

Graduate Council  
Minutes of the Meeting  
January 18, 2008

The meeting was called to order by Dean Judith Walker de Felix. Members in attendance: Michael Bahr, Haiyan Cai, Cynthia Dupureur, Sally Ebest, Susan Kashubeck-West, David Kimball, Stephen Moehrle, Michael Murray, Wendy Olivas, David Ronen. Members absent: Carl Bassi, Teresa Guess, Ruth Jenkins, Bill Kyle, Richard Rosenfeld.

I. Minutes

The minutes of the November 16, 2007 meeting were approved with one correction. Page two, section VII. College of Education should be College of Nursing.

II. Curriculum and Instruction

Jaime Campbell presented the following report. Music 4500 and Communication 4199 will not be taken by graduate students and therefore will be forwarded to the Senate without comment.

The remaining course additions, changes and drops are recommended for approval as requested. Council approved the report.

Course Title	Prerequisite	Graduate Course Requirements Met	Proposed Changes
Music 4500: Honors Recital	Min. of 3 semesters of applied music at upper division level, completion of junior & senior degree recitals and faculty consent.	No (for undergrads)	Add
Comm. 4199: Applied Public Relations	Comm 1150, Comm 3358, Comm 4035, and junior standing or consent of the instructor.	exit experience for students pursuing a n undergraduate cert in public relations – Not for graduates	Add
Art Ed 4260: Art Museum as Teaching Resource	Tch Ed 2210, 2211, 2212, 9 hours of Art History & Completion of Foundation Art Program. Concurrent enrollment in Art Ed 3328.	required for students seeking K-12 art certification	Add
Art Ed 4290: Special Study in Art Education	Junior, senior or graduate standing and consent of instructor.	Yes	Add
Art Ed 4334: Topics in Contemporary Art Education	Upper-division or graduate standing	Yes	Change number, title, prerequisite, description & curricular designation.
Art Hs 4495: Senior Seminar: Methods of Art History	Art 3395, English 3100 & senior standing in art history or consent of	Previously approved course	Change title & description

	instructor.		
Acct 5404: Professional Accountancy I	Acct 5400 or equivalent	Yes	Add
Acct 5405: Professional Accountancy II	Acct 5404 or equivalent	Yes	Add
Acct 5421: Information Systems in Accounting	Acct 5400 or equivalent	Yes	Add
Acct 5446: Advanced Topics in Taxation	BA 3441	Yes	Change prerequisite and description.
Acct 5447: Taxation of Individuals and Businesses	Acct 5400 or equivalent	Yes	Add
Acct 5498: Graduate Seminar in Accounting	To be determined each time course is offered.	Yes	Add
Socio 4646: Demographic Techniques	Soc 3220, Soc 3230, consent of instructor		Drop
Socio 4100: Diversity and Social Justice	Soc 1010 or equivalent		Drop
Socio 4314: Social Change	Soc 1010 and junior standing, or consent of instructor		Drop
Socio 4370: Selected Topics in Techniques of Sociological Research	Soc 3220, 3230 or consent of instructor		Drop
Socio 4414: Social Perspectives on Catastrophes and Homeland Security Policies	Sociol 1010 and junior standing or consent of the instructor.	Checking with department	Add

### Program Development

**Master of Accounting degree.** The proposal deletes 3000 level courses and replaces them with 5000 level courses as required by Graduate School policies. The page numbers should be changed to 1 of 3 instead of 1 of 4. Council approved the change.

**M.A. in English** – The proposal decreases the number of 5000 level credit hours required from 27 to 24, and increases the number of 4000 level credit hours from 9 to 12. These changes are within the Graduate School policy guidelines. Council approved the change.

**Graduate Certificate in International Studies** – In accordance with Graduate School policy, 3000-level courses are removed from course offerings for the graduate certificate. Council approved the change and asked that the form be corrected by having a routing date from Academic Affairs and clean up of the proposed bulletin section.

#### IV. Graduate Research Fair

The fair which was originally scheduled for April 14 will need to be moved. The Dean will be out of town for the HLC conference. A suggested new date was Thursday, April 17, based on room availability in the MSC. The event will be from 4:00 p.m. – 5:30 p.m.

Based on feedback from the Graduate Program Directors, masters and doctoral student presentations should be separated for judging. Only posters will be accepted this year. The request to limit lines of text to 16 will be removed.

The Dean asked the group to review last year's guidelines and email her with suggested changes.

- Should we have different sections for sciences and humanities or judge by domain of sciences and social sciences?
- Add “study appears to advance knowledge base” and “ability to answer questions” to the judging criteria.

The dean will place the revised guidelines on the Graduate School website and will send them to Council for their review.

#### V. Dissertation Fellowships

The original deadline date of February 15 will need to be moved since it coincides with the next Graduate Council meeting. Council suggested moving the deadline date to February 8. (After the meeting it was determined that the February 8 date didn't give departments enough time to select and rank order their nominees. A new deadline date of February 22 was chosen). The information and guidelines will be updated on the Graduate School website as well as posted on MyGateway for students. Council was reminded to send in a proxy vote if unable to attend the meeting to review these applications.

#### Recruitment Fellowships

From the \$250,000 we've awarded \$4000 for each student for 4 consecutive years. From an additional source of funding, the Dean has awarded \$4000 fellowships for those under-represented in their field. The deadline for recruitment fellowships is in March. The Graduate Program Directors asked if some recruitment funds could be saved for MA programs since they recruit nationally and can't capture students with their current level of funding. The dean could do so but only with extra funds. Should this be done?

#### VI. Dean's Report

The Graduate Council is to have a role in part of 5 year review process, specifically to review graduate programs. Not doing so would cause a problem with accreditation. The Sciences and Mathematics will be reviewed this year.

One Graduate Council member should be on each of these committees. The Dean will send details of the review to Council members to see if they could serve.

The meeting ended at 2:21 p.m.

Respectfully submitted,

Mary Ellen Heckel for  
Teresa Guess, Secretary  
and Vice Chairperson