

SENATE PROGRAM PROPOSAL FORM for: <ul style="list-style-type: none"> • CHECK ONE: <input checked="" type="checkbox"/> Add, <input type="checkbox"/> Change, <input type="checkbox"/> Combine, <input type="checkbox"/> Drop, <input type="checkbox"/> Archive • CHECK ONE: <input type="checkbox"/> Degree program, <input type="checkbox"/> Minor, <input checked="" type="checkbox"/> Certificate, <input type="checkbox"/> Emphasis area 			(Do not write in this space)													
From: <u> Educational Leadership </u> Department	Approved By: <u> Paulette Isaacs5941 </u> Department Chair	Date: <u> 5/2/12 </u>	ROUTING: Academic Affairs Graduate School (if applicable) Senate C & I Reported to Senate Academic Affairs	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">Initials</th> <th style="text-align: center;">Date</th> </tr> <tr> <td style="text-align: center;">BAT</td> <td style="text-align: center;">8/27/12</td> </tr> <tr> <td style="text-align: center;">MEH</td> <td style="text-align: center;">9/21/12</td> </tr> <tr> <td style="text-align: center;">MTA</td> <td style="text-align: center;">10/28/12</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Initials	Date	BAT	8/27/12	MEH	9/21/12	MTA	10/28/12				
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From: <u> College of Education </u> School or College	Approved By: <u> Kathleen Haywoodx5872 </u> Dean	Date: <u> 5/11/12 </u>														

Title of Degree, Minor, or Certificate Program: **Graduate Certificate in Student Affairs Administration & Leadership**

Page(s) and year of the current Bulletin listing.

If other departments are affected by this proposal, please secure “sign-offs” and indicate for each department the following:

Department	Contact Person	Phone #	
1.			Proposal received: <input type="checkbox"/> No major objections, <input type="checkbox"/> Objections
2.			Proposal received: <input type="checkbox"/> No major objections, <input type="checkbox"/> Objections
3.			Proposal received: <input type="checkbox"/> No major objections, <input type="checkbox"/> Objections

Current Bulletin listing:	Proposed Bulletin listing:	Rationale:
	<p>The graduate certificate program in Student Affairs Administration & Leadership (SAAL) would prepare participants to develop the knowledge, skills and abilities necessary to pursue entry-level staff and administrative positions with a concentrated emphasis in student affairs administration and leadership. Students would develop the requisite knowledge and skills upon completion of an 18-hour curriculum which is outlined below:</p> <p>HIR ED 5402, Student Affairs Administration - 3 credit hours (Introductory course) HIR ED 6406, Governance in Higher Education - 3 credit hours HIR ED 6408, Legal Issues in Student Affairs - 3 credit hours HIR ED 6409, Critical Issues in Student Affairs - 3 credit hours HIR ED 6410, Ethics in Higher Education - 3 credit hours HIR ED 6476, Organization & Administration - 3 credit hours (Exit Course)</p>	<p>There is a need to adequately prepare individuals for careers in this field. Additionally, a transcribed certificate would identify to potential employers that a student is qualified for a position in this discipline.</p> <p>The graduate certificate program would also satisfy several additional needs:</p> <ol style="list-style-type: none"> 1) It would appeal to individuals who may not be immediately interested in, and want to explore this career option before, committing to the pursuit of a master’s degree; 2) It would enhance the skills of individuals employed in entry-level staff or administrative positions and those who pursue positions that may not immediately require a terminal degree; 3) It would be beneficial to individuals who need immediate training in this specialty in order to pursue their career goals; 4) It would serve to attract new students who

		<p>might consider completing the Master's Degree in Adult and Higher Education; and</p> <p>5) It provides an opportunity for students pursuing the master's degree program to develop specialized skills and earn a certificate for the area of specialty.</p> <p>This certificate program will not require additional resources of any sort, as these courses are taught each semester as part of the Higher Education Administration emphasis area.</p>
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Revised: October, 2008