

**Minutes of the Joint Meeting of the  
University of Missouri-St. Louis  
University Assembly and Faculty Senate  
April 26, 2016 - 3 p.m.  
MSC Century Room A**

The meeting of the University Assembly was called to order at 3:00 p.m. by the Senate Chair, Dr. Keith Stine. Dr. Stine asked for approval of the minutes from the meeting on March 22, 2016. The minutes were approved as written.

**Report of the Chairperson, Dr. Keith Stine:**

Dr. Stine provided the following report regarding the Intercampus Faculty Council (IFC):

- The IFC met on March 24 and April 22, 2016. Dr. Stine reported that the American Association of University Professors (AAUP) investigation of the handling of the firing of Melissa Click by the MU campus was discussed. A report has been prepared by AAUP. They may vote to censure the MU campus at their annual meeting.
- Mr. Steve Knorr, UM System VP for University Relations, presented a legislative update. UM System administrators are attempting to promote the value of the UM System in regional newspapers and are monitoring a number of bills in the legislature. Included is a bill to allow Missouri State and other related institutions to offer doctoral and professional programs. UM System is arguing against this bill. IFC was provided with an update on the state budget for higher education, a situation which has since evolved. The UM System officers continue to work to promote the value of UM for the state of Missouri to the legislators. The concealed carry on campus bill is not likely to be voted on or advanced this year.
- IFC continued its discussion of post-tenure review (PTR). The subcommittee has begun to edit the related Collected Rules and Regulations (CRR) to make some changes for improving the document. Improved PTR can become a talking point to the Missouri legislature concerning faculty taking responsibility and setting standards for tenure and faculty performance after receiving tenure. A report from the task force looking into data and policies on teaching-load waivers was presented. The report has also been sent to the legislators and seems to have helped with their concerns.
- Dr. Stine reported that there was a discussion concerning websites where students can post course materials on their own. The IFC discussed how these websites may be infringing on faculty intellectual property. While it is difficult for UM System to do much about this, it has been brought to the attention of the general counsel. Some sites will remove material upon request.
- A recommendation from MU to change the title 'Curators Professor' to 'Curators Distinguished Professor' was considered favorably.
- Dr. Stine reported that President Middleton phoned in at each meeting to listen to the campus reports, and to update IFC on topics including increasing IFC interactions with the Board of Curators, bills pending in the legislature, the Presidential search, and other issues. IFC also discussed qualities desirable in candidates for UM System President.

- Dr. Stine stated that at the April meeting, discussion of PTR was continued, and the edited CRR is almost ready for consideration. The process used on each campus to award honorary degrees was discussed. Additionally, an update was provided on the formation of a graduate student union on the MU campus.
- As this meeting was the last Senate/Assembly meeting for this academic year, Dr. Stine thanked everyone who served on this year's senate and assembly committees. In particular, he thanked the committee chairs for their additional time and effort.
- Dr. Stine recognized Provost Glen Cope. He commented that Dr. Cope has been an integral part of shared governance for years. Her leadership and guidance has been invaluable. The University Assembly acknowledged her with a warm round of applause.
- Dr. Stine also thanked Dr. Jim Krueger. He announced that after 40 years with the university, Dr. Krueger is retiring. He stated that Dr. Krueger has worked tirelessly with the Budget and Planning Committee, Information Technology Committee, and the Physical Facilities Committee. His dedication to the university and shared governance is exceptional. Dr. Krueger was rewarded with a sincere round of applause.

**Report of the Chancellor, Dr. Tom George:**

Chancellor George announced that Dr. Stine was completing his term as Senate/Assembly chair. To recognize Dr. Stine for his exceptional service as chair from 2014-2016, Chancellor George presented him with an inscribed plaque and gavel. The Assembly responded with a warm round of applause for Dr. Stine.

Chancellor George provided an update on the state budget and funding for UM System. He reported that a reduction of \$3.8M may be imposed on UM System which may affect UMSL. Chancellor George reminded the Assembly that the state budget has not been finalized yet. He will update the campus on the outcome of the budget decisions after the state legislature has completed their discussions.

**Report of the Staff Association, Mr. Nick Palisch:**

Mr. Palisch reported that the annual staff association meeting was held last week and was well-attended. Mr. Palisch stated that the Staff Association has proposed changes to its bylaws. The proposed changes have been posted on the Staff Association website for review. Staff will be able to vote on the changes in May.

**Report of the Student Government Association (SGA), Mr. Cameron Roark:**

Mr. Roark reported that the students recently completed a survey about course schedules. He stated that over 1,000 students participated in the survey. They are analyzing the survey results to gather data for possible improvements in the scheduling of classes. Mr. Roark reported that the inauguration of next year's SGA officers will be held on May 6. He commented that he has enjoyed his time as SGA President for the past two years and thanked the Assembly.

### **Administrator Evaluation Committee Report (Dr. Pamela Stuerke):**

Dr. Stuerke reported that the following administrators were reviewed this year:

- Curt Coonrod - Vice Provost for Student Affairs
- Tim Eby - Director & GM of St. Louis Public Radio, 90.7 KWMU
- Joel Glassman - Associate Provost, International Studies
- Andy Goodman - Associate Provost, Center for Teaching & Learning
- Ron Gossen - Sr. Assoc. Vice Chancellor/Chief Marketing Officer
- Peter Heithaus - Associate Vice Chancellor, Human Resources
- Paulette Isaac-Savage - Associate Provost, Planning & Assessment
- Tanisha Stevens - Director, Office of Academic Integrity
- Forrest Van Ness - Chief of Police, Director of Institutional Safety
- Larry Westermeyer - Director of Institutional Research
- Patricia Zahn - Director, Des Lee Collaborative Vision

Dr. Stuerke reported that Provost Cope and other vice chancellors have received the evaluation results for the administrators. She explained that the evaluation results are included in the individual's annual evaluation (e.g. to discuss changes from last evaluation). Results provide feedback and ideas for how the individual can improve. Those who have been evaluated have received a copy of their own results. Dr. Stuerke reported that 411 responses were received this year and that 40% were faculty responses and 60% were staff responses.

### **Budget and Planning Committee Report (Dr. Chris Spilling):**

As Chair of the Budget and Planning Committee, Dr. Spilling reported on the following topics that were discussed this year at the Budget and Planning Committee meetings:

- Proposal for the basic Information Technology Services (bITS). Dr. Spilling explained that last year Dr. Krueger recommended that total bITS charges would remain flat for the first three years—FY2015 through FY2017. Thus, ITS did not bill units for the \$83,288 increase in bITS charges for FY2016. For FY2017, Dr. Krueger proposes to have ITS establish a bITS stabilization reserve of \$229,462 (\$312,750 - \$83,288) to help minimize the impact of potential increases in future years. In future years, if there is an increase in bITS charges, ITS would cover the increase until such time as the stabilization reserve was reduced to \$100,000. Any additional increases would be covered 50% by the stabilization reserve and 50% would be billed to units until such time as the stabilization reserve was reduced to zero. Then, all additional bITS charges would be billed to units. In future years, if there is a decrease in bITS charges, ITS would increase the stabilization reserve until the total reaches \$250,000. Any additional reduction in bITS charges above the \$250,000 would be used to reduce the bITS charges to units. **Dr. Spilling reported that the Budget and Planning Committee approved the proposal for the bITS stabilization fund.**

Dr. Spilling explained that the committee met to discuss the details of the budget realignment in March and April. In order to create a sustainable budget for the future, the budget reductions were \$15M. Dr. Spilling explained the information on the following charts:

## Summary of total expenditure reductions

	FY17	FY18	Total	%	Adjusted Base	%
Schools/Colleges	\$4,918,000	\$599,000	\$5,517,000	46%	\$76,342,596	53%
Student Affairs	\$427,000	\$450,000	\$877,000	7%	\$16,457,849	11%
Other AA units	\$672,000	\$705,000	\$1,377,000	11%	\$9,815,201	7%
Admin. units	\$3,327,000	\$949,000	\$4,276,000	35%	\$42,615,419	29%
<b>Total reductions</b>	<b>\$9,344,000</b>	<b>\$2,703,000</b>	<b>\$12,047,000</b>	<b>100%</b>	<b>\$145,231,038</b>	<b>100%</b>

## Total budget realignment

FY17 Reductions	FY18 Reductions	Total Reductions	Adjusted Base	Percentage Reductions
\$9,344,000	\$2,703,000	\$12,047,000	\$145,231,038	8%

FY17 New Revenue	FY18 New Revenue	Total New Revenue
\$2,144,000	\$1,244,000	\$3,388,000

FY17 Budget Adjustment	FY18 Budget Adjustment	Total Budget Adjustment
\$11,488,000	\$3,947,000	\$15,435,000



Dr. Spilling reported that after much discussion and questions from the staff, faculty, and student representatives, the Budget and Planning Committee recommended approval of the budget realignment proposal for \$15M.

Dr. Stine thanked Dr. Spilling for his report. He asked Ms. Deborah Burris, Director of the Office of Equal Opportunity and Diversity, to update the Assembly.

**Diversity Report, Ms. Deborah Burris:**

Ms. Burris reminded the Assembly of the list of diversity initiatives that were issued by the Board of Curators a few months ago. One of the initiatives was creating a position for a Chief Diversity Officer. Ms. Burris reported that Kevin McDonald has been hired to fill this new position and will begin on June 1. He will visit UMSL on June 7. Ms. Burris reported that another initiative from the curators was the hiring of a consultant to do a system-wide diversity audit. IBIS has been chosen as the vendor who will conduct the diversity audit. Ms. Burris reported that the audit has been expanded to include all four campuses. More information will be distributed to the campus community about the upcoming audit. It is hoped that the audit will be concluded in November (one year after the issues at MU). Ms. Burris explained that another climate study is also being scheduled for next spring. The consulting company for the climate study is Rankin and Associates.

Dr. Stine asked if there was any other business. Hearing none, he adjourned the University Assembly meeting at 3:40 p.m.

### **Faculty Senate Meeting**

The Faculty Senate meeting was called to order at 3:45 by Senate Chair Keith Stine.

Dr. Stine did not have additional information to report to the Senate.

Chancellor George did not have any additional information to report.

**Curriculum and Instruction Committee Report (Mr. Michael Allison):**

Mr. Allison presented the following program proposals:

- Change to the Adding/Dropping Courses Policy
- Change to the Latin Honors Policy
- Change to the Bachelor of Liberal Studies
- Addition of the minor in Latino/Latina Studies
- Change to the minor in Anthropology
- Addition of the minor in Global Health and Social Medicine
- Addition of the certificate in Ethnicity, Migration, and Diversity
- Change to the B.A. in Art History
- Change to the B.S. in Biochemistry and Biotechnology
- Change to the minor in Environmental Studies
- Change to the certificate in Conservation Biology
- Change to the Ph.D. in Biology
- Change to the certificate in Public Relations
- Addition of the certificate in Health Communication
- Change to the MA in Communication
- Addition of the online certificate in Technical Writing
- Addition of the Dual Language Professional concentration for the B.A. in Modern Language
- Change to the Japanese concentration for the B.A. in Modern Language
- Addition of the B.S. in Computing Technology

- Change to the core undergraduate requirements in Mathematics
- Change to the B.A.- B.S./M.A. in Mathematics
- Addition of the certificate in Data Science
- Change to the B.S. in Media Studies
- Change to the certificate in Advertising
- Addition of the graduate certificate in Music Performance
- Change to the B.A. in Philosophy
- Change to the Biophysics option of the B.S. in Physics
- Addition of the B.A. in International Relations
- Change to the B.S. in Psychology
- Change to the Ph.D. in Clinical Psychology
- Addition of the certificate in Workplace and Organizational Science
- Change to the certificate in Child Advocacy Studies
- Change to the B.A. in Theatre Arts (with the addition of the emphasis areas in Acting/Directing, Design, Cinema, and Playwriting/Screenwriting)
- Change to the minor in Theatre Arts
- Addition of the Doctor of Business Administration
- Change to the minor in Digital Marketing Communications
- Changes to Arts and Science programs and Teacher Certification information
- Change to the Art Education emphasis in the Bachelor of Fine Arts
- Drop of the Communication and Teacher Certification information
- Change to the general undergraduate requirements for Education
- Change to the B.S.Ed. in Early Childhood Education
- Change to the B.S.Ed. in Elementary Education
- Change to the B.S.Ed. in Elementary Education, Middle School
- Change to the B.S.Ed. in Secondary Education
- Change to the B.S.Ed. in Secondary Education, Physical Education K-12
- Addition of the M.Ed. in Education Administration with an emphasis in School Administration
- Change to the M.Ed. in Special Education
- Change to the Ph.D. in Education
- Addition of the graduate certificate in Character and Citizen Education
- Change to the Master of Social Work
- Change to the R.N. to B.S. in Nursing
- Drop of the Nurse Leader emphasis in the M.S. in Nursing
- Addition of the Acute Care Pediatric emphasis for the M.S. in Nursing

**The Senate approved all of the above proposals.**

There being no further business, the meeting adjourned at 4:30 p.m.

Respectfully submitted,

Matthew Keefer  
Senate/Assembly Secretary

(Minutes written by Loyola Harvey, Faculty Senate/University Assembly Office)