Welcome to Managerial Accounting. I am very excited to teach this course this semester and look forward to working with you and creating a collaborative learning community. The great thing about taking this lecture class is that it allows you to digest and absorb new information in your own learning environment using your textbook and Connect Accounting while also participating in an engaging classroom where we will encourage participation from all members of the class. In order to foster our collaborative learning community, we will work together as partners in this learning experience. It will require that you participate and stay engaged throughout the semester. I will provide you with many tools and resources to help you stay on track with the class and to enhance engagement with the material. This class will help you attain valuable knowledge and skills to improve business profitability. This class will help you develop an understanding of the foundation of accounting and share concepts you can use in your own personal finances. I look forward to meeting you in class.

Instructor Bio

I live in the St. Louis metro area and have three sons, one of whom is currently in college. I attended Illinois College receiving my undergraduate degree in accounting, Northern Illinois University receiving my MBA, and Saint Louis University receiving my Ph.D. in finance and accounting. I worked as a CPA for many years in Chicago and have taught accounting at several universities. I have been teaching at UMSL since 2010. I love music, travel, and chocolate.
Teaching Philosophy

I believe that you (the student) determine your own level of success in the course. Accounting courses require dedicated textbook study, homework problem practice, and the ability to apply accounting tools. This managerial accounting course focuses on planning, controlling, and decision-making. I will present the material and help promote learning and analysis skills. However, it is up to you to read, study, practice, and participate. It is imperative that you communicate concerns regarding the course to me as soon as possible. If you are having trouble, let me know. Email me and come to talk to me in my office. I am here to help you achieve the best possible outcome in this course. The accounting lab in SSB 489 is available to help improve your managerial accounting skills. Check Blackboard for the accounting lab hours. This course is full of great teaching resources. Use them to the fullest. This is a great opportunity to learn and improve your skills.

Required Materials:
Our class is teaming up with McGraw-Hill Education in a Digital Partnership Program for this course to ensure all students have day one access to their required course materials at a reduced cost.


2) Connect Accounting (required): Do not buy digital access to Connect Accounting yourself. You can immediately access Connect Accounting through your Blackboard course. No registration code is required. Everyone who is registered for this course after the add/drop date will be billed automatically for digital access to Connect through UMSL billing. Connect Accounting is required for access to the online homework, eBook, Guided Examples, Learnsmart, and Interactive Presentations.

3) TI-503 SV Calculator (required): The required course calculator is available for purchase at the UMSL bookstore for $3.99. You may purchase the calculator at other locations. It is your responsibility to bring the approved, required TI-503 SV calculator to all quizzes and exams. Other calculators may not be used during quizzes and exams.

Optional materials:
Wall Street Journal or other business news journal. Click WSJ student offer to sign up for the WSJ for $1 per week for 15 weeks. Students can receive print, online, tablet and smartphone access for $15.

Time Requirements:

This is an active accounting course that requires 2.5 hours of your time each week in our lecture class IN ADDITION TO the time it takes you to read and study the required materials, as well as the additional work required to complete the assigned homework. That means that you need to plan to spend a minimum of 6 hours every week, up to 9-10 hours a week, on activities related to this course. If you do not have that amount of time to devote to this course, you should perhaps reconsider taking this course at this time.
Technology Requirements:

As a student in an online course, you are expected to have **reliable internet access almost every day**. If you have computing problems, it is your responsibility to address these or to use campus computing labs. Problems with your computer or other technology issues are not an excuse for delays in meeting expectations and missed deadlines for the course. If you have a problem, get help in solving it immediately. At a minimum, you will need the following software/hardware to participate in this course:

1. Computer with an updated operating system (e.g. Windows, Mac, Linux)
2. Updated Internet browsers (Apple Safari, Internet Explorer, Google Chrome, Mozilla Firefox)
3. Ability to navigate MyGateway (Blackboard Learning Management System)
4. Minimum Processor Speed of 1 GHz or higher recommended.
5. DSL or Cable Internet connection or a connection speed no less than 6 Mbps.
6. Media player such as VLC Media Player.
11. A webcam and/or microphone is highly recommended.

Course Description:

Prerequisites: MATH 1030 and ACCTNG 2400. This is an advanced course that goes beyond the scope of a second-semester course in fundamentals of accounting. The development, interpretation, and use of relevant cost behavior, control, and traceability concepts for management planning, controlling and decision-making are emphasized. Topics include: an introduction to product costing, the contribution concept, direct costing, performance standards and variance analysis, responsibility accounting, segment profitability, alternative choice decisions, and capital budgeting.

Goals of the Course

The primary purpose of this course is to teach measurement skills that managers use to answer questions in order to plan, control and make decisions. The primary role of a managerial accountant is to improve performance within the organization. Managerial Accounting is important to the future careers of all business majors: marketing, finance, human resources, information system, and accounting. If you plan to pursue a career in business, you must speak the language…..Accounting.

Learning Objectives

Upon successful completion of **Managerial Accounting**, you will know:

1. The basic cost terminology: product, period, fixed, variable
2. The idea of a break-even point/ Contribution Margin
3. The idea of standard costing and an introduction to variance analysis
4. Decision Making using Relevant vs. Irrelevant Information
5. Time Value of Money concepts
6. Capital Budgeting

How This Course Works:

The course will use a learner-centered approach. I will serve as your facilitator and a resource to complete the course successfully. You will use the textbook readings, homework problems, interactive presentations, guided examples, Learnsmart, and PowerPoint to prepare for our lecture class. There is a lot of material to cover in this course. The most important concepts and mechanics will be briefly reviewed during our lecture class. The class will interactively work through example problems and answer student questions from the material. There are correct answers to the questions in this course and you will be expected to be able to demonstrate knowledge of these concepts and calculations on the exams.

Prerequisite Knowledge:

It is assumed that you have the prerequisite knowledge of financial accounting. This includes understanding the basic mechanics of accounting for the operating activities of a business and being able and ready to prepare and interpret the basic financial statements. You must know how to prepare an income statement and balance sheet. Please review the textbook from your earlier accounting course if you feel that you need to refresh yourself on these concepts.

Instructional Technology

We will use the following technology for our learning community:

- MyGateway (Blackboard)
- UMSL email
- Learnsmart in Connect Accounting
- Quizzes in class and possibly Connect Accounting
- Homework problems in Connect Accounting
- Guided examples in Connect Accounting
- Reading Warm-ups in Blackboard
- PowerPoint
- Excel
- Exams
- Current business news – daily business newspaper highly recommended
Grade Composition:

Your grade for the course will be earned based on the following:

- Three interim exams (125 points each) 375 points
- Final exam - comprehensive 250 points
- Homework (10 points each, top ten used) 100 points
- Quizzes (10 points each, top 8 used) 80 points
- End of Course Assessment 35 points
- Master Budget Excel assignment 30 points
- Capital Budgeting Excel assignment 30 points
- Two current writing assignments (20 points each) 40 points
- Reading warm-ups (3 points each) 30 points
- Classroom Learning participation and professional integrity 30 points

Total points 1000 points

Final course grades will be assigned as follows:

- 895-1000 points = A
- 695-764 points = C
- 865-894 points = B+
- 665-694 points = D+
- 795-864 points = B
- 595-664 points = D
- 765-794 points = C+
- 594 & below = F

Every student can earn an A. There will be no curve.
All interim exams will be taken during regular class hours. The final exam is **Tuesday, May 9th from 10 am-12 pm.**

Withdrawal Policy:

The last day to drop a course without receiving a grade is **Monday, March 13, 2017.**
The last day to drop or withdraw from a course with a grade is **Monday, April 17, 2017.**

Students may drop courses until March 13th without administrative approval through the "official last day to drop classes without receiving a grade" via MyView, or in person. After March 13, 2017, students may drop classes (with appropriate signatures) in the Registrar's Office, the Advising Office, or the Dean's Office. If you drop the course after March 13, 2017 and your weighted average on exams, homework, assignments, and quizzes given to date is less than 60%, an “F” will be recorded for the semester. This grade will be available on MyGateway. No withdrawals will be allowed after April 17, 2017.

Grading Scale: The UMSL Grading System is based on a four-point scale. The grade value for each letter grade is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Value</th>
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<tbody>
<tr>
<td>A</td>
<td>4.0</td>
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<tr>
<td>A-</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>3.3</td>
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<tr>
<td>B</td>
<td>3.0</td>
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<td>B-</td>
<td>2.7</td>
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<td>C+</td>
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<tr>
<td>C</td>
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<td>C-</td>
<td>1.7</td>
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<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
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<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
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</tbody>
</table>

EX = Excused
DL = Delayed
FN = Failure/Non Participation
# Course Schedule

(Subject to modification)

<table>
<thead>
<tr>
<th>Module #/Name</th>
<th>Class Dates</th>
<th>Reading Warmup (RW) DUE 10:00 A BEFORE Class</th>
<th>Homework (HW) Due Thursday @ 11:59 P</th>
<th>Assignments due as noted during class</th>
<th>Assessment Quizzes &amp; Exams</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction, Course Syllabus</td>
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<tr>
<td><strong>Chapter 1 Module</strong></td>
<td>1/17</td>
<td>Read Chapter 1 – No Reading Warmup for Chapter 1</td>
<td></td>
<td>Bring your syllabus to class</td>
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<tr>
<td>Managerial Accounting – An Overview</td>
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<tr>
<td><strong>Start Chapter 2</strong></td>
<td>1/19</td>
<td>Read Chapter 2 (pages 28-32)</td>
<td></td>
<td>Chapter 2 Exercise 2 &amp; 3 &amp; Problem handout due</td>
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<tr>
<td>Managerial Accounting and Cost Concepts</td>
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<tr>
<td><strong>Chapter 2 Module</strong></td>
<td>1/24</td>
<td>Chapter 2 Reading Warm up due</td>
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<td>Prerequisite Quiz 1/24 (see Panopto video and Intro slide)</td>
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<tr>
<td></td>
<td>1/26</td>
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<td>Connect HW Thurs 1/26</td>
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<tr>
<td><strong>Chapter 3 Module</strong></td>
<td>1/31</td>
<td>Chapter 3 Reading Warm up due</td>
<td></td>
<td>Quiz 1/31 covering Chapter 2</td>
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<tr>
<td>Job-Order Costing</td>
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<tr>
<td><strong>Chapter 3 Module</strong></td>
<td>2/2</td>
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<td>Connect HW Thurs 2/2</td>
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<tr>
<td><strong>Chapter 5 Module</strong></td>
<td>2/7</td>
<td>Chapter 5 Reading Warm up due - work 5-1 &amp; 5-4</td>
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<td>Quiz 2/7 covering Chapter 3</td>
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<tr>
<td>Cost-Volume-Profit Relationships</td>
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<tr>
<td><strong>Chapter 5 Module</strong></td>
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<td>Connect HW Thurs 2/9</td>
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<tr>
<td></td>
<td>2/14</td>
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<td></td>
<td>Quiz 2/14 covering Chapter 5</td>
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<tr>
<td><strong>Review</strong></td>
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<tr>
<td><strong>Exam 1</strong></td>
<td>2/16</td>
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<td>Exam 2/16</td>
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<tr>
<td>Chapters 1,2,3,5</td>
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<tr>
<td>Chapter 6 Module</td>
<td>Variable Costing and Segment Reporting</td>
<td>2/21</td>
<td>Chapter 6 RW</td>
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<tr>
<td>Chapter 6 Module</td>
<td>2/23</td>
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<td>Connect HW Thurs 2/23</td>
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<tr>
<td>Chapter 8 Module Master Budgeting</td>
<td>2/28</td>
<td>Chapter 8 RW</td>
<td></td>
<td>Quiz 2/28 covering Chapter 6</td>
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<tr>
<td>Chapter 8 Module</td>
<td>3/2</td>
<td></td>
<td>Connect HW Thurs 10/6</td>
<td>1st Writing Assignment due Thursday 3/2</td>
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<tr>
<td>Chapter 10 Module Standard Costs and Variances</td>
<td>3/7</td>
<td>Chapter 10 RW</td>
<td></td>
<td>Quiz 3/7 covering Chapter 8</td>
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<tr>
<td>Chapter 10 Module</td>
<td>3/9</td>
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<td>Connect HW Thurs 3/9</td>
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<tr>
<td>Review</td>
<td>3/14</td>
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<td></td>
<td>Quiz 3/14 covering Chapter 10</td>
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<tr>
<td>Exam 2 Chapters 6, 8, 10</td>
<td>3/16</td>
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<td>Exam 3/16</td>
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<tr>
<td>Chapter 11 Module Performance Measurement in Decentralized Organizations</td>
<td>3/21</td>
<td>Chapter 11 RW</td>
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<tr>
<td>Chapter 11 Module</td>
<td>3/23</td>
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<td>Connect HW Thurs 3/23</td>
<td>Budgeting Project Due 3/23</td>
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<tr>
<td>Chapter 12 Module Differential Analysis: The Key to Decision Making</td>
<td>4/4</td>
<td>Chapter 12 RW</td>
<td></td>
<td>Quiz 4/4 covering Chapter 11</td>
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<tr>
<td>Chapter 12 Module</td>
<td>4/6</td>
<td></td>
<td>Connect HW Thurs 4/6</td>
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<tr>
<td>Appendix 13A Module - Time Value of Money</td>
<td>4/11</td>
<td>Appendix 13A RW</td>
<td>Connect HW submit to Blackboard 4/13 MyGateway Homework bring to class 4/13</td>
<td>Quiz 4/11 covering Chapter 12</td>
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<tr>
<td>Appendix 13A Module</td>
<td>4/13</td>
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<td>2\textsuperscript{nd} Writing Assignment due Thursday 4/13</td>
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<tr>
<td>Chapter 13 Module Capital Budgeting Decisions</td>
<td>4/18</td>
<td>Chapter 13 RW</td>
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<td>Quiz 4/18 covering Appendix 13A</td>
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<td>Chapter 13 Module</td>
<td>4/20</td>
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<td>Connect HW Thurs 4/20</td>
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<tr>
<td>Exam 3 Chapters 11,12,13A,13</td>
<td>4/27</td>
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<td>Exam 4/27</td>
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<tr>
<td>Final Review</td>
<td>5/2</td>
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<td>Quiz 5/2</td>
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<tr>
<td>End of Course Quiz (multiple choice) &amp; Review for Final</td>
<td>5/4</td>
<td></td>
<td>Connect HW Thurs 5/4</td>
<td>End of Course Quiz covering six course objectives 5/4</td>
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<tr>
<td>Final Exam Tuesday, May 9 @ 10 AM -12 PM in the classroom – comprehensive Chapters 1,2,3,5,6,8,10,11,12,13A,13,13C</td>
<td>5/9</td>
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<td></td>
<td>Final Exam</td>
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</tbody>
</table>
Course Policies

1. Participation and Attendance
   - Participation is considered very important in this class; it is essential for comprehending the material. Of course, you can’t participate if you are not present. It is important you attend every class. Arrive on time. Coming in late is rude. It distracts the speaker and listeners, and you might miss important information.
   - It is vitally important that our classroom environment promote the respectful exchange of ideas. Professional behavior expectations include arriving on time, not leaving early, refraining from causing distractions, being prepared, treating everyone with respect. This entails being sensitive to the views and beliefs expressed during discussions. Please speak with me before recording any class activity. It is a violation of University of Missouri system policy to distribute such recordings without my authorization and the permission of others who are recorded.
   - Your success in this course will heavily depend on your ability to communicate, engage and participate in all course activities. Successful completion of this course requires that a student keep up with all assignments, coursework and discussions. Be ready to share your ideas.

2. Academic Integrity/Plagiarism
   - Academic dishonesty is a serious offense that may lead to probation, suspension, or dismissal from the University. One form of academic dishonesty is plagiarism – the use of an author’s ideas, statements, or approaches without crediting the source. Academic dishonesty also includes such acts as cheating by using any unauthorized sources of information and providing or receiving unauthorized assistance on any form of academic work or engaging in any behavior specifically prohibited by the faculty member (e.g., copying someone else’s answers on tests and quizzes). Unauthorized possession or distribution of academic materials is another type of academic misconduct. It includes the unauthorized use, selling or purchasing of examinations or other academic work, using or stealing another student’s work, unauthorized entry or use of material in a computer file, and using information from or possessing exams that an instructor did not authorize for release to students. Falsification is any untruth, either verbal or written, in one’s academic work. Facilitation is knowingly assisting another to commit an act of academic misconduct. Plagiarism, cheating, and falsification are not acceptable.
   - All instances of academic dishonesty including suspected cheating will be reported to the Office of Academic Affairs who will determine whether you will appear before the Student Conduct Committee for possible administrative sanctions such as dismissal from the university. The instructor will make an academic judgment about the student’s grade on that work in this course. The campus process regarding academic dishonesty is described in the “Policies” section of the Academic Affairs website.
   - You are responsible for being attentive to and observant of University policies about academic honesty as stated in the University’s Campus Policies and Procedures in the Triton Manual (p. 30)
   - Students who are suspected of cheating or other forms of academic dishonesty on an exam, quiz or other assignment will be given a zero for the work AND will be given zero for professionalism, academic integrity and participation for the semester. (A zero earned on a quiz because of cheating will NOT be dropped in calculating the course grade)
3. Access, Disability and Communication

- Students who have a health condition or disability, which may require accommodations in order to participate effectively in this course, should contact the Disability Access Services Office. Information about your disability is confidential.
  - 144 Millennium Student Center
  - Phone: (314) 516-6554
  - Website: [http://www.umsl.edu/services/disabled/](http://www.umsl.edu/services/disabled/)

- If you have difficulty communicating in English with the instructor of this course, contact the Office of International Students and Scholar Services:
  - Phone: (314) 516-5229
  - Email: iss@umsl.edu
  - Website: [http://www.umsl.edu/~intelstu/contact.html](http://www.umsl.edu/~intelstu/contact.html)

4. Exams, quizzes, homework and assignments

- Exams must be taken on the date and within the time frame indicated by the instructor. The dates and times are subject to change by the instructor. A zero will be recorded for exams not taken. In extenuating circumstances, with appropriate documentation, the instructor will decide whether to provide a make-up exam. Inform the instructor of the extenuating circumstances before the exam time, if possible.
- To receive partial credit on exams, you must provide valid supporting calculations.
- Quizzes must be taken on the date indicated by the instructor. The dates and times are subject to change by the instructor. A zero will be recorded for quizzes not taken. There will be NO MAKE-UP Quizzes. I will use the highest 8 quiz grades for your grade at the end of the semester. There may be unannounced quizzes in class.
- No Late Homework will be accepted. A zero will be recorded for late homework and assignments. Homework assignments are due as posted in Connect Accounting. Homework assignments are due on the due date, unless otherwise noted, by 11:59 pm. There are no late homework or assignment exceptions because of technology issues. Start homework early and do not wait until the last minute. There are unlimited attempts in Connect Accounting for homework assignments. After each submission the assignment will save your work. The homework solutions will be available for review after the due date, see your “report” in Connect under Tools in Blackboard. Study attempts with algorithmic problems will be available after the due date. I will use the highest 10 homework grades at the end of the semester.
- Excel and Writing Assignments should be turned in with paper copies in class on the due date. Assignments may be turned in early. No late assignments will be graded. Under certain circumstances Excel and Writing Assignments may be turned in by email prior to the due date with professor approval.
- Reading Warm-ups are due in Blackboard by 10 am before class on Tuesdays when we start a new chapter. No late warm-up will be accepted.
- Exams & quizzes should be graded within one week. You will find the feedback under My Grades on our course site. If you have questions concerning grading, send me an email.
All athletes with sports schedules that conflict with class, please meet with me as soon as possible at the beginning of the semester to discuss your sports schedule. It is your responsibility to coordinate a makeup quiz or exam at least one week before the missed quiz or exam.

If you would like to request accommodations for religious observance, complete the UMSL form http://www.cs.umsl.edu/~sanjiv/classes/cs4760/religious.pdf and submit to me at the beginning of the semester. To comply with UMSL policy, this form must be turned in to me no later than 2 weeks prior to the religious observance.

**Keys to Success:** Keep up with the material, read the book, come to class and participate, WORK PROBLEMS, WORK PROBLEMS. Accounting can be more time consuming than other courses because of the skill level needed to successfully work through different quantitative problems. There is no way around it; you have to work problems to be successful.

5. **Title IX Policies**

Mandatory Reporting: Under Title IX, all UMSL faculty, staff, and administrators (with limited exception) are obligated to report any incidents of sexual harassment, sexual misconduct, sexual assault, or gender discrimination to the Student Affairs office and/or other University officials. This ensures that all parties are protected from further abuses and that victim(s) are supported by trained counselors and professionals. Note: There are several offices at UMSL whose staff are exempt from Title IX mandated reporting, when the information is learned in the course of a confidential communication (e.g., Counseling Services, Health Services, Community Psychological Service, Center for Trauma Recovery, and Student Social Services).

**Student Resources**

Access, Disability and Communication
Students who have a health condition or disability, which may require accommodations in order to participate effectively in this course, should contact the Disability Access Services Office. Information about your disability is confidential.

- 144 Millennium Student Center
- Phone: (314) 516-6554
- Email: linder@umsl.edu
- Web: http://www.umsl.edu/services/disability

If you have difficulty communicating in English with the instructor of this course, contact the **Office of International Students and Scholar Services:**

- Phone: (314) 516-5229
- Email: iss@umsl.edu
- Web: http://www.umsl.edu/~intelstu/contact.html
Technical Support

My Gateway (Blackboard):  If you have problems logging into your online course, or an issue within the course site, please contact the Technology Support Center:

- Phone: (314) 516-6034
- Email: helpdesk@umsl.edu
- Web: http://www.umsl.edu/technology/tsc/

If you are having difficulty with a technology tool in MyGateway consider visiting the Online Course Orientation in your MyGateway course list. The orientation has overviews of each tool and tutorials on how to use them.

Connect Accounting Support

- Phone: (800) 331-5094
- Website: http://www.mhhe.com/support

Blackboard Collaborate: If you have any questions regarding Collaborate, contact the Faculty Resource Center:

- Phone: (314) 516-6704
- Email: frc@umsl.edu
- Web: http://www.umsl.edu/technology/frc/
- Outside normal office hours, you may also contact Collaborate for 24/7 assistance:
  - Phone: (877) 382-2293
  - Chat: http://support.blackboardcollaborate.com

Academic Support

- **Accounting Resource Lab**: UMSL supports Managerial Accounting and Financial Accounting tutors for Accounting #2410 and #2400. Solutions manuals are available in the lab. The lab will open the week after school starts and be open through the last week of the semester, excluding fall break and finals week. Accounting Resource Lab hours will be posted at the lab door in SSB 489. Lab hours will also be posted on MyGateway once the hours are determined in late August.

- **Contact Dr. Countryman, Wade Fornachon our TA, or Mitch McAlister our Peer Leader**. Find contact information and office hours for Dr. Countryman, Wade, and Mitch on Blackboard.

- **NetTutor**: Online tutoring in many subjects is now available through NetTutor. In your courses on MyGateway, click on Tools and select NetTutor® to log in.

- **MyConnect**: Provides you with a central location to connect to the support services on campus. MyConnect makes it easy to schedule a meeting with your instructor, advisors or counselors. It can help you manage the steps you need to take to stay on track and meet your educational goals. Log in to your UMSL MyConnect Home page by going to Current Students from the UMSL website. Then, choose MyConnect.
The Writing Center provides free face-to-face as well as online writing consultations. For face-to-face consultations, please make an appointment online at www.umsl.mywconline.com or visit SSB 222. At their Gateway site, students can send their papers to our tutors, who will read them and send them back with suggestions. Students can also access Turnitin, which identifies quoted material in their essays.

Student Retention Services offers assistance tailored to specific student needs.

- 225 Millennium Student Center
- Phone: (314) 516-5300
- Email: umslsrs@umsl.edu
- Web: http://www.umsl.edu/~umslsrs/

Subject to Change Clause:
This syllabus is subject to change at the discretion of the instructor to accommodate instructional and/or student needs. The instructor will announce changes on Blackboard announcements. However, it is the student’s responsibility to keep abreast of such changes.