GUIDELINES FOR PROPOSAL NARRATIVE

Objectives, Significance, and Outcomes

Outline the objectives of the proposed project and its significance to the mission of the university, the student body, and the department(s)/unit(s) affected. Significance statements may also involve details of the project as it relates to the larger area of interdisciplinary study from which it derives. Additionally, details of any prior support for this or related courses or programs of study may be included as deemed appropriate by the grant author(s). Specify the intended outcomes of the project and how these will be met and/or assessed. Indicate the extent to which this project is novel, or an improvement on an existing course or program. The grant’s author(s) may deem it appropriate to address this area by using one heading, or by creating individual sections for each of the three bolded terms (i.e., Objectives, Significance, Outcomes), or any combination thereof.

Method

Include the methods by which the project’s objectives will be met. It is helpful to describe the steps that will be taken in the development and execution of the project as well as the integration of any materials and/or resources that will be utilized, including but not limited to any aspects of self-study, training, travel, equipment, integration of technology, resource materials, personnel involvement, etc.

Qualifications of the Grant Director(s)

Summarize the background and qualifications of the Grant Director(s) as they relate to the proposed project.
Previous Curriculum Grants

Specify the Title, Description, and Dates of any curriculum grants previously received at this, or other institutions.

Anticipated Impact

Outline the ways in which the proposed course or program, when implemented, is anticipated to impact all factors related to the stated purpose of this grant program.