

**Minutes of the Joint Meeting of the
University of Missouri-St. Louis
University Assembly
September 18, 2018 - 3 p.m.
202 JCPenney**

Senate Chair Alice Hall called the meeting to order at 3:00 p.m. She welcomed everyone to the University Assembly's first meeting of the academic year. Dr. Hall asked for approval of the minutes from the meeting on April 24, 2018. The minutes were approved as written.

Report of the Chairperson, Dr. Alice Hall:

- Dr. Hall welcomed Dr. James Shuls as a new senator. Dr. Shuls replaces Nicholas Husbye from the Educator Preparation, Innovation and Research Department in the College of Education.
- Dr. Hall introduced the two newly-elected adjunct representatives to the University Assembly - Mr. Micheal Smith (English Department) and Mr. Gary Flotron (Finance and Legal Studies Department). Dr. Hall explained that last year the bylaws were changed to include two adjunct representatives for the first time.
- Dr. Hall reminded the University Assembly that the deadline for completing the UM System mandatory training is Sept. 30. The training includes three individual sessions on Discrimination Prevention and Title IX, Campus Alert Training, and Global IT Security Basics.
- Dr. Hall stated that President Choi made an important announcement last Friday. It addressed the role of UM System in relation to the State of Missouri and how it's working to improve. He announced about \$260 million in strategic investments across the system over a five-year period distributed among the four universities in UM System.
- Dr. Hall explained that this year the Senate will be reviewing the 23 committees of the Senate and Assembly. She stated that the Senate is currently in the "information-gathering" phase, but the Assembly will be asked for input as the process progresses.
- Dr. Hall announced that all of the Senate and University Assembly committee chairs have now been elected. She displayed a list of all the committee chairs.
- Dr. Hall invited everyone to gather for a photo of the Assembly and Senate after the Assembly meeting adjourns.

Report of the Chancellor, Dr. Tom George:

- Chancellor George reminded the Assembly that the Higher Learning Commission (HLC) will be at UMSL for the reaccreditation visit on Nov. 5-6.
- Chancellor George said he presented the State of the University Address to the campus community last week at the Touhill Performing Arts Center. Besides his address, he also congratulated the award winners and the milestone recipients at the event.

- Chancellor George will have two major presentations this week at the Board of Curators meeting in Kansas City. He will be presenting UMSL's Strategic Plan and presenting an overview of UMSL's Capital Plan with a concentration on space consolidation and renovation.
- Chancellor George announced that Mr. Paul Herring from Texas Tech has accepted the offer to be UMSL's new Vice Chancellor for Advancement. He starts his new duties on Nov. 5.

Report of the Staff Association, Ms. Jessica Long-Pease:

Ms. Long-Pease reported that the Staff Association is working on filling some vacancies on the Staff Council and the University Assembly committees. The Intercampus Staff Advisory Council (ISAC) is working on expanding the number of campus representatives to three for each campus and extending the terms. Ms. Long-Pease announced that a Staff Field Day will be held on October 11.

Report of the Student Government Association (SGA), Mr. Joseph Dordoni:

Mr. Dordoni reported that the Student Government Association is trying to grow by creating some new student positions within SGA (Student Director of Academics, Student Director of University Inclusion, and Student Director of Health, Wellness and Safety). The number of student senators has increased to 15. The SGA is working on possibilities for other joint programs similar to the joint engineering program (such as pre-med or pre-law). Some of the other issues that the SGA is working on are food insecurity, uniting minorities, making student organizations more consistent, and shared governance (how can they include lost voices). The SGA continues to review their structure to ensure that students are well represented.

HLC Update, Dr. Alan Heisel:

Dr. Heisel presented details regarding the upcoming HLC reaccreditation visit on Nov. 5-6. He reminded the Assembly of UMSL's mission statement that reads:

As the metropolitan, land-grant, research institution serving the most diverse and economically important region in Missouri, the University of Missouri – St. Louis delivers exceptional educational, research and engagement experiences that inform, prepare, challenge and inspire. We transform lives.

Dr. Heisel explained what to expect during the HLC visit as follows:

- HLC Peer Reviewers will meet with various stakeholders to learn about our institution and to get clarification on any of the criteria for accreditation.
- Meetings on each criterion are open to faculty, staff, and students
- Focused-topic sessions are held that are 50-60 minutes in length and usually break into groups of 2-3 for particular topics/sessions
- Reviewers often request additional (unscheduled) sessions (Nov. 6)
- Reviewers often ask random individuals questions

To prepare for the reaccreditation visit, Dr. Heisel suggested the following:

- Read the Assurance of Learning document
- Attend an Open Forum
 - Sep. 26 from 3:00-4:00p in 101 Woods Hall
 - Oct. 17 from 3:00-4:00p in 101 Woods Hall
- Know our mission
- Help us raise awareness about the upcoming site visit
- Be available and participate in HLC Team Forums Nov. 5-6

Campus Police Briefing, Chief Dan Freet:

Chief Freet thanked the campus community for their diligence in reporting any safety concerns. He reminded the attendees that as the eyes of the campus, the campus community knows when something is not quite right. If you see something, say something. The campus police will gladly respond and check out the situation. Chief Freet announced that a new safety “app” called the Rave Guardian is expected to be released to the campus about October 1. The new phone app will have various safety features and GPS that may help in case of emergency. Chief Freet also informed the Assembly that if any unit or department is interested in active-shooter training, please contact the campus police and a training time can be scheduled with any unit/department. Chief Freet reported that the campus now has a Safety Initiatives Task Force that will discuss the priorities for campus safety. It will also initiate topics for monthly safety reminders for the campus community.

UMSL CARE Team Presentation, Ms. Robin Kimberlin and Ms. Kasey Fraser-Smith:

Ms. Kimberlin explained that the Campus Assessment, Response, and Evaluation (CARE) Team works with the campus community to identify students of concern with the goal of providing early intervention strategies, prevention of a risk escalation, and support to the student. The CARE Team creates a mechanism for regular and consistent communication and information sharing which breaks down silos. Ms. Fraser-Smith described the make-up of the CARE Team and showed how many campus units work together to assist students who are of concern. Ms. Kimberlin provided examples of behavioral, physical, and academic indicators that could be referred to the CARE Team and how referrals are handled. For more information or to make a referral, the CARE Team website is: www.umsl.edu/CARE

New Campus Calendar, Mr. Justin Roberts:

Mr. Justin Roberts, Director of Communications in the University Marketing and Communications Office, gave a demonstration of the new campus calendar. Mr. Roberts thanked last year’s Information Technology Committee who made the recommendation for a new campus calendar. Mr. Roberts reported that the new campus calendar went “live” on August 15. Since then, over 500 events have already been submitted. Mr. Roberts demonstrated the many functions and capabilities of the new calendar, as well as the simplified method to submit campus events. He encouraged the Assembly to share this information with their departments and to let the campus community know about the calendar’s features and event information.

There being no other business, the University Assembly meeting was adjourned at 4:00 p.m. to gather for a group photo of the Assembly and Senate.

Respectfully submitted,

Erika Gibb
Senate/Assembly Secretary

(Minutes written by Loyola Harvey, Faculty Senate/University Assembly Office)