

**Minutes of the University Assembly/Faculty Senate Meeting of the
University of Missouri-St. Louis
April 27, 2010 - 3 p.m.
MSC Century Room A**

The meeting of the University Assembly/Faculty Senate was called to order at 3:00 p.m. by the Chair, Dr. Matthew Keefer.

Chair Keefer asked for approval of the minutes from the meeting on March 16, 2010. Hearing no objections, the minutes were approved as written.

Report of the Chairperson (Dr. Matthew Keefer):

Due to today's lengthy agenda, Dr. Keefer said that he will keep his report to a minimum. Dr. Keefer provided an update to the academic integrity issue. When academic integrity was discussed at past IFC meetings, there were varying viewpoints. After further review by the MU Council, they have agreed with the recommendations stated by UMSL and are backing UMSL's stance. They advised the UM System lawyers to modify the academic integrity documents.

Report of the Chancellor (Dr. Thomas George):

Chancellor George reported that at this point in time, the Governor's recommendation of a 5.2% budget cut in exchange for freezing in-state undergraduate tuition remains intact.

UMSL will increase graduate and out-of-state tuition by 2.7%. With this increase, the university expects to raise \$600,000 that will be held for cuts next year.

The Governor is making an effort to limit tax credit. We are standing behind him because he has supported higher education.

Chancellor George thanked all of the University Assembly and Faculty Senate committees for their work throughout the year. He particularly acknowledged the Program Audit and Budget and Planning Committees and their chairs in dealing with the budget cuts. He also thanked Dr. Keefer for his good work as Senate Chair.

Dr. Susan Feigenbaum asked Chancellor George how the merging of the Coordinating Board for Higher Education and the Higher Education Council would affect UMSL. Chancellor George said there are both advantages and disadvantages about the merger. Support may vary between the K-12 educational interests versus the higher education interests. The hope is that this merger will create more efficiency in state government. Right now, higher education is supporting the merger. Provost Cope commented that she recently attended a meeting in Jefferson City about this merger. At the meeting there was a great deal of support for the K-20 pipeline and making sure that all of the needs of students were addressed and met. Provost Cope said that particular interests of both the K-12 and higher education would be diminished with this merger.

Dr. Paul Speck asked if the merger would affect retirement. Provost Cope responded that they were only discussing the needs of students, not retirement.

Report of the Staff Association (Mr. Chris Scheetz, Vice President):

Mr. Scheetz reported that Focus on the Future classes were held for staff during the week of spring break. There were two days of various sessions and staff attendance was good.

A survey has been distributed to all staff to gather information on how the Staff Association could be a better voice for staff. They have received a good response rate and are in the process of compiling results.

A successful "UMSL Staff" shirt fundraiser was conducted in April. Beginning May 3, the Staff Association will hold elections for representatives.

The spring Staff Association meeting will be held on April 28. A staff appreciation event/ice cream social is scheduled for May 21 at the Alumni Center.

Dr. Keefer asked Mr. Scheetz if he could report on the results of the staff survey at the next University Assembly meeting.

Report of the Student Government Association (Ms. GraceMarie Ritter, SGA President):

Ms. Ritter announced the names of the newly elected officers for the Student Government Association for 2010-2011: Dan Rosner, President; Jericah Selby, Vice President; and Kyle Kersting, Comptroller.

The Student Government organization is in the process of merging with the Student Senate organization. The student body approved the merging of these groups in order to create a more efficient organization which is elected by the student body, rather than being appointed by current officers. Ms. Ritter reported that the student's event to help the community called The Big Event will be held on Saturday, May 1 at the Missouri Baptist Children's Home. Last year 100 students volunteered to help at this event, but this year 150 students have volunteered. Ms. Ritter said that the final SGA event of the year is the inauguration of new student officers which will be held on May 5. Dr. Keefer acknowledged that this was Ms. Ritter's last meeting before her graduation and thanked GraceMarie for her fine work as president of SGA. The senate applauded Ms. Ritter's service.

Report of the Budget and Planning Committee (Dr. Terry Jones):

Dr. Terry Jones began his report by commenting that in his many years on campus, never has he seen such an exemplary practice of shared governance as witnessed this year through the process by which we made difficult decisions about the campus. He commended the administration for the spirit in which they conducted these reviews.

Dr. Jones reported that the Budget and Planning Committee met five times during the Spring 2010 semester to review and deliberate about reductions in the UMSL operating budget for fiscal year 2011 (July 1, 2010 – June 30, 2011). The proposed reduction of \$3,695,000 consisted of the following reductions:

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|-----------------------------|-------------|
| Academic Affairs | \$2,526,000 |
| Managerial & Tech. Services | \$ 720,000 |
| Student Affairs | \$ 289,000 |
| University Advancement | \$ 120,000 |
| Office of the Chancellor | \$ 40,000 |

The Budget and Planning Committee recommended this reduction package be approved. Dr. Jones asked the Senate Chair if the University Assembly would approve their recommendations. A vote was taken. All were in favor of the recommendations.

Dr. Jones also reported that the Budget and Planning Committee will meet again on May 10 when Mr. Martin Leifeld will present an update on University Advancement.

In recognition of Dr. Jones' years of continued service as Chair of the Budget and Planning Committee, Dr. Keefer presented Dr. Jones with a gift. The members of the assembly and senate warmly applauded Dr. Jones for his hard work and dedication.

Report of the Student Affairs Committee (Dr. Zuleyma Tang-Martinez):

Dr. Zuleyma Tang-Martinez presented a power point report on violence prevention which was submitted by the subcommittee of the Student Affairs Committee. After conducting a survey among faculty, staff and students, the committee made the following recommendations:

- Formalize written protocol for dealing with potentially violent students on campus
- Provide campus-wide training and education about violence prevention protocol & procedures
- Enhance threat assessment capacity
- Develop campus culture for reporting incidents and persons of concern
- Post-vention: develop plans for debriefing and counseling survivors of campus tragedies
- Enhance immediate responses to ongoing serious campus emergencies & incidents
- Institute a standing University Assembly Committee on Violence Prevention

Chair Keefer asked for a vote on the recommendations of this committee. All were in favor of the recommendations and applauded the committee for their efforts in compiling this report.

Other Business:

Dr. Terry Jones introduced a resolution written by Dr. Joe Martinich, Dr. Mark Pope and Dr. Terry Jones recognizing Dr. Matthew Keefer as Faculty Senate Chair and Dr. Zuleyma Tang-Martinez as Faculty Senate Secretary. The resolution stated:

“Whereas, Dr. Matthew Keefer has held the office of University Assembly/Faculty Senate Chair since 2008 and Dr. Zuleyma Tang-Martinez has held the office of University Assembly/Faculty Senate Secretary since 2009;

Whereas, during Dr. Keefer’s term, he has dealt with many important issues including the severe budget crisis in Missouri and the retirement benefit problem among many others;

Whereas, he has handled his office with great confidence, skill, and poise, especially in such difficult and challenging circumstances; and

Whereas, during Dr. Tang-Martinez’ term, she served with dignity and was an important voice for the rights of students, staff, and faculty on our campus and in the University of Missouri System; and

Whereas, we, as students, staff, and faculty, know the personal and professional sacrifices that such service requires of individuals who take on these crucial leadership roles;

Therefore, be it resolved that the University Assembly/Faculty Senate thank both Drs. Keefer and Tang-Martinez for their invaluable service to the University of Missouri – Saint Louis and for their central role in leading us during this critical time in our history.”

The resolution was followed by a resounding round of applause.

There being no further business, the University Assembly meeting adjourned at 3:40 p.m.

Faculty Senate Meeting

Chair Keefer called the Faculty Senate meeting to order at 3:45 p.m.

Dr. Keefer did not have any additional comments for the Chair’s report.

Dr. George did not have additional information for the Chancellor’s report.

Committee Reports:

Academic Advisory Committee (Dr. Tim Farmer):

Dr. Farmer explained the details of two proposals:

- Academic Dishonesty Guidelines
- Grade Appeals Procedures

The members of the senate debated and discussed both of these proposals and suggested minor changes. A vote was taken and both proposals were approved with minor modifications. None were opposed.

Promotion of Non-Tenure Track Faculty Committee (Dr. Tom McPhail):

Dr. McPhail reported that the Promotion of Non-Tenure Track Faculty Committee was a new senate committee that met in the fall to create guidelines for submissions for promotion of non-tenure track faculty. In the spring, the committee met and reviewed seven dossiers and made recommendations to the Provost. They also provided comments on the overall promotion process for the departments.

Curriculum and Instruction Committee (Mr. Michael Allison):

Mr. Allison explained that at a meeting earlier in the year a request was made to change the time of the spring break for the 2011-2012 academic calendar. The request was denied. The senate approved the proposed 2011-2012 academic calendar.

Mr. Allison presented the following program change proposals. All were approved.

- Minor in Computer Science
- Africana Studies Certificate
- East Asian Studies Certificate
- Greek Studies Certificate
- International Affairs Certificate
- Latin American Studies Certificate
- Ed.S. in School Psychology degree
- B.S. in Computer Science degree
- B.A. in English degree
- B.A. in Foreign Languages and Literatures degree
- Bachelors in Liberal Studies degree
- B.M. in Music Education degree
- B.A. in Political Science degree
- 2 + 3 (B.S. and Masters) option in Public Policy Administration degrees
- Masters in Accounting degree
- M.Ed. in Educational Psychology degree
- M.F.A. in Creative Writing degree
- Doctor of Nursing Practice degree

Chair Keefer asked if there were any other business items. Hearing none, Dr. Keefer invited everyone to attend the reception immediately following the meeting. The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Zuleyma Tang-Martinez
Assembly/Senate Secretary

(Minutes written by Loyola Harvey, Faculty Senate Office)