

FIN 3500 FINANCIAL MANAGEMENT SPRING 2016
SYLLABUS
Wildwood Campus
Tuesday, 1:30 - 4:10 pm

Course Description: The study of a firm's need for funds; the institutions, instruments, and markets concerned with raising funds; and the techniques of analysis used to determine how effectively these funds, once raised, are invested within the firm.

Body of Knowledge: The student should gain familiarity with:

- much of the language of finance
- the practice and problems of corporate governance
- the time value of money as it relates to security pricing and capital budgeting
- the markets for securities and their valuation
- the ability to calculate a firm's cost of capital
- the basics of capital budgeting
- utilizing and interpreting financial statements to evaluate performance, make business decisions and forecast financing requirements
- capital structure and its interaction with financial policy decisions
- ethical decision making

Instructor: Jesse C. Swanigan, MBA

Office: 1102 Tower
University of Missouri-St. Louis

Office Hours: 10:00 - 12:00 by
appointment

Phone: (314) 516-5896
e-mail: swaniganj@umsl.edu

Required Texts:

Ross, Westerfield and Jordan Fundamentals of Corporate Finance, 11th Edition, McGraw-Hill Irwin. You **MUST** have a Connect Finance Access ID for the 11th edition of the text. A Connect Finance Access ID is attached to 11th editions of the text.

Connect Finance is an electronic platform associated with the course's text to provide for homework assignments and other learning aids. To go directly to the site for Connect Finance, use the following URL: **connect.mheducation.com**. At the URL, you can register into Connect Finance with the Registration ID that came with your new text. Connect Finance has excellent study aids for each chapter. I ***strongly recommend*** your use of the site on a regular basis.

Supplementary Materials: A financial calculator is **required**. This should have N, i/y, PV, PMT, and FV Functions. The **TI-BAII Plus model** or **HP-10B model** is a good calculator (at about \$30 at bookstore and mass merchandisers) for this and more advanced finance courses. Note: The Texas Instruments TI-83/84 are not particularly friendly for financial calculators. These are primarily graphing calculators; many of my former students have found the TI-83/84 somewhat difficult, at first, to apply to financial problems. If you already have a TI-83/84, do ***not buy*** another calculator.

- Please get familiar with the operation of your calculator; read the handbook or go to the manufacturers' website for guidance. **You** (yeah, *you*) are responsible for knowing how to operate your calculator. The website www.tvmcalcs.com is an excellent resource for calculators.
- Reading the Wall Street Journal (hard copy available at main library) is recommended.

Course Requirements and Procedures: Instruction method: classes are a combination of lecture and discussion of problems/issues. Homework problems will be assigned frequently; most homework will be required to be submitted for grading. *Successful students* attempt the problems before class and then review answers discussed in class. If you don't understand a concept or a problem, see me or e-mail me. Don't let that concept fester. The subject matter builds on prior concepts.

MyGateway: I utilize MyGateway extensively during the semester. I may post articles, list future assignments, provide answers to homework problems, provide access to PowerPoint presentations, and advise on studying for exams. You may send me questions or comments (I *encourage* this activity) via e-mail on MyGateway. If you do not have access to MyGateway at your home, I **strongly recommend** you arrange to access MyGateway two to three times weekly while on campus. Access MyGateway off-campus using **Mozilla Firefox** search engine.

Attendance/Participation:

Attendance will be taken and will have an effect on your grade. The material is cumulative and missing any class will make it difficult for the student to follow subsequent classes. **MAKE SURE YOU SIGN THE ATTENDANCE SHEET.**

ATTENDANCE SHEET!

If you are sick, do NOT come to class. E-mail me regarding your estimated return to class. If you have a serious family emergency or a death in the family, e-mail me to let me know of your absence and your expected return.

If you will be absent from class more than one time due to religious observance or the effects of religious observance (e.g., weakness from fasting), please contact me BEFORE the observance so that we can work out a schedule for you to complete assignments in a timely manner. It is the student's responsibility to contact me in a timely manner.

Assignments: Students are encouraged to complete readings and do homework problems *prior* to class meetings. Homework which is assigned for credit will have to be submitted through Connect Finance before class begins. The solutions to assignment will be displayed in Connect Finance after submission of Homework assignment. Homework submitted late will **NOT** be counted for grading purposes. I will NOT accept assignments submitted by text (hard copy).

Disability: Students with disabilities who believe that they may need accommodations in order to effectively participate in the this class, please contact the **Disability Access**

Services Office in 144 Millennium Student Center at 516-6554 as soon as possible to ensure that such accommodations are arranged in a timely fashion. Please provide me, privately, permission information and accommodations to support you in this class. Such information will be regarded as confidential.

Self Quizzes: Connect Finance website provides self-quizzes for virtually every chapter. I recommend you review these before/after each chapter. Some exam questions will be based on self-quizzes.

Quizzes: There will be 4 quizzes in class or electronically offered during the semester. These will be relatively short and will test your grasp of the material. Electronic quizzes through MyGateway can be sensitive to home computers; consider taking electronic quizzes through MyGateway on campus with University computers or access MyGateway off-campus using **Mozilla Firefox** search engine. If you miss a quiz, your grade on that quiz will be zero. Only individuals on school business (primarily intercollegiate players) and those with an authenticated and substantial reason may take a quiz at an alternative date.

PowerPoint Presentations: On MyGateway, I will provide access to PowerPoint presentations related to chapters discussed in class. Please review these presentations for quiz and exam preparation.

Exams: Five exams will be given and *approximate* dates are listed herein. The date of an exam will be announced in class at least one class period in advance. The final exam will be necessarily comprehensive but with *greater* emphasis on the chapters covered since exam four. The exams will be objective, multiple-choice. For an exam, you will be allowed **one side of an 8 ½ x 11 page** on which you can write notes/formulae. **Note** that exams comprise about **74%** of your total grade; treat them with ***great importance***.

Extra Credit Assignments: From time to time, assignments *may* be offered which can be completed on a voluntary basis for extra credit *up to* an additional 3% (15 points). If extra credit assignments are made available, I recommend students do them; one never know how many points are enough.

Grades: Grades will be based on the following weightings:

Quizzes	64 estimated points (4 quizzes @ 16 pts ea)
Assigned Problems (homework)	64 estimated points (16 homework @ 4 pts ea)
First exam	60 points
Second Exam	76 points
Third Exam	73 points
Fourth Exam	73 points
Final Exam	90 points
Total	500 points

Note that “plus” and “minus” grades will be used in this course. A maximum grade on assigned work is 500 points. Extra credit points will be added to the assigned points to derive Total Points.

Letter grades will be awarded as follows:

A/A-	≥ 448.0 points	B+/B-	398.0 to 447.5 points
C+/C-	348.0 to 397.5	D+/D-	299.5 to 347.5 points
F	< 297.5 points		

Your Total Points will be the basis of your letter grade. A letter grade of **A** is typically 465 points or higher. Note that a grade of A/A- is **not easy** to achieve.

In the Grade Center, the column "TOTAL" is **important**. That is your cumulative points earned semester-to-date and this column's value changes as your assignments and extra credit are graded. Each category of assignments is worth points as shown above. NOTE: Grades ending in decimals of .6 and higher will be rounded up to the higher whole number in calculating final numeric grades. Extra credit points add to your total points. Your letter grade will be based on the sum of your Assigned Points earned and any Extra Credit points. Extra credit points are valuable as they add to the numerator of the fraction to calculate your percentage score of out 500 points but do not affect the denominator, set at 500 points.

Courtesy and Collegiality: Please turn off all electronic communication devices during class as a courtesy to all. I hope to encourage discussion, questions, and comments. While we may have differing opinions and come from different cultures, let's respect each others' views. Please be respectful in language and behavior. Hand-held phones and iPads may NOT be used for quizzes or exams in class.

Academic Honesty: The University of Missouri-St. Louis encourages students to pursue excellence within a respectful and collegial environment and to assume responsibility for consequences of personal actions. The University requires students to reject any type of dishonest behavior. Honesty precludes seeking, providing, or receiving any form of unauthorized assistance on tests or any type of assignment. Any form of cheating on exams/assignments may result in "0" points for that exam or exercise.

Any form of cheating on exams will result in "0" points for that exam. Additional penalties imposed by the Office of Academic Affairs are possible. Plagiarism is the use of another person's words or ideas without crediting that person. To avoid accusations of academic dishonesty, please submit all written work to the Safe Assign System before finalizing what you submit for evaluation. Academic dishonesty is a **serious** offense and is not worth it. The code of student conduct is available in the *Student Handbook*. See <http://www.umsl.edu/~webdev/bulletin/student-conduct.html>.

**FIN 3500 FINANCIAL MANAGEMENT
SYLLABUS
Spring 2016**

<u>Date</u>	<u>Chapter</u>	<u>Topic</u>
January 19	1	Introduction to Corporate Finance
January 26	2	Financial Statement, Taxes and Cash Flow
February 2	3	Working with Financial Statements
February 9		EXAM (Chapters 1-3)
	4	Long-Term Financial Planning and Growth
February 16	5	Introduction to Valuation: The Time Value of Money
February 23	6	Discounted Cash Flow Valuation Catch-Up
March 1		EXAM (Chapters 4-6)
	7	Interest Rates and Bond Valuation
March 8	8	Stock Valuation
March 15		EXAM (Chapters 7-8)
	9	Net Present Value and Other Investment Criteria
March 22	10	Making Capital Investment Decisions
March 29		SPRING BREAK
April 5		EXAM (Chapters 9-10)
	12	Some Lessons From Capital Market History
April 12	13	Return, Risk and the Security Market Line
April 19	14	Cost of Capital
April 26		Catch-Up
May 3		Review

CLASSES END MAY 7, 2016 @ 5:00 PM