

University of Missouri-St. Louis, Department of Communication

Internship/Practicum Contract - Professor McMillion

Communication Courses: Corn 1193 and Com 4393

Circle one: Fall Semester

Winter/Spring Semester

Summer Semester

Professor Clark McMillion, Internship Coordinator, mcmillion@umsl.edu
573 Lucas Hall
One University Blvd.
St. Louis, MO 63121
314-516-6724

Student Information: (If the address below is not the same as the address the university has for you, you might miss receiving some important information).

Name: _____ Student #: _____ Phone #: _____

Street Address: _____ Apt. #: _____ Email address: _____

City: _____ State: _____ Zip Code: _____

Previous Courses in Related Field: _____

Internship or Practicum Course Information:

Course Number (please circle one) Com1193orCom4393

Number of Credit Hours: _____

Location of Internship:

Company/Agency/Organization: _____

Dept.: _____

Supervisor's Name and Title: _____

Supervisor's Phone #: _____ Ext. #: _____

Supervisor's Complete Mailing Address: _____

Supervisor's Requirements, Responsibilities, and Duties: _____

Approximate Work Schedule:

Sun. Mon. Tues. Wed., Thurs. Fri. Sat.

Total Number of Hours Per Week: _____

Total Number of Hours for the Semester: _____

(Number of hours should total 150 for 3 credit hours of an Internship or Practicum)

Grading:

The student will be evaluated on the following basis:

Midterm report and seminar attendance: 20%

Final paper and project: 40%

Site supervisor evaluation (this is a suggested grade, the coordinator assigns official grade): 40%

Approval Signatures: Student should sign only if they have read the syllabus for the course. Students

and supervisors should note that students are **required** to attend a seminar one day of the semester.

(See Syllabus).

Student: _____ Date: _____

Site Supervisor: _____ Date: _____

Internship/Practicum Coordinator: _____ Date: _____