.
 - a. Can we truly distinguish Master's from undergraduate programs?
 - b. Do learning outcomes for Master's and doctorate programs on accreditation websites suggest that changes are needed regarding end-of-program curricula?

Program

1. Consider new program proposals in light of Curators' and CBHE requirements for business and marketing plans.

2. Recommend procedures for moving to electronic program plans through DARS.
3. Propose a role for the Committee or full Council in the accreditation process requiring quality enhancement plans of graduate students.
4. Add a section for the Education Specialist (EdS) and/or other post-master's degree(s) to the Policies.
5. Should we change the policy that requires all international students to take a placement exam for ESL?

Rules and Regulations

1. Eliminate provision to allow undergraduates to receive graduate credit for 5000-level courses.
2. Should new graduate students have advising holds to keep them from registering?
3. Consider adding a policy describing the expectations of the Graduate Program Directors.
4. Review dissertation committee input and forms.
5. Recommend policy changes required in response to the System's Academic Audit.
6. Does the committee structure of the Council accomplish our purposes?

The Dean will give Graduate Council members access in My Gateway to the Graduate Program Directors' site.

There being no other business, the meeting adjourned at 2:05 p.m.

Respectfully submitted,

Zuleyma Tang-Martinez
Secretary and Vice-Chairperson

ZTM:meh