Drop a Class from Your Schedule in MyView

1. Login to MyView at http://myview.umsl.edu. Click on the Self Service menu option.

2. Click on the Student Center menu and go to step 3. OR an alternate path would be to click on Enrollment and then from the Enrollment menu, click on Enrollment: Drop Classes and go to step 4.
3. On your Student Center page, in the Academics section, click the **Enroll** link.

4. On the “*drop*” tab, **select the term** and then click the **Continue** button.
5. Select the class or classes you want to drop and click the **Drop Selected Classes** button.

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**MyView**

5. Select the class or classes you want to drop and click the **Drop Selected Classes** button.

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2013 Spring Semester | Undergraduate | Univ of Missouri - St Louis

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**Drop Classes**

1. **Select classes to drop**

   Select the classes to drop and click **Drop Selected Classes**.

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**My 2013 Spring Semester Class Schedule**

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6. The Confirm your selection page will display. Click the **Finish Dropping** button to process your drop request. To exit without dropping these classes, click **Cancel**.

7. The View Results page will display. You should see **“Success”** as the status for your drop request. Select **Student Center** from the dropdown box to return to your student center page.