

## Career Opportunity with One of the Top Botanical Gardens in the World Seasonal Visitor Services Attendant

*Missouri Botanical Garden is a center for botanical research and science education, as well as an oasis in the city of St. Louis. The Garden offers 79 acres of beautiful horticultural display, including a 14-acre Japanese strolling garden, Henry Shaw's original 1850 estate home, and one of the world's largest collections of rare and endangered orchids.*

Do you enjoy interacting with people AND plants? Are you environmentally conscience? How would you like to personally welcome hundreds of thousands of visitors to the Missouri Botanical Garden this year? As a Visitor Services Attendant, you will provide an exciting and educational visitor experience by greeting and admitting visitors, and driving and narrating the Garden Tram Tour. You will provide information to visitors regarding Garden sites, attractions, and special events. If you enjoy public speaking and have a talent for engaging an audience of adults & children, this may be the job for you. Our attendants possess excellent driving and customer relations skills as well as an enthusiasm for the outdoors. Consider joining our Visitor Services team and share your enthusiasm for the wonder and beauty of nature!

The 2012 Season's tentative Start Dates are as follows:

Monday, March 12, 2012

Monday, March 26, 2012

Monday, April 23, 2012

### **Summary of the position:**

Welcomes, admits, and directs guests ensuring the start of a positive visitor experience. Sells admission tickets and handles cash and credit card transactions in an accurate and professional manner. Provides information to visitors regarding Garden sites, attractions, special events, classes, and other information that the visitor may require in person and on the phone.

### **Qualifications and/or Experience:**

- Minimum of (1) year prior visitor/customer service experience required: assisting the public cooperatively and courteously required.
- Minimum of (1) year experience working in retail or related work environment; cash handling, and completing credit card transactions required.
- Ability to provide guest service within a fast-paced mission based public attraction; strong focus on execution and sense of urgency required.
- Demonstrated ability to communicate effectively at all levels; must enjoy and feel comfortable interacting and working in close proximity to general public, in a safe and friendly manner.
- Scheduling flexibility that allows working some weekends, evenings and holidays is required.
- High School diploma or equivalent required.
- An equivalent combination of skills, education and experience may be considered.
- Must possess and maintain valid driver's license and obtain a valid chauffer's license.
- Willingness to obtain and maintain CPR/First Aid certification.

**For more information please visit our website**

**Link to comprehensive posting and online application:**

<http://www.missouribotanicalgarden.org/about/additional-information/jobs/open-positions.aspx>

**Application Deadline:** 2/12/2012

**For more information about the Missouri Botanical Garden please see our website:** [www.mobot.org](http://www.mobot.org)

**Equal Employment Opportunity/Affirmative Action Employer**